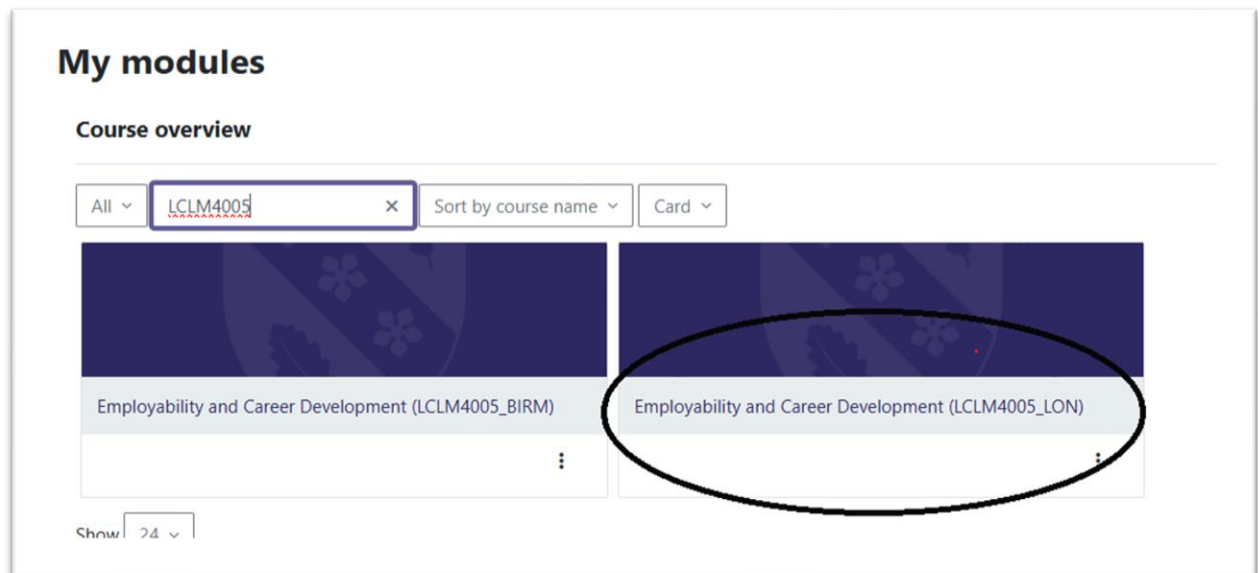
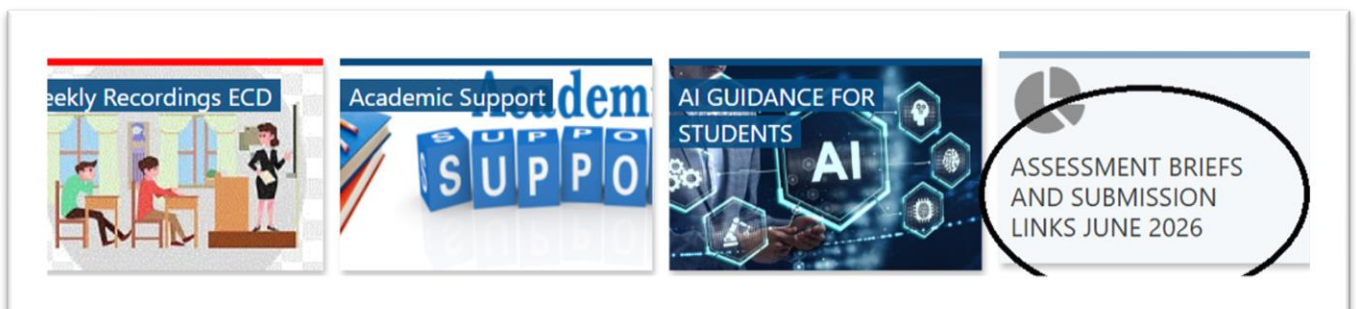


How to Access Assessment Links on Moodle and Complete your marking: Step-by-Step Guide

Step 1: Access the relevant module on Moodle. Please see below an example:



Step 2: Select the "Assessment Briefs and Submission Links – relevant term " tile.



