

Learning In The Digital Era

ACCA4025

Component 1: E-portfolio

Submitted by

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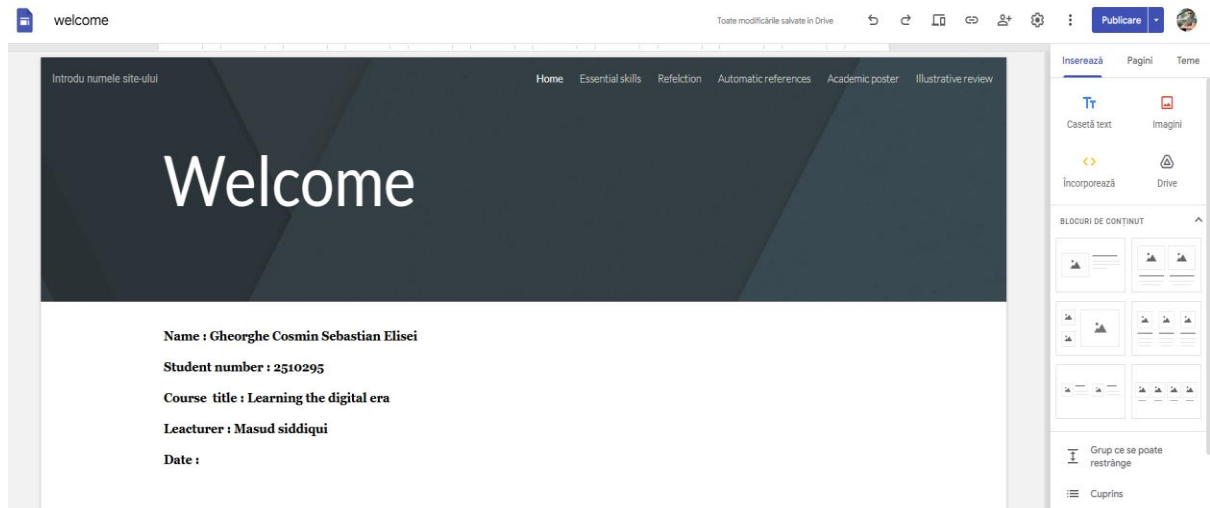
Student Number: 2510295

Lecturer: Masud Siddiqui

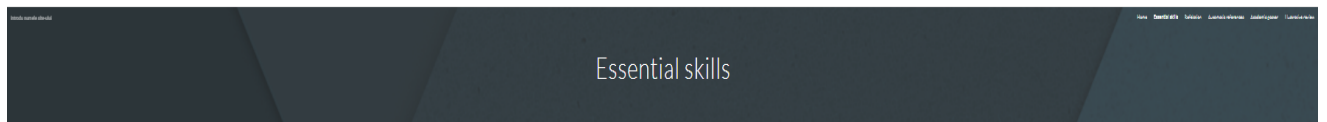
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E-portfolio link :
<https://sites.google.com/view/learning-in-the-digital-era05/illustrative-review>



Screenshot of task1



Time management in academia is the cornerstone of a strong academic integrity and sustainable success. It transforms the overwhelming pressure of deadlines into a structured process, where students prioritise high-impact tasks like research and deep study over passive learning. A disciplined approach—such as utilising the Pomodoro technique—allows for intense focus while preventing the mental fatigue that often leads to burnout. By adopting a consistent work ethic with strategic planning, you move beyond the "procrastination-panic" cycle, ensuring that the quality of your output reflects your true intellectual potential rather than a last-minute rush. Ultimately, mastering your schedule is a form of self-respect that fulfils rigorous academic demands with necessary personal resources.

Time management is more than just checking boxes. It is the strategic management of your cognitive energy and biological resources. To master your schedule, you must look beyond basic lists and understand the psychological and physiological drivers of productivity.

