

ACADEMIC AND EMPLOYABILITY SKILLS

INDIVIDUAL PRESENTATION

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INTRODUCTION

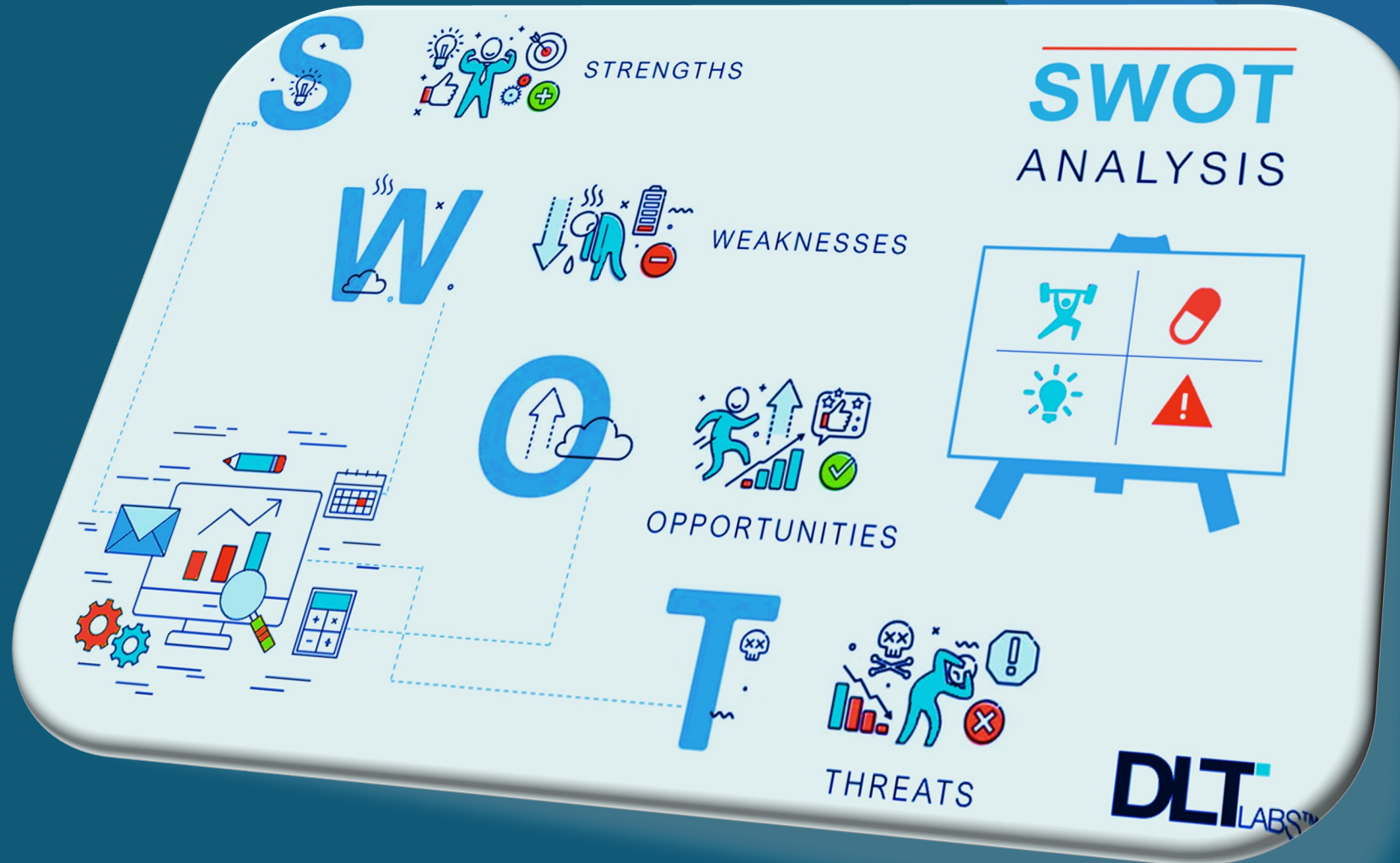
- ❑ In order to enter the workforce, a person must have solid academic credentials as well as the ability to land a job that matches those qualifications.
- ❑ It's critical to figure out a person's strengths and weaknesses so that they may figure out what kinds of jobs they'd be most suited for.

MANAGER'S SKILLS

- Managing a team requires the ability to devise a strategy and organise the necessary resources.
- He/she must be able to think strategically.
- He/she must be able to communicate effectively with his/her co-workers in order to direct and control their work.



SWOT ANALYSIS



SWOT ANALYSIS

Strength:

- ❑ Because of my communication abilities, I've been a team leader and have stayed informed about my team's demands.



Weaknesses:

- ❑ I'm not good at making well-organised plans or thinking critically



SWOT ANALYSIS

Opportunities:

- ❑ Several companies are hosting programs that can assist me in learning planning skills.

Threats:

- ❑ I may be ineligible for the position of manager due to a lack of specific competencies.

Personal Development Plan

Objectives	Skills I need to develop	Resources needed to develop skills	Time-span
To be able to create systemic plans and maintain staff control.	Skills in planning and organising	Workshops are required for me to improve my planning and controlling tactics.	2 months
To be able to properly design a workshop	Skills in critical thinking and decision-making	Textbooks and diaries can assist me in learning ways for honing my critical thinking abilities.	1.5 months
to improve my problem-solving skills	Skills in problem-solving	Taking advice from my teachers and mentors can assist me in learning problem-solving techniques.	2.5 months

CONCLUSION

The presentation included a SWOT analysis, which revealed that I lack planning, organising, and critical-thinking abilities. It has become clear that I lack decision-making and problem-solving abilities, rendering me ineligible for the position of manager. I have good communication and leadership abilities, thus I may be a terrific manager. The PDP has outlined steps for me to take in order to improve my skills and become eligible to apply for the manager's position.

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