Step 3: When you open the tile, the assessment briefs will appear first. Scroll down to find the **Assessment Links** section. You'll see two links: one labelled **"EXT"** and

one without a label. The **EXT** link is for students with reasonable adjustments and/or alternate deadlines. Please make sure to check **BOTH** links and mark all your students.

ASSESSMENT 1: JOB INTERVIEW

[LCLM4005_ECD_Assessment 1_JUNE 2026](#)

Not available (hidden) unless any of: You belong to LCLM4005_JUNE26_G1 ...

[LCLM4005_ECD_Assessment 1_JUNE 2026_EXT](#)

ASSESSMENT 2: REFLECTIVE ESSAY

[LCLM4005_ECD_Assessment 2_JUNE 2026](#)

Not available (hidden) unless any of: You belong to LCLM4005_JUNE26_G1 ...

[LCLM4005_ECD_Assessment 2_JUNE 2026_EXT](#)

Step 3 (continued): For illustration purposes, this guide will use the first link. Click on the link to proceed.

ASSESSMENT 1: JOB INTERVIEW

[LCLM4005_ECD_Assessment 1_JUNE 2026](#)

Not available (hidden) unless any of: You belong to LCLM4005_JUNE26_G1 ...

[LCLM4005_ECD_Assessment 1_JUNE 2026_EXT](#)

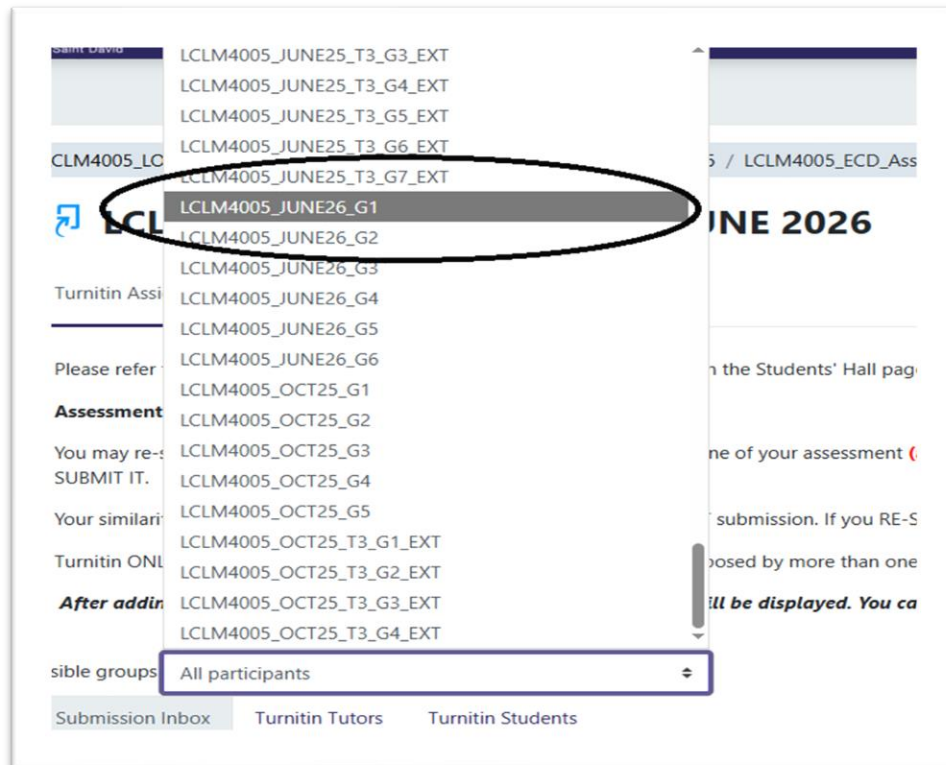
ASSESSMENT 2: REFLECTIVE ESSAY

[LCLM4005_ECD_Assessment 2_JUNE 2026](#)

