

Sports Facilities Management

Case Study



Section 1

Design & Accessibility

Schedule of Areas **General Accommodation / Standards** **Additional Evidence Required**

- Facilities Checklist
- Risk Assessments
- Health and Safety at work act 1974
- COSHH Regulations
- Organisation Guidelines for cleanliness
- Where your equipment is stored,
- How you access this storage area
- Procedures for storing Equipment
- Store room layout and potential capacity



Report

Operational Issues within Sport and Recreation Areas

List three different types of hazards that are likely to occur in your area of work:

Make your list below.

- *
- *
- *
- *

List the accidents and injuries that may occur in your activities

- *
- *
- *
- *
- *
- *

List the common problems that occur in your facility

What are your organisations procedures for checking and dealing with problems

Procedures for reporting problems



Case Study

What are your organisations procedures for dealing with customer's property?

What equipment & materials would you use for cleaning

What are the organisations standards for facilities?
Provide examples of these standards.



Equipment Management

List all major Equipment required at the facility

Equipment	Possible Damage /Faults	Reporting Fault

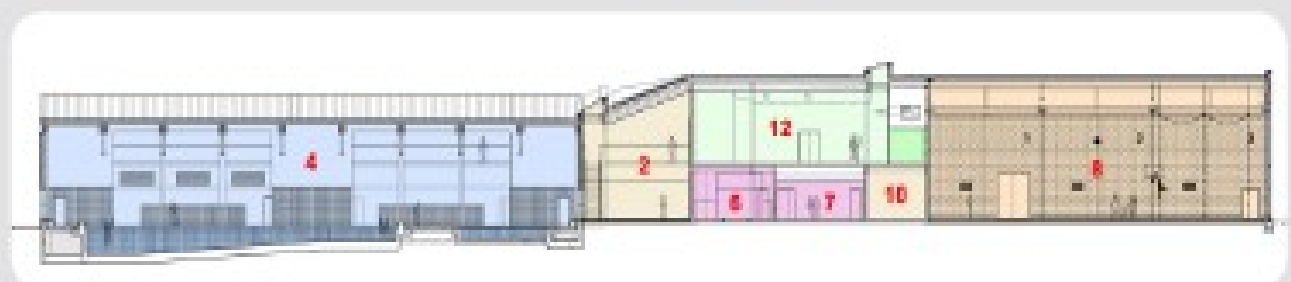
Equipment	Possible Damage /Faults	Reporting Fault

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Killingworth Leisure Centre has exceeded all expectations for predicted user numbers. The fitness membership targets were met shortly after opening.



Accessible design

As a replacement for the old Midlands Sports Centre with it's high number of disabled users, it was imperative the new centre would also facilitate a wider range of sports to increase participation of both the local community and specialist disabled groups. For maximum accessibility, the plan was simplified to a rectangular form. The corridor widths are oversized to allow wheelchair users to pass each other easily and all fire doors are on hold open devices to encourage the flow of users through the building. The main lift size was also increased beyond building regulation minimum requirements to accommodate two wheelchair users and also serve as an evacuation lift.

The dry changing includes accessible changing rooms for users with assistants as well as provision for ambulant users in the showers, toilets and main changing space. The wet change village includes oversized assisted accessible change areas that accommodate mobile hoists for disabled users allowing easy transfer to the pool. An independent accessible lift allows safe access into the pool using a mobile control unit.

The centre also has a moveable floor that runs along the length of the the main pool to give a large area of adjustable shallow water. It also allows disabled groups to be slowly lowered into the water for lessons. Most moveable floors are not used in this way, but along with the smaller platform lift, provide valuable facilities that help cater for large numbers of disabled users.

The health suite allows easy access for disabled users with the sauna and steam rooms designed to accept wheelchairs and the sunken spa bath made accessible using a mobile hoist. The accessible fitness suite features 20 items of specialist fitness equipment.

It was the inclusion of these features that attracted the attention of the Rotary Disabled Games. Xcel hosted the organisation's 28th event in October 2009 (opened by Nigel Murray, the returning British gold medalist in Boccia from the 2008 Beijing Paralympics) where 200 competitors took part in a range of paralympian sports. The new centre has continued hosting this event annually.

