

Reflective Review – Guidance Notes Level 4

Overview

The assignment asks you to critically reflect on your progress and development, in terms of your experience of this project. You are required to:

Reflect upon the collaborative working experienced in the project, identifying a personal skill set and knowledge relevant to the project.

Ensure your reflection demonstrates your awareness of sustainability, global citizenship and a range of employment skills.

The assignment is your critical reflection on your learning over the duration of the module, with particular reference to the areas identified in the assessment criteria.

The Structure

Apart from encouraging a clear structure with a beginning, a middle and an end, we cannot be overly prescriptive about the way you approach your reflection. However, the following areas are highlighted in the assessment criteria and it might be helpful to consider them here, ensuring you include consideration of the following:

- A general introduction outlining what you will cover in the assignment.
- A reflection on your experience of collaborative working throughout the project.
- A reflection on three of the skill areas identified in the project document. Some questions you might ask yourself include how these skills have developed since the start of the project. From the SWOT analysis you carried out on yourself during the residential weekend, what has changed, or not changed, and why? How did your strengths benefit the group for example?
- Consideration of what you have learned in terms of sustainability and global citizenship.
- What does this mean for your working life going forward – what will you do in the future to maximise this learning?
- A conclusion, summing up your argument clearly and succinctly.

As long as you cover the key assessment areas, you can approach this assignment in a way that suits you. As this is an academic work you will support your reflections with reference to appropriate sources.

What Will Help You

The following resources may be of help in your assignment:

- The learning logs you have kept throughout this module. Consider this data to see if there are any insights which may translate well to this reflection.
- The resources either available on Dropbox or which have been emailed to you by your tutor.

We hope this helps as an addition to the information already provided via your tutor, but please ask for any further information or guidance you may require.

Suggested Reading

Bolton, G. (2010) *Reflective Practice: Writing and Professional Development*. (3rd edition) London: Sage Publications Ltd

Boud, D. Keogh, R. and Walker, D. (1985) *Reflection: Turning Experience into Learning*. London: Routledge

Cottrell, S. (2010) *Skills for Success: Personal Development and Employability*. (2nd Edition) Basingstoke: Palgrave Macmillan

The book listed as 'Essential Reading' for the CertHE course, Chapter 8 contains a practical and comprehensive account of 'the art of reflection' which is worth reading.

Gibbs, G. (1988) *Learning by Doing: A guide to Teaching and Learning Methods*. Oxford: Further Education Unit.

Moon, J. (2004) *A Handbook of Reflective and Experiential Learning: Theory and Practice*. London: RoutledgeFalmer.

Suggested Links

California State University Channel Islands

Two short examples of reflective reviews by English Literature students. Please be aware though that there is no referencing in these examples.

<http://english.csuci.edu/program/sampleessay.htm>

University of Reading

This page contains a comprehensive overview of academic reflection practices.

<https://www.reading.ac.uk/internal/studyadvice/StudyResources/Practicebasedlearning/sta-reflectivewriting.aspx>