

Job Advertisement

LifeCycle Oils Ltd

Lifecycle Oils is a fast-growing company in the fresh oil supply and waste oil recovery industry

Site & Warehouse Manager

A successful candidate will be responsible for managing and overseeing all day-to-day operations on the Lifecycle Oils site and will have experience in managing and motivating a team of warehouse operatives.

Responsibilities

As Site & Warehouse Manager, you will need to:

- Be responsible for all processes & operations on site**
- Manage daily operation & maintenance of all plant & equipment**
- Manage and work with a team of warehouse and machine operators**
- Assist with further recruitment**
- Manage and conform to Health & Safety standards set**
- Report to & liaise with Management and assist in daily business functions**
- Handle goods in and out**
- Manage Stock control**
- Deal with Suppliers & Customers and the daily associated paperwork**
- Complete daily reports**
- Have decision making skills and be capable of running a large multi-faceted site**
- Assist and advise on developing the site in a fast-growing Business**

Skills

You will need to have:

- Forklift License – preferable**
- Clean Driving license – 7.5t or Class2 - preferable**
- Health & Safety Training**
- First Aid Training**
- Excellent personal skills and attention to detail**
- The ability to plan your own work and the work of others, use your initiative and meet deadlines**
- The ability to manage pressure and conflicting demands, and priorities tasks and workload**
- The ability to accept and understand instructions**

Oral and written communication skills
Tact, discretion, and respect for confidentiality
Teamworking ability
Basic engineering and practical skills
Reliability and honesty
Project-management skills

Working hours

A working week is up to 50 hours (about 2 days), with the working day usually taking place between 7 am and 5 pm Monday to Friday.

Reference ID: LFWM01

Expected start date: 18/10/2021

Job Types: Full-time, Contract, Permanent

Salary: £35,000.00-£40,000.00 per year

Benefits:

Company pension
On-site parking
Sick pay

Schedule:

10-hour shift
Monday to Friday

Experience: Warehouse Management:

3 years (preferred)Work

remotely: No



Kristiyan Grudev

Warehouse Manager

Profile

Experienced and reliable Warehouse Team Leader bringing forth several years of industry experience and a proven track record of effectively managing warehouse operations. Adept at overseeing packaging and shipping processes, while ensuring that products reach their assigned destination in a timely manner.

Employment History

Warehouse Supervisor at The Tile Shop, Hartford

May 2018 — April 2021

- Oversaw all warehouse operations from beginning to end, resulting in smooth processes and desired outcomes.
- Directed warehouse Material Handlers and provided proper guidance when needed.
- Carefully sorted and placed materials in their proper location.
- Accurately completed all inventory paperwork.
- Routinely inspected equipment to maintain smooth work processes.
- Recorded products received and distributed.
- Effectively communicated with all Warehouse Workers and Team Members to achieve goals.
- Brought forth a strong work ethic and a commitment to excellence.

Warehouse Team Leader at Wincanton LTD, Stafford

June 2016 — March 2018

- Greeted drivers and carefully unloaded merchandise from trucks.
- Consistently followed all safety protocols.
- Performed facility and equipment maintenance as needed.
- Safely moved materials and packaged them for shipment.
- Carried out all tasks assigned by the Warehouse Supervisor.
- Worked well independently and also with others.
- Accurately identified any damages and losses and reported them immediately.

Warehouse Team Leader at iForce, Stafford

February 2014 — October 2015

- Organized and prioritized work to complete assignments in a timely, efficient manner.
- Utilized superior data visualization and data management skills.
- Ensured the availability of adequate resources to achieve goals.
- Remained intently responsive and committed to optimal productivity.

Education

Details

Stafford, ST17 4BY
United Kingdom
+447747872343
KrisGrudev@gmail.com

Date / Place of birth
23/11/1993
Bulgaria

Nationality
Bulgarian

Driving license
Full-UK Driving License

Skills

Critical thinking and problem solving

Creativity

Leadership Skills

Computer Skills

Fast Learner

Customer Service

Ability to Work Under Pressure

Communication Skills

Ability to Work in a Team

Ability to Multitask

Interpersonal Communication Skills

Physical Endurance

Safe Material Handling

Heavy Lifting

Languages

English

**High Education Skills, University of Wales Trinity Saint Davis ,
Birmingham**

January 2020 — May 2016

Humanitarian Profile, 2 SOU Profesor Nikola Marinov, Sofia

October 2007 — June 2019

 Licenses

Forklift Operator Certification, Hartford

July 2017

Reach Truck Operator Certifictce, Stafford

March 2018

Full-UK Driving License, Stafford

June 2017

 Courses

First-Aid Course

October 2019 — October 2019

Mental Health Course

October 2019 — October 2019

Health and Safety Course

2019 — 2019

Bulgarian

Hobbies

Climbing

Swiming

Spending time with my family
and friend

References

[Available upon request](#)

Cover Letter

KRISTIYAN GRUDEV

Stafford, Staffordshire SY17 4BY | 07747872343 | KrisGrudev@gmail.com

26 October 2021

LifeCycle Oils Ltd

RE: Warehouse manager,

Dear Mr Johnson

I am a motivated professional with communication proficiency and extensive Warehouse Team Leader experience. I recently learned of LifeCycle Oils Ltd's opening for the Warehouse manager role and wished to contact you to express my interest. I believe that my professional background and industrialist drive make me an ideal candidate for this opportunity.

Please have a look at my attached CV for a detailed view of my skills and experience. Here's a snapshot of what I have to offer: The attached CV shows that I have the background and experience of your industry demands and LifeCycle Oils Ltd's needs.

I have artfully balanced workplace objectives and productive relationships, inspiring strategies and insightful suggestions to achieve a competitive business edge. My decision making and critical thinking strengths have enabled my professional growth. My educational background has given me a solid understanding of decision-making and problem-solving skills. I've trained and studied to pursue the position of Warehouse Manager. I have so much to offer LifeCycle Oils Ltd. Beyond my enthusiasm and dedication, I also have a background in Restaurant Management.

I have enclosed my CV for your review. I will try and contact you within the week to discuss the next stage of your hiring process. I appreciate your time and consideration of my candidacy for your new Warehouse manager.

Yours sincerely,
Kristiyan Grudev