

Submission of a Dissertation (undergraduate level)

Dissertations should be submitted electronically to the “Submitting your Dissertation” section on the Independent Project module page on Moodle.

You must submit one electronic copy.

Text

- ☐ The characters employed in the main text (but not necessarily in illustrations, maps etc.) shall be not less than 12pt. Characters used in all other text (notes, footnotes, captions etc.) shall be not less than 10pt. Text should be with clear black characters and - in case of images – in a good quality. Double or one-and-a-half spacing should be used in the main text; but single spacing should be used in the Summary (Abstract) and in any indented quotations and footnotes.

Illustrations, Maps and Other Materials

- ☐ Drawings and sketches should be in black; unnecessary detail should be omitted, and the scale should be such that the minimum space between lines is not less than 1mm.
- ☐ Colour graphics for charts, diagrams etc. and colour photographs may be used, but you must ensure that material is in good quality. You must ensure that you do not infringe copyright regulations.
- ☐ Diagrams, maps and similar documents should be submitted in a portfolio of reasonable size and should bear the particulars stated necessary for the volume.
- ☐ You may submit non-book material such as audio or video tapes with your dissertation, if such material forms a useful addition to, or explanation of, the work contained in your written submission and if such material constitutes the most appropriate method of presenting the information concerned. If considering the submission of audio or video tapes as adjuncts to the dissertation, please consult your supervisor.

The layout of the dissertation should be as follows:

- Title page (dissertation title, name and student number, year in which submitted)
- Contents page
- Abstract not exceeding 300 words
- Main body of dissertation
 - i.e., the chapters
- Bibliography
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N.B. Footnotes are not considered part of the word count as long as they are only used as references and do not have any discussion points.

**Example of a title page for a dissertation undertaken at the University of Wales
Trinity Saint David:**



Title

Name

Supervised by: AAAAA

Submitted in partial fulfilment for the award of the degree of XXXX

University of Wales Trinity Saint David

2021