

UWTSD Digital Connectivity Bursary 2021-22

Application Part Two: Budget Form

Please read the guidance notes before completing the form. We will not consider an application form that is not fully completed and does not have all the required supporting evidence.

Before you fill in this form you need to complete the Part One online application [here](#)

Help with filling out the application form is available from Student Services.

SECTION A: Your Personal Details

Full Name:	zainab shazad
Student Number:	2215958

Have you already submitted a Part 1 online application? You need to fill in the online form each time you apply to the fund.	Yes	X	No	
If you have requested a Device, would you like it sent to your home, or would you like to pick it up from campus	Home		Campus	X
If you've selected 'Home' please enter the address you'd like it delivered to:				

SECTION B: Income & Expenditure

All Students:	Annual Amount	Office use only	All Students:	Annual Amount	Office use only
Maintenance Loan:			Rent / mortgage / hall fees £ 108 per a week		
Maintenance Grant:			Food, Household, Toiletries £ 265 per aweek		
Professional / Career Development Loan			Gas / Oil £ 65 per aweek		
Research Grant			Electricity £ 60 per amouth		
Parental Contribution			Water Rates £ 39 per amouth		
Disability / Incapacity Benefits			Council Tax £ 00 per		
Part-time earnings £ per			Insurance (Car, Life, Room/House / Mobile) £ per		
			TV Licence £ per		
Students with partners and/or Dependents			Telephone and/or Internet £ per		
Partner's Earnings			Mobile Phone £ per		
Parent Learning Allowance			School meals for Children £ per		
Adult Dependants Grant			Childcare £ per		
Childcare Grant			Healthcare Costs £ per		
Child Tax Credit £ per			Debt Payments (credit cards & Loans)		
Working Tax Credit £ per			Social/Entertainment		
Housing Benefit £ per			Essential Clothing		
Universal Credit £ per			Launderette		
Child Benefit £ per			Other Costs: Please Specify		
			Travel Costs:		
Partner's Benefits			Public Transport £ per		
Partner's Pension			Private Car fuel: £ per		
			Car Maintenance: £ per		
Other:			Travel Home: £ per		
			Partner's Travel Costs:		
			Public Transport: £ per		
			Private Car Fuel: £ per		
			Car Maintenance: £ per		
TOTAL:			TOTAL:		

SECTION C: DATA PROTECTION

Data Protection Statement

Please read carefully and tick the boxes as appropriate.

The University will process your personal data provided in this application form for the purpose(s) of processing your application and assessing your eligibility for the UWTSD Digital Connectivity Bursary.

The information provided in this application may be used by staff in Student Services, the Students' Union, UWTSD's Finance Department, representatives from Welsh Government and the DFES including the Student Loan auditor, UWTSD Digital Connectivity Fund auditor, The UWTSD Digital Connectivity Fund Panel, an Independent Appeals adjudicator.

In order to process your personal data in compliance with the legal requirements of the General Data Protection Regulation 2016 and the Data Protection Act 2018 you must provide your explicit consent by ticking the box below. Failure to tick this box means that we will be unable to process your application further.

☐ **I consent for you to process my personal data for the purposes stated above.**

The University will need to process your special category data where it is necessary to provide it in this form for the purposes of processing your application and assessing your eligibility to the Digital Connectivity Fund.

Please select *one* of the following statements:

☐ **I explicitly consent to the processing of my special category data for the above purposes.**

☐ **I do not explicitly consent to the processing of my sensitive personal data for the above purposes and understand that my application cannot be processed.**

Your personal data will not be transferred outside of the EEA and will be kept securely by the University and will be retained as required for audit purposes when appropriate and in accordance with the University's record retention policy.

UWTSD is the Data Controller in relation to this information and is committed to protecting the rights of individuals in line with Data Protection Legislation.

Please visit the Information Commissioner's Office's webpages <https://ico.org.uk/> and the University's webpages: <https://www.uwtsd.ac.uk/corporate-governance/> for further information in relation to your rights

For further information about how the University processes your personal data the University's Data Protection Officer can be contacted at foi@uwtsd.ac.uk.

SECTION D: Student Declaration

- I confirm that all the information on this form is correct. I understand that giving false information may lead to the rejection of my application and steps being taken to recover any payment made to me from the UWTSD Digital Connectivity Fund. I understand that for administrative purposes my information will be held on a database.
- I have enclosed the relevant evidence as requested and understand that if an item is missing or incorrect, my application may be delayed or rejected.
- I accept that the panel reserves the right to request further information from me or clarification on the information supplied.
- I will inform you immediately of any changes to the information provided.

