

Irina Calin

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Mr. Basil Athanasiou

Basil's Bakery

Locksbrook works, unit 1 Locksbrook Rd, Bath BA1 3EN

Dear Hiring Manager,

I would like to express my gratitude for giving me the chance to apply for the Baker Assistant position. It would be a great pleasure for me to work in your team because I have a passion for baking and am willing to work hard. I have worked in various professional and self-employed positions for the last five years.

Over the past five years, I have been honing my baking skill at different bakeries and patisseries. My career started when I was hired by Calabrisela Bakery, I have worked two years with Calabrisela Bakery where I learned the essential skills that have cemented my foundation as a baker and launched my career. After my first job I was hired by a company called Patisserie Valerie where I was given the chance to further develop my personal skills. At Patisserie Valerie I have taken a particular interest in baking cakes and sweets which has fueled me to improve and ignited my desire to become an independent baker and business owner. These past experiences lead me to eventually open my own business Irina's Homemade Sweets and Cakes. Opening my own business was my biggest achievement that has made me grow as a person, on a personal and professional level. Managing my own business has given me a broader perspective on the essentials required to operate a bakery. The most important skill I have acquired is critical thinking. As a sole business owner, I have been placed in many difficult situations, and I have learned to quickly adapt and solve any issues on the spot. Through the years I have worked with multiple different teams where I have learned the importance of communication in a business and how every minor role affects the overall

business performance and I am prepared to contribute to the company's growth and grow professionally along it.

I look forward to further developing my skills among seasoned experts. I appreciate the time you have spent on reviewing my application. I would like you to consider how my passion as well as my work experience would make me a good candidate for the job and give me the chance to contribute to further elevate the company's reputation. Thank you for considering my application, and I eagerly await your response.

Sincerely,

Irina Calin

Irina Calin

Contact Information:

Phone Number: 07469191030

Email Address: Irina_mot22@gmail.com

Home Address: 109 Snowden Road, CF5 4PU, Cardiff-United Kingdom

Personal Profile:

I am a hardworking and reliable individual with a passion for baking and customer service. Skilled in maintaining a clean and organized work environment, helping with food preparation, and providing friendly service to customers. I am eager to learn new baking techniques and contribute to a team's success.

I am a positive and calculated person, always happy to help. By meeting challenging situations and adapting my thinking, I have always managed to learn from each. I am looking to improve my knowledge within a team that shares the same passions and goals.

Education and Qualifications:

- Certificate of higher Education employability skills, 2024 - present
- Cardiff and Vale College, Connect 2 CAVC course, 2015 - 2016
- Women connect first, 2014 - 2016
- General Secondary school of Cahul (Republic of Moldova), 2005 – 2008

Employment History:

- Retail Assistant Duty Free, 2 years, 2011 - 2013

- Calabrisela Restaurant, 2 years, 2015 - 2017
- Patisserie Valerie, 3 years, 2017 - 2020
- Self-employed Irina's homemade sweets and cakes, 2019 - present
- Breakfast club and Midday Supervisor Hywell Dda Primary school, 2023 -present

Key Skill and Qualities:

- Hardworking
- Adaptable
- Time management
- Effective communication skills
- Organized
- Critical thinker
- Problem solver

Hobbies and interests:

- Baking and experimenting with new recipes
- Learning about different baking techniques online or through tutorials
- Traveling with family
- Reading
- Volunteering

Important achievements:

- Built strong professional relationships that resulted in key opportunities and collaborations.

- Recognized by management and colleagues for outstanding contribution and performance.
- “Employee of the Month” at Patisserie Valerie.
- Created unique, customized baked goods for special occasions like birthday, wedding, and holiday

Additional Information:

- Languages: Romanian and Russian

Job Description [Basil's Bakery](#)

Job Title: Bakery Assistant

Location: Locksbrook works, unit 1 Locksbrook Rd, Bath BA1 3EN

Terms: Full-time, £12 - £15 per hour

Company description:

We are a family run artisan bakery. We are looking for a passionate and skilled baker to join our team. The ideal candidate will help in the daily operations of the bakery, ensuring high-quality products and excellent customer service. This role is perfect for someone passionate about baking and working in a fast-paced environment. As a baker, you will handle creating a variety of baked goods, ensuring the highest standards of quality and presentation. This role is perfect for someone who thrives in a fast-paced kitchen environment and has a genuine love for baking.

Key Responsibilities:

- Help bakers in preparing and producing baked goods, including bread, pastries, and cakes.
- Maintain cleanliness and organization in the bakery, ensuring compliance with health and safety regulations.
- Package and display baked goods attractively for customers.
- Monitor inventory and report shortages of ingredients or supplies.
- Handle customer inquiries and provide exceptional service.
- Operate baking equipment (e.g., ovens, mixers) under supervision.
- Assist in decorating cakes or pastries as needed.

Qualifications and Skills:

- Experience in a bakery or food preparation environment (preferred but not essential).

- Basic knowledge of baking techniques and ingredients.
- Strong attention to detail and ability to follow instructions.
- Good organizational and time management skills.
- Ability to work in a team and communicate effectively.
- Physically capable of standing for long hours and lifting heavy items when necessary.
- Flexibility to work various shifts, including early mornings or weekends as required.

Benefits:

- Opportunity to learn and grow in a supportive environment.
- Employee discounts on bakery products.
- Company pension.
- Work-related training.
- Family leave.
- Extended leave.