Schedule of Areas

Gross Site Area	10,000 m ²
Building Footprint Area	3,000 m ²
Gross Floor Area (all floors)	5,000 m ² (Internal)

General Accommodation / Standards

Swimming Pool	25m x 13m x 1.8m deep 6-lane (competition) pool with moveable floor (3 lanes) for recreational, training & short course competition use, with raising floor and portable hoist for disabled and elderly access. Control point by pool entrance. Diving blocks, wall sockets for lane restraints, clock, timing clock. Elevated viewing area.
Sports Hall	Sub-dividable 4-court county standard hall for basketball, netball, badminton, volleyball, gymnastics, indoor hockey, cricket nets, handball, goal-ball, rhythmic gymnastics, short-mat bowls and regional level trampolining. Dedicated store. First floor viewing windows.
Exercise Studio	Full height mirrors to 50% of walls. Column free.
Health Suite	Sauna, steam room and jacuzzi.
Fitness Suite	60 stations, including 20 pieces of specialist equipment for people with disabilities
Changing Areas	Dedicated separate wet and dry side facilities.
Crèche	Includes wash room, unisex toilet for children, store, nappy change, internal play structure, sensory room & secure external play area
Café / Bar	50 capacity accessed directly off reception with balcony and views of the pool.
Kitchen	Large kitchen serving the bar and function rooms.
Function Rooms	150 capacity. Dedicated bar servery adjoining the kitchen. Sub-divides into 3 smaller rooms all with dedicated access.
Youth and Community Centre	A youth and community centre sub let to the Council for provision of youth services in the area.
Offices	Offices for centre management team.
First Aid Room	Accessed directly off the pool. Direct external access.
Reception Area	Open reception adjoining the café. Clear views to outside.
Outdoor Facilities	Four netball courts to 'county' standard plus MUGA.



Section 2

Organisation

Knowledge & understanding

The vision and objectives of the overall organisation

Leadership styles used across the organisation

Processes within the organisation for making decisions.

Line management responsibilities and relationships within the organisation

The organisation's values and culture.

Power, influence and politics within the organisation.

Standards of behaviour and performance expected in the organisation.



Team Structures

Describe the staff management structures

What are the structures for team briefings

Organisations procedures and standards

How are teams evaluated

Quality & Improvement

The organisational procedures for suggesting improvements to services.

What consultations may need to be undertaken.

Other people to involve in the development of services.

Representative groups and individuals to be involved in the testing of services.



Section 3

Programme

Sector Organisation & Understanding

The internal and external factors that affect the facility

- Political
- Economic
- Social
- Technology

Sport and Leisure Strategies

- National
- Local



Features and needs of Local Community

Size & Scope (Age profiles, Gender)
Segmentation Analysis

Customer/ Participant target groups

Educational groups establishments
Professional sports/ Leisure partners
Voluntary sports/ Leisure partners

Current Facility Led Programmes

Junior Activities
Adult Activities
Usage patterns seasonal
Usage patterns weekly
Management information and systems

Programme promotional strategies

Current Strategies
Potential promotional strategies for new services.

Funding for new services

How to determine the availability and sufficiency of internal funding
The internal and external sources of information about funding

Section 4

SWOT

S What is the Museum doing well? Strengths	W What is not working or not successful in the Museum? Weaknesses
O What potential is there to increase visitor numbers? What favourable external market factors are there? How can the Museum achieve this? Opportunities	T What external factors could reduce the numbers of visitors? How could the Museum prepare to avoid this? Threats

Section 5

Recommendations

OBJECTIVE	Activity	TARGET	HOW	WHO	WHEN
Increase usage by junior girls	Establish U12 and U16 sections for a new netball club	2 new teams in each age group playing school based competitions and entering into Swansea Junior league Qualification of 10 new coaches Qualification of 10 new officials	Dedicating sports hall on Tuesday evenings 5.30 - 8.30 Working with local partner schools, using year 11 pupils to assist with coaching u12, u14 and u16 then have training after progressing into senior club training	Head of PE Netball development Netball Forum	Coach/ official training: Sept 2004 Club recruitment: Feb/ Mar 2005 Club Start Apr 2005