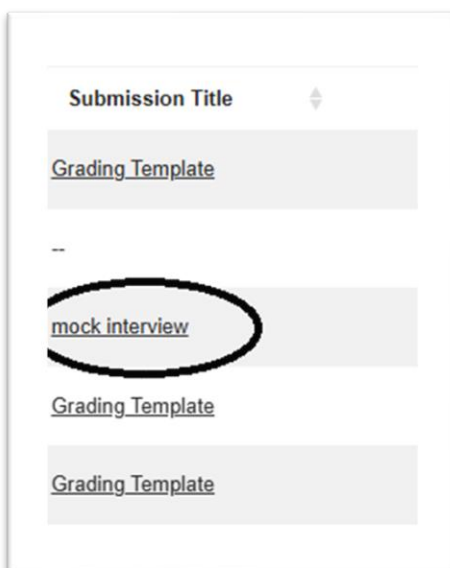
Not available (hidden) unless any of: You belong to LCLM4005_JUNE26_G1 ...

[LCLM4005_ECD_Assessment 2_JUNE 2026_EXT](#)

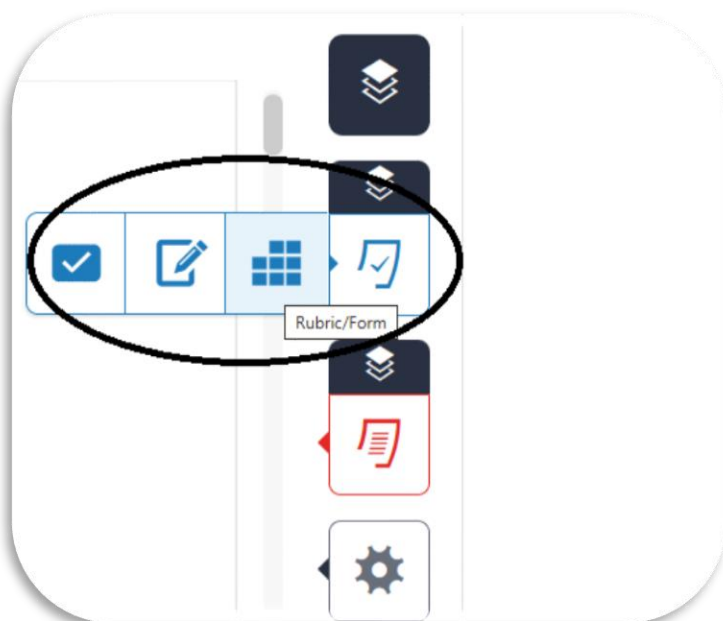
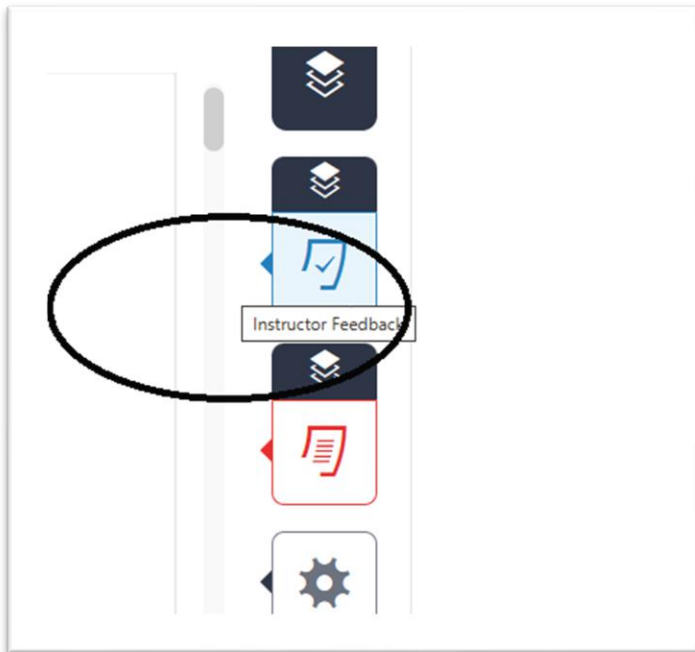
Step 4: To find your group, go to **Visible Groups: All Participants**, then use the drop-down menu to select your group.



Step 5: You'll then see a list of all the students in your group along with their submissions. Click on their work under the **Submission Title**— this will open a new window showing the Turnitin page, where marking can be completed.

