

DIGITAL SAFETY AT WORK

BASIC DIGITAL SAFETY

Protect your passwords:
Keep your password secure
and don't share them with
anyone.



Employee Training:
Provide training and
information to employees on
best security practices, and the
important of maintaining
digital security.



Student~ Sorina Dascalescu (2328199)

Lecturer~ Sunneth Fernando

Course~ Digital Skills (LCLM4002
LON)

Be careful of suspicious
emails or messages that ask
information or login details.
Use encrypted WI-FI
networks and avoid
connecting to public WI-FI
for work-related information
or bank details.

Backup data:
Regularly backup important data
to prevent loss in case of a
security breach or hardware fail.

STAY SAFE ONLINE!

Don't share your personal
information.

Only talk to people that you
know.

Always think carefully about
what you post on social media.

Make use of the privacy settings
on all your accounts

