
ACE PRACTICAL PORTFOLIO

MY CAREER

ACADEMIC AND EMPLOYABILITY SKILLS
BMSW4001

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INTRODUCTION

- What I want to do for my career job is to become a Construction Manager. The Construction Industry is one of the biggest industry in the world and I will be running for a very long time as building was since a long time and will be re-build or demolished to build something new.
- There are different types of constructions such as:
 1. Residential construction
 2. Non-residential construction
 3. Infrastructure construction
 4. Industrial construction
- The process of Constructions:
 1. Planning
 2. Finance
 3. Legal
 4. Procurement
 5. On-site construction
 6. Demolition
 7. Maintenance, repair and improvement
 8. Commissioning and handover
 9. Safety
 10. Sustainability

MY SWOT ANALYSIS

Strengths

My English (Learned it quick).

My Quick Learning Skills.

IT basic skills.

Can take a lot of stress.

Can multi-task.

My mind-set.

Adapting quick.

Hard worker.

Passion of learning and knowing a little from every industry.

Weaknesses

My entourage.

Not properly managing my free time.

Hard to find interest sometimes.

Opportunities

Wide range of work industry.

Open my company.

Meet a lot of people.

Become someone important to the society.

Threats

My experience.

My selfishness.

My age.

SKILLS AND QUALITIES NEEDED

- High Level communication skills - for understating and effective communication with the clients, workers and directors.
- Team-leadership skills - for the ability to inspire and motivate your workers, your team to make sure the work is running effectively.
- High level of organising and planning skills - for organising, monitoring, planning the project plans, the time schedule and using the time as it's best efficiency.
- High level of problem-solving skills – to overcome the unexpected problems and challenges that might come on the way during the process.
- An ability to make decisions under pressure, so that the project can progress.
- Managing and strong attention skills – for any inspection and the Health and Safety for everyone on site that might overcome during the project.
- Hand and Safety legislation and procedures - for running the site at it's maximum safety
- Financial Skills - to make sure the budget don't overcome, and to make sure you allocate the budget in an effective way so the concerns of the client are understood before making any payments that might not be needed.
- High Level of IT skills – for the knowledge of different methods of building and managing the information of the project on a high standard during the process.

WORK EXPERIENCE NEEDED

- Not all the employers are asked about the work experience by the construction managers, even though it is strongly advise to do so. Getting the practical experience and the first-hand on tool knowledge it's very important on any site construction. Lots of the larger and bigger employers must offer a structured placements of work, including the year of industry schemes. Everyone is able to contact in any way the employers to ask directly for any work experience. You are able to demonstrate, understand and the enthusiasm for the project on the site. CIOB'S provides an annual programme called Open Doors where constructions site are provided.

WHAT HAPPENS NEXT

- I've already got a CSCS (Construction Skills Certification Scheme) card and a Health and Safety test.
- I've started working in this type of industry since November 2020. I have gained some good working experience and got to become a supervisor. That is the next step to become a manager. It is indeed a long way but not impossible. For 10 months I have done more than a lot of people.
- At the moment I am in training to become a manager.
- Manager jobs in construction need a HND or a HNC, they also need a foundation degree or degree in the relevant area of construction, such as building/civil/construction engineering degree, architecture degree, civil engineering degree or the construction management degree. You will need to have work experience in the industry.
- CITB (Construction Industry Training Board) is offering a Modern Apprenticeship funded in some cases for anyone willing to get in this industry.
- I've already applied and got funded for the supervisor position card and I recently applied for the manager card. But there's more experience and technician knowledge needed. So I have gotten the e-book Construction Industry Technician (CIT)

PERSONAL DEVELOPMENT PLAN

	Short Term	Mid Term	Long Term
My Goal	Get My CIT (Construction Industry Technician) e-book	Get my manager card and get a job in that position	Get a job as a manager in construction.
Skills and Knowledge	Able to read and understand	Technician Knowledge It Skills Good communication skills Good managing skills Time managing Team Leader	Able to apply and get the job. Able to attend meetings and job interviews
Next Step	Taking notes down and making sure I understand everything	Practicing as much as I can Start organizing more things Meet people with experience and ask what I can to do improve	Researching and practicing interviews Making a CV
Time Schedule	2-3 Hours a day	I want to achieve this by 2022	I want to achieve this in maximum of 3 years from now on

CONCLUSION

- Step up and be ready for many challenges
- Pay much attention to what is happening around the site construction
- Learn as much from my managers
- Read and learn the Technical Industry Construction e-book
- Focus more on the career I want

REFERENCE LIST

- <https://en.wikipedia.org/wiki/Construction>
- <https://www.prospects.ac.uk/job-profiles/construction-manager>
- <https://opendoors.construction/> Open Door Programme
- <https://www.morson.com/blog/2021/04/how-to-become-construction-manager>
- <https://nefedu.directfrompublisher.com/catalog/book/construction-industry-technician-cit>