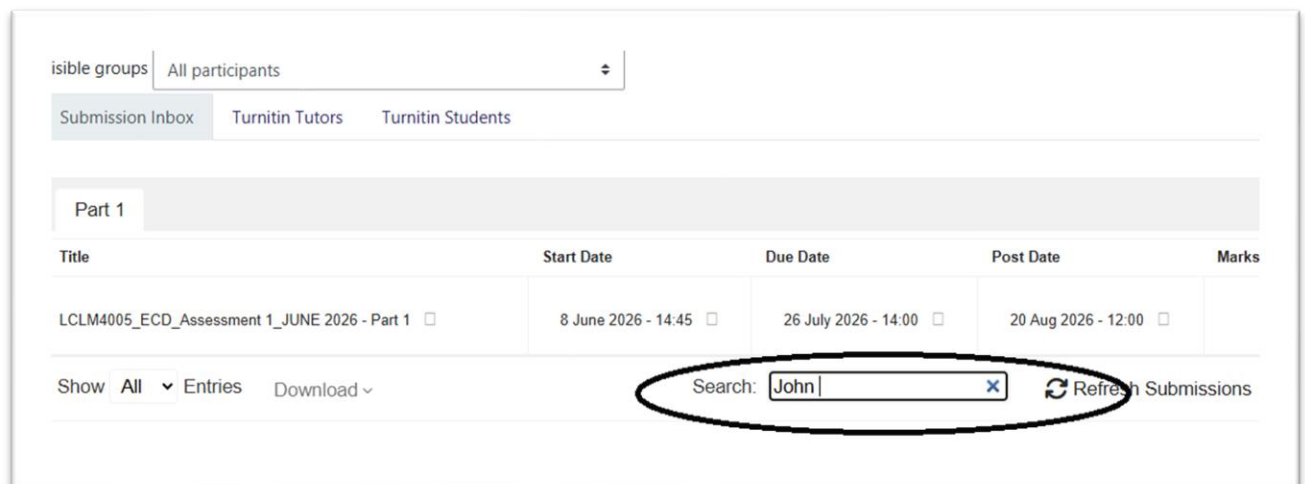
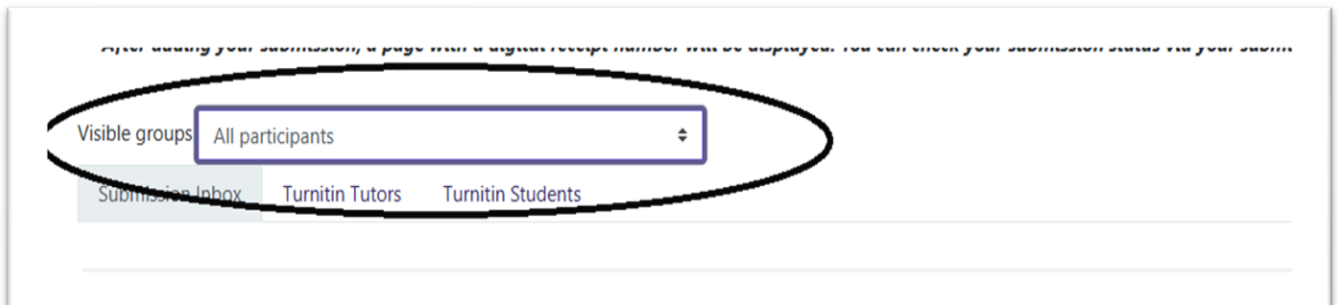


Step 6: To access the rubric, please click on “Instructor Feedback” (see screenshot below), and then the rubric option. Please make sure to provide comments for all the relevant criteria.



Please note: In some cases, you may not be able to see the names of all your students within the selected group. If this happens, you will need to locate each student's work individually. Please make sure you have marked all students listed in

your CELCAT timetable — to do this, deselect your specific group and select **All Participants** instead.



If you experience any issues with your marking, please contact the Programme Management team. **It is essential that all marking is completed on time.** Once you have finished marking, **please do not go back and change your marks.** If you need to do this for any reason, please inform the programme management team.