

LCLM4001 Academic Skills

Reflective report

Oleg Vlasov
2413801
Peter Allen

Table of Contents

1 Introduction	3
2 Note Taking skills	4
3 References skills	5
4 Paragraph Writing skills	6
5 Conclusion	7
7 Reference	8

Introduction:

In this day, when I was in the class we covered quite lot of things. All that information was useful. I learned some technic how to apply correctly and which can develop my ability. In the class we watched some activities. Lecture say if we practice those activities, those will help us to improve our skills.

For students is crucial to improving academic skills and it will help to be happy at university. I want to discuss in this report about few topics. I am focusing on note taking skills, reference and paragraph writing skills. When I was in the class, I learned about that, and those skills are interesting to me. I want to say everything is good to know.

Note Taking

In the class we studied a lot of things, one of it were Note Taking. We studied how to take notes in the class. Our teacher teaches what is W.M. (working memory) and how we can practice in our studying practice live. It is very important this ability for people who like to improve their working memory. On this skill it is a strategy how to manage with a lot of new information. Lecture teaches as some techniques. Note taking skill is a part of strategy and we can decide what technique is suitable for us. We need to understand the order of ideas to include in our writing.

Teacher showed few activities how we can take notes. For example, we can listen text and we need to take notes on key facts and opinions that we hear. Highlighting is another method to improve memory skill. We can highlight often by hand or there are a lot of eBooks which they have incorporate highlighting tools. This skill is helping as to read quicker information. Also, we learned different kinds of notes. There are diagram notes, linear notes, tabular note taking, Cornell notes etc. We use diagram or diagrammatic method when we read some text, and we need to organize information. This type of skill helps a lot of us to choose a topic, main point and sub point. All those types of techniques are benefit us. It is very important to write down short, key words and succinct. If we improve those abilities, those will help us processing more information.

I liked it, because I learned new things. For me was difficult this skill to handle, because it had a lot of information to process. I will try to do more exercise on this skill to improve it. Right now, I have some idea how to use this skill, but I need more practice on it.

Reference Skill

In this day at the university. I studied in the class, what is reference. When we can use it and how to use it. I learned from our lecture; reference is a source from where you take information. Those type of sources are books, websites, eBooks etc. From this source you can research by reading information what do you need, or it is useful for you. All sources need to be reliable. References are the ways which show to teachers where came from this information and where I find it. There are a lot of ways of references. It is just one which is good. This way is Harvard. Which we can use, because this is reliable method of referencing.

In class we watched a YouTube video about references. Also lecture showed us a lot of references examples. How to do it. Teacher explained why referencing is important. From the class first time I learned about plagiarism and what is it. How to avoid it. Our teacher explained how correct to use list of reference. In reference list is an order and how to use this order correctly. All information needs to be in perfect place where need to stay. In first place need be authors surname and initials, second is year of publication in brackets, after title of article, book or anything else in italic, then available at URL and finally date of accessed. We use reference to avoid plagiarism. Plagiarism is that, when we take someone ideas, writing works, or thoughts and we use those as own. Also reference help reader of our work to find quicker information from what source we took it.

This was a new part of knowledge, which it was very useful to me right now and in the future. All this information was not easy for me, but it was interesting and useful to me.

Writing paragraphs

In class, I learned how to write a good paragraph. Our teacher explained what paragraph is and how to build correctly it. How to build sentences and how many sentences need to be in one paragraph. There is a main idea which can consist in a topic and add second ideas to merge all together and to make one single text. All those ideas should be in the same topic, and they should be related all together. Usually in one paragraph we can find one topic of ideas if we use another paragraph we need to speak about another topic.

This was a very useful information for me and right now I know how to write correctly paragraphs. I understand the information which I will use in the first paragraph will be different to the second paragraph is very important to write good paragraphs, this is because you can tell the reader a properly information, it is very difficult for me to write a text even when I am using paragraphs and it is hard to manage all this grammar, correct order of the sentences, how ever I am very happy right now I know how to write a good paragraph.

I will try and find time to try and do more exercise on writing paragraphs. I will try to use all my free time which I have to write at least one short paragraph which this consist of 3 or 4 sentences per paragraph. By doing this information I will be able to learn more about this, this is because when I started to learn about this, it was completely new for me and I didn't know nothing about this, if I try to do this every day a few sentences I will be able to improve my skills on this.

Conclusion:

All of this information for me was very important and helpful for my studies, on this type of this first this course was a bit challenging because of my skills when writing and while I was trying to study more about this as well, this is because all of this things was new to me about I am thinking about improving my skills on this by learning at home, practicing at home and also be able to contact my room mates and teachers from the university so I can get help from them with this, I will be able to improve my skills on this and be able to get a good carrer and good grades on my tests.

References:

Note Taking References:

University of Reading, n.d. Note-making. [online] Available at:
<https://libguides.reading.ac.uk/reading/notemaking> [Accessed 11 December 2024].

Reference Skill References:

University of Queensland, n.d. Referencing guide. [online] Available at:
<https://uq.pressbooks.pub/academicwritingskills/chapter/referencing-guide/>
[Accessed 11 December 2024].

Writing Paragraphs References:

Indiana University, n.d. Paragraphs and topic sentences. [online] Available at:
<https://wts.indiana.edu/writing-guides/paragraphs-and-topic-sentences.html> [Accessed
11 December 2024].