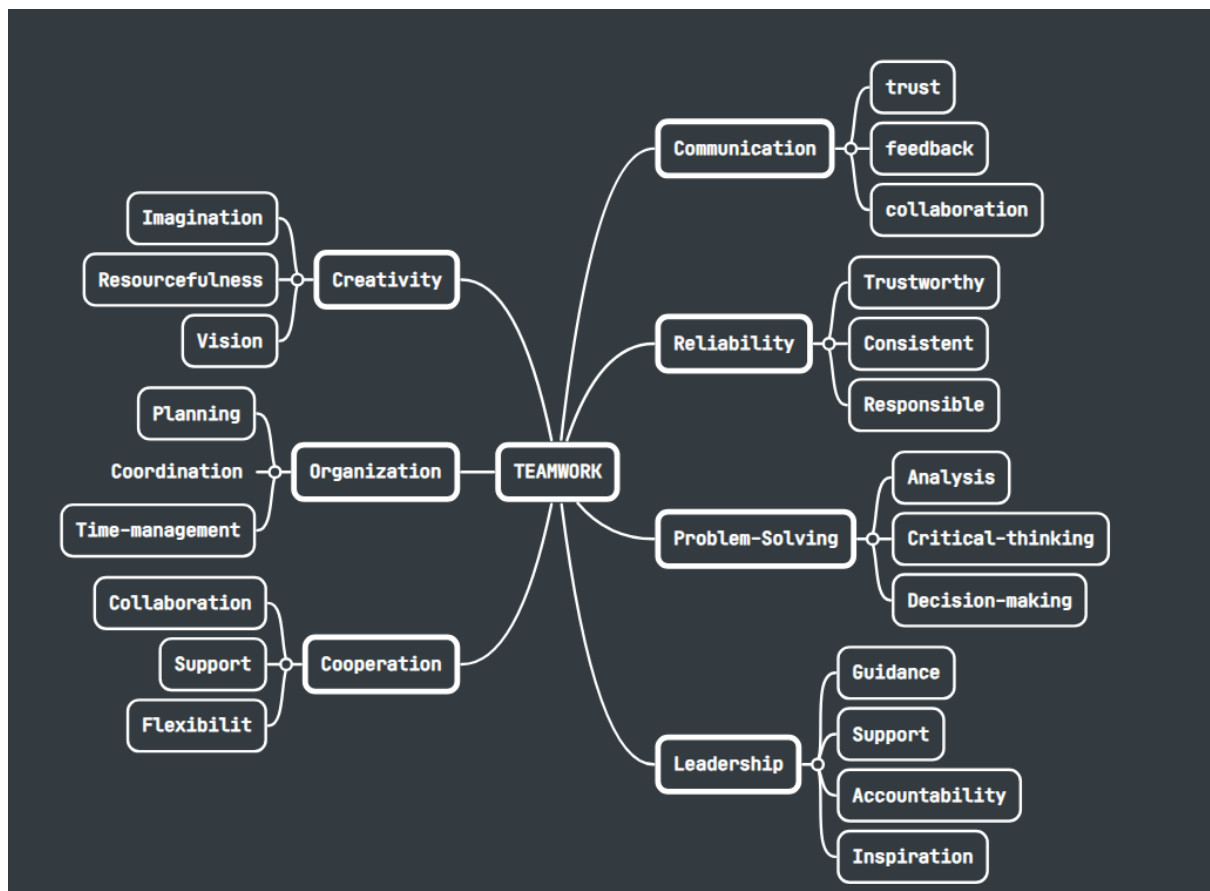


Critical thinking is the intellectual engine of academic rigor, transforming passive learning into active analysis. It involves the disciplined habit of questioning assumptions, evaluating the credibility of sources—such as those found via Google Scholar—and synthesizing complex information into original insights. When paired with a strong work ethic, critical thinking ensures you aren't just "doing the work," but are instead engaging in deep work that challenges the status quo and identifies logical fallacies. This mental agility allows you to move beyond simple memorization toward evidence-based reasoning, a skill that is indispensable for both high-level research and effective problem-solving in the real world.

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Screenshot of mind map



link to mind map: <https://mm.tt/map/3947676645?t=Qg9Hq3qpHD>

Screenshot of the academic poster



THE IMPORTANCE OF TEAM WORK IN ACADEMIC & CAREER SUCCESS



TEAMWORK IS THE ABILITY OF INDIVIDUALS TO WORK TOGETHER EFFECTIVELY TO ACHIEVE A COMMON GOAL. IT INVOLVES COMMUNICATING CLEARLY, SUPPORTING ONE ANOTHER, SHARING RESPONSIBILITIES, AND RESPECTING DIFFERENT IDEAS AND PERSPECTIVES. GOOD TEAMWORK REQUIRES TRUST, COOPERATION, AND A WILLINGNESS TO CONTRIBUTE FAIRLY TO THE GROUP'S SUCCESS. WHEN PEOPLE WORK WELL AS A TEAM, THEY CAN COMBINE THEIR STRENGTHS, SOLVE PROBLEMS MORE EFFICIENTLY, AND ACHIEVE BETTER RESULTS THAN THEY WOULD INDIVIDUALLY.

TEAMWORK IS THE ABILITY OF INDIVIDUALS TO WORK TOGETHER EFFECTIVELY TO ACHIEVE A SHARED GOAL. IT INVOLVES KEY SKILLS SUCH AS COMMUNICATION, ACTIVE LISTENING, COOPERATION, PROBLEM-SOLVING, AND CONFLICT RESOLUTION. STRONG TEAMWORK ALSO REQUIRES RESPONSIBILITY, RESPECT FOR DIFFERENT PERSPECTIVES, AND RELIABILITY TO ENSURE TASKS ARE COMPLETED SUCCESSFULLY. BY COMBINING THESE SKILLS, TEAM MEMBERS CAN SUPPORT ONE ANOTHER, OVERCOME CHALLENGES, AND PRODUCE BETTER OUTCOMES TOGETHER THAN THEY COULD ALONE.





```
graph LR
    Teamwork --- Communication
    Teamwork --- Reliability
    Teamwork --- Problem-Solving
    Teamwork --- Leadership
    Teamwork --- Cooperation
    Teamwork --- Organization
    Teamwork --- Flexibility
    Teamwork --- Accountability
    Teamwork --- Responsibility
    Teamwork --- Collaboration
    Teamwork --- Trust
    Teamwork --- Respect
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    Teamwork --- Communication
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    Teamwork --- Respect
    Teamwork --- Support
```

TEAMWORK OFFERS MANY BENEFITS, BOTH ACADEMICALLY AND PROFESSIONALLY. IT ALLOWS INDIVIDUALS TO COMBINE DIFFERENT STRENGTHS, SKILLS, AND IDEAS, LEADING TO MORE CREATIVE AND EFFECTIVE SOLUTIONS. WORKING IN A TEAM ALSO IMPROVES COMMUNICATION SKILLS, BUILDS CONFIDENCE, AND ENCOURAGES MUTUAL SUPPORT. ADDITIONALLY, TEAMWORK HELPS INDIVIDUALS DEVELOP PROBLEM-SOLVING ABILITIES AND LEARN HOW TO MANAGE DIFFERENT PERSPECTIVES. OVERALL, EFFECTIVE TEAMWORK CAN LEAD TO HIGHER-QUALITY RESULTS AND A MORE POSITIVE AND PRODUCTIVE WORKING ENVIRONMENT.

IN CONCLUSION, TEAMWORK IS AN ESSENTIAL SKILL THAT SUPPORTS BOTH PERSONAL AND ACADEMIC SUCCESS. BY WORKING COLLABORATIVELY, INDIVIDUALS CAN SHARE IDEAS, SUPPORT ONE ANOTHER, AND ACHIEVE COMMON GOALS MORE EFFECTIVELY. DEVELOPING STRONG TEAMWORK SKILLS NOT ONLY IMPROVES THE QUALITY OF OUTCOMES BUT ALSO BUILDS COMMUNICATION, CONFIDENCE, AND MUTUAL RESPECT. OVERALL, TEAMWORK PLAYS A KEY ROLE IN CREATING POSITIVE AND PRODUCTIVE EXPERIENCES IN GROUP SETTINGS.



Link to academic poster:

https://www.canva.com/design/DAHC23RRskM/l9bIf5VTpQVFo433Gi2S9Q/edit?utm_content=DAHC23RRskM&utm_campaign=designshare&utm_medium=link2&utm_source=sharebutton

Screenshot of the automatic referencing tool

Automatic references

The screenshot displays the 'Free IEEE Citation Generator' tool interface, which is designed to generate accurate IEEE style citations quickly and automatically. The interface is divided into four panels, each showing a sample citation in IEEE style. Each panel includes a 'To do this: enter your website in IEEE style' instruction, a text input field with a sample citation, and a 'Generate citation' button. The sample citations are as follows:

- Panel 1: [1] Smith, J. P., and Jones, J. D. "The IEEE Citation Generator." IEEE, 2014. <http://www.ieee.org/citation-generator/>
- Panel 2: [2] "IEEE Citation Generator." IEEE, 2014. <http://www.ieee.org/citation-generator/>
- Panel 3: [3] IEEE Citation Generator, "IEEE Citation Generator," IEEE, 2014. <http://www.ieee.org/citation-generator/>
- Panel 4: [4] "IEEE Citation Generator." IEEE, 2014. <http://www.ieee.org/citation-generator/>

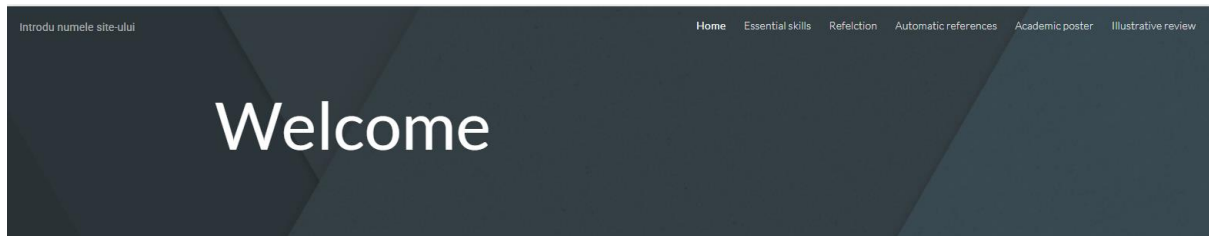
Teamwork is one of the most important tools for organizational efficiency, though not everyone realizes just how much it affects it. Teamwork in the workplace is when a group of individuals works together toward a collective goal in an efficient manner. When multiple people collaborate toward a common goal, your business can flourish.

