

University of Wales Trinity Saint David

Pathway Project 1

EMPL 4013

Reflective report

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Reflective report Introduction

I am writing to report my role in a group of classmates to work on a project and to report how I could help the team achieve its goals. I also will describe how we created the group, shared the responsibilities and shared our achievements with each other. In the followings, I will also describe what and how I learned during this project.

In the main report, I will also describe my own experience participating a group that is researching about corporate sustainability. My feeling of being with the team and my role to help the team design the project plan and achieve the aims and goals.

The main report (experience):

This semester we created a group of five members from our classmates to work and study on a project for our pathway project module.

The first step was to choose team members and clarify everyone's role. We had to create a group of different characters to take all individual roles and to be able to overcome all probable problems. Mc duffee (2016)

As we were in team building stage, we could go based on what we had learnt before.

According to my last semester Experience, I preferred not to be the team leader in order to have more time focusing and working on the project. Last semester I learned how to lead a team to get the best possible results and this time I wanted to learn more how I should participate in team meetings and contribute my achievements meanwhile getting others ideas and what they have done.

After building the team, we got together to be more familiar with each other and to know other members better and more. Since communication skill plays a key role in human relationships especially in business, Doyle (2018),

We had a good chance to improve our communication skill in our team. It was a good practice for me to work with people with different cultures as we were from different nationalities in our team. I also tried to pay more attention to other member's ideas and points of view. In general, I had a good feeling to have chance to work with different people with different estimation.

In the First session after building the team we got together to decide what project we should work on.

Since sustainability is becoming one of the most important subjects worldwide, we decided to study about corporate sustainability. I am going to open my own office in the future, therefore, I needed to know more about one of the topics that I had not heard before.

“Sustainability”!

As of our first session, I tried to notice time management in our group. Since time management is a basic objective for doing a project, White (2016), I tried to manage my own time first and then manage the project's time for every single phase in co-operating with the team.

The important task for team is having a smooth team which is balanced. There are always different ideas from the members that can be agreed or disagreed by others. Teamwork is to balance the team and use everyone's ideas

De Water (2008). What I learned here during our study was how a teamwork can get better results rather than an individual work. Team members should participate in group actions though!

In a good team, the issues will be solved better, quicker and easier. I faced with lots of problems and tried to solve them based on what I had learnt about problem solving. Career builder team (2017)

Problem solving skill will grow up gradually with every new experience. When it comes to the team, every member can face not only their own but also other member's issues.

Based on what I learned during this project, problems are inevitable.

As to how a member deal with, is very important. It is also necessary to avoid taking any individual action when you are a team member. I tried to list my problems that had occurred during the week and share it with others to find the best way to solve.

It was the same story with other members. They also tried to share their ideas in every week's meeting that we hold together.

We could practice to make important decisions in our group. Decision making is a very important skill in the business especially when it comes to a teamwork. Pai (2017)

We could share our ideas and hear other team member's point of view about every single issue happened during our project. Then usually there were some discussion between the team members to find out the best solution and make

the best decision. We sometimes had to vote and choose the best solution as we were not always in total agreement.

The other issue we had for holding the meetings was that, all members had their own problems to manage their time to attend the meetings. We created a virtual group to be in contact with each other during the week and share our achievements online. That is the matter of using smart technology in business. Smart technologies can make the business easier and faster and we had to cope with using technology in our simulation project.

Although we were in contact virtually, we had to set up a meeting each week to be sure that all members are committed to the team. I tried to be punctual at all meetings for the respect of the team.

In meetings, we were usually in discussion about our project's process and how it was improving. All members had to study about sustainability in business and how it is growing.

Like some other university projects that we have had, we shared responsibilities between group members. Every individual was responsible to study and research about one or two parts of the final project. At the meetings, each week we shared what we had achieved about our own parts. My role was to research and analyse environmental sustainability in workplace and add describe some examples to show how a business can help environmental sustainability.

I also was responsible to define what the Global citizenship is, and who a global citizen is.

For this reason, I searched a lot to find reliable sources about environmental sustainability in business. I learned how important it is in world today. I had not heard before about environmental sustainability and its regulations in workplace. It was a good feeling when I was searching and learning new things about sustainability. I did not know that there is some regulations and policies in every companies and stores to help green world. To be honest, I even did not know anything about sustainability itself. It was amazing to know that business owners are interested in saving the earth or at least they are forced by governments to obey the rules to have green world.

I am glad indeed to have this opportunity to research about saving our earth as the place we are living on it.

I searched on the internet and studied some essays and books about the environment and how we can save it. I also searched how big companies and stores create their own policies to obey the regulations and laws about environmental sustainability. I visually checked the companies like ALDI and

Lidl's facilities to support green policies as we had a case study to compare these two big companies as far as environmental sustainability is concerned.

I learned how small matters can have a big effect on the environment. The things like energy sufficient facilities, separating recyclable rubbish and writing down the policies and regulations related to support green world can have a huge effect on human and animals living on the earth.

As I mentioned above, I was also responsible to research about global citizenship. It was very good to know what global citizenship is and how a global citizen behaves. I searched about the newly described "global citizenship" and found out the importance of globalization today. I have always been a supporter of saving the world but I had never known about global citizenship before starting this module.

What I would do in the future

From starting the project on, I feel I can help my family, classmates and friends being a global citizen who cares about others and the environment. I would also feel myself a member of the global society and would try to support green policies based on what I have learnt in this project.

I will notice more the others and their ideas, will work better in a team and will make decisions consulting the professionals in my future business.

Conclusion

It was a great opportunity in this module to practice time management, project planning, problem solving and decision making in a simulation project all at the same time. I am also glad to have a chance to research and analyse data in our team. Apart from learning sustainability in business, I think we learned how to create and achieve our goals in a team with a great teamwork.

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