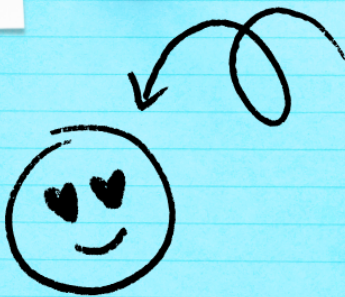




Basic digital SAFETY



01



Personal information

When applying for a job be aware that you should not share your personal relationship status or your home address. Potential employers only need to know about your expertise and professional background, and how to get in touch with you.

Choose strong passwords

Always choose a strong password, instead of one that is easy to remember (such as "password" and "123456"), which are also easy for cyber thieves to guess. A strong password is one that is unique and complex—at least 15 characters long, mixing letters, numbers and special characters.

02



03



Make online purchases from secure sites

When making a purchase online, you are asked to provide your credit card or bank account information—a cybercriminals dream. Be sure to only supply this information to sites that provide secure, encrypted connections.