Research shows that collaborative problem-solving leads to better outcomes. People are more likely to take calculated risks that lead to innovation if they have the support of a team behind them. Working in a team encourages personal growth, increases job satisfaction, and reduces stress.

Teamwork is the collaborative effort of a group to achieve a common goal or to complete a task in an effective and efficient way. [1][2] Teamwork is seen within the framework of a team, which is a group of interdependent individuals who work together towards a common goal.

Understanding what teamwork truly means goes beyond simply working together—it involves a coordinated effort to achieve a shared goal. By the end of this chapter, you'll have a solid grasp of what defines teamwork, the key components that make it effective, and the different types of teams that exist in modern workplaces.

Screenshot of each page of the e-portfolio



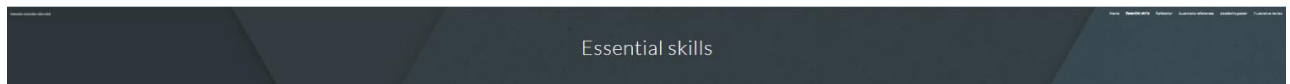
Name : Gheorghe Cosmin Sebastian Elisei

Student number : 2510295

Course title : Learning the digital era

Leacturer : Masud siddiqui

Date :



Critical thinking is the intellectual skill of analyzing information, evaluating the credibility of sources, and making decisions based on the evidence. It is a skill that is essential for success in the workplace.

Time management is a key skill in the workplace. It involves the ability to use time effectively and efficiently. It is a skill that can be developed and improved over time. It is a skill that is essential for success in the workplace.

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Match Overview		
12%		
1	Submitted to Alamo Co... Student Paper	3% >
2	Submitted to Sonoran ... Student Paper	3% >
3	Submitted to University... Student Paper	2% >
4	Submitted to Gordon C... Student Paper	2% >
5	Submitted to TAFE Que... Student Paper	2% >

I plan to improve my future assignments and university work by managing my time more effectively, seeking feedback early, and actively applying it to strengthen my understanding.

I will stay organized, break tasks into smaller steps, and make consistent progress rather than waiting until deadlines approach. By engaging more deeply with course materials and asking for help when needed, I aim to develop stronger academic habits and produce higher-quality work moving forward.

To achieve this, I will create a clear study schedule that outlines specific goals for each week and sets personal deadlines ahead of official submission dates. This will allow me enough time to research thoroughly, draft carefully, and revise thoughtfully.

I will also review feedback from previous assignments to identify recurring areas for improvement, such as structure, clarity, or critical analysis, and focus on strengthening those skills.

Additionally, I plan to reflect on my learning process after completing each assignment to evaluate what strategies worked well and what could be improved. By maintaining a disciplined, proactive, and reflective approach, I hope to build greater confidence in my academic abilities and consistently achieve stronger results throughout my studies.

Automatic references



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Academic poster

THE IMPORTANCE OF TEAM WORK IN ACADEMIC RESEARCH SUCCESS

TEAMWORK IS THE KEY TO ACADEMIC RESEARCH SUCCESS. It is the ability of individuals to work together to achieve a common goal. In the context of academic research, teamwork is essential for the success of a project. It allows researchers to share their knowledge and expertise, and to work together to solve problems. Teamwork is also essential for the development of new ideas and for the advancement of the field.

RESEARCHERS SHOULD WORK TOGETHER TO ACHIEVE A COMMON GOAL. This is the most important principle of teamwork. Researchers should work together to identify a common goal and to develop a plan to achieve it. They should also work together to solve problems and to make decisions. Teamwork is essential for the success of a project, and it is the key to academic research success.

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Illustrative review



Why I Chose Google Sites for My E-Portfolio

I chose Google Sites for my e-portfolio because it is simple, accessible, and easy to use. The platform's clear layout and drag-and-drop features made it straightforward to organize my work without needing advanced technical skills. I found it easy to add text, images, and links, which helped me present my assignments in a structured and professional way. Since it is connected to my Google account, saving and editing my work was quick and convenient. Overall, Google Sites was a helpful tool that allowed me to focus more on the content of my portfolio rather than worrying about complicated design or formatting.