Print Name:

Signature:

Date:

For further support, or to return your completed application form by e-mail please contact: moneysupport@uwtsd.ac.uk

There is one more section to complete below – please fill in the boxes at the end of the final page to accept the terms and conditions ,

Applicant name:	
Student Number:	

Digital Connectivity Bursary Portable Device Terms and conditions

In 2020/21 to support student access to learning during an extended period of social distancing the University has established a Digital Connectivity Bursary. Eligible students may be awarded a portable device up to the value of £500. Up to 1000 portable device bursaries will be awarded in the first year in line with the principles and criteria as follow:

1. This bursary is subject to availability and the portable device will be provided to the student directly from the University.
2. Students must be fully enrolled to apply for this bursary. Students not fully enrolled will not be eligible until such a time that they become fully enrolled.
3. The University will provide details on the portable device to the student. There is no option for the student to request an alternative device type and no cash alternative is available.
4. The portable device (worth up to the value of £500) will be available as part of the bursary and is loaned to the student initially with ownership transferring to the student only upon successful completion of 240 credits.
5. Upon the transfer of ownership of the Portable Device to the student, the Portable Device will be returned to an 'Out of Box Experience' which will result in all software and data being removed from the device. The operating system and software licenses will no longer be accessible, and the student will be responsible for purchasing any required licenses.
6. Students may have the portable device shipped directly to their designated UK address or collect from designated campus collection points.
7. The University will endeavour to distribute the laptop within 6 weeks from the date that the student is eligible.
8. The portable device will become the student's responsibility as soon as they have collected it from the University or as soon as it is shipped to them.
9. The student will be responsible for reasonable use, maintenance, security, and any insurance of the goods.
10. The University accepts no liability for security or insuring the portable device.
11. The University accepts no liability for the loss of student data and it is the responsibility of the student to ensure that any data they store on the device is backed up or synced to their University OneDrive account.
12. The University does not accept any liability for maintenance of equipment purchased under this Digital Connectivity Bursary and warranty matters should be referred to the supplier.
13. The student is not eligible to claim the ownership of the portable device, if unable to commence or continue study on the course for various reasons such as; withdrawing from the course,

enrolling on a different course (which is not a qualifying course), expulsion from the University etc.

14. If the student is unable to successfully complete 240 credits, they will be liable to return the portable device in fully working condition, be liable for any loss or damage caused and any costs incurred for returning the device. The student will remain liable for the device until the device has been received by the University.
15. Only one portable device may be issued per student.
16. Laptops are supplied with an operating system licensed to the recipient under their University Student Account. The device will be eligible to access licensed and compatible software as per your University account permits. The student will be responsible for licensing of any further software installed.
17. The University reserves the right to withdraw the bursary at any time. Those who have already benefitted from the bursary will not be affected.
18. Should a student accept the portable device, and subsequently seek to return it at their own volition, they will not be entitled to claim any cash, alternative discount or re-apply for the Digital Connectivity Bursary.
19. A student may not transfer any of their rights or obligations under these Terms and Conditions to another person.
20. The University will not be liable or responsible for any failure to perform, or delay in performance of, any of its obligations under these Terms and Conditions that is caused by events outside its reasonable control (Force Majeure Event). This includes, but is not limited to supplier unavailability, impossibility of use of the public or private transport, fire, explosion, storm, flood, earthquake, subsidence, epidemic or other natural disaster.
21. The University excludes all liability and responsibility for loss or damage to the student or any third party, that may result in connection with this bursary or in connection with the use/or inability to use the portable device.
22. This bursary is not in association with the portable device manufacturer, sponsor, or brands for the avoidance of doubt; the University is not in any way, associated with any outside manufacturers, sponsors or brands of personal computers or laptops.
23. A person who is not party to these Terms and Conditions shall not have any rights under or in connection with them under the Contracts (Rights of Third Parties) Act 1999.
24. These Terms and Conditions shall be governed by Welsh law, the Referee, and the University both agree to the non-exclusive jurisdiction of the Welsh courts.
25. These Terms and Conditions must be accepted by the student applying for this bursary in order to receive a portable device. Failure to accept these Terms and Conditions will result in the student's eligibility being withdrawn.
26. The University reserves the right to revise and amend these Terms and Conditions.

I confirm that I have read the above and agree to the terms and conditions of the bursary award.

Print Name:

Signature:

Date: