



Moodle

Who can see a Module?

You may need to know who can see a module and receive messages sent from it. This is how you find out.

Step 1: On the Module page left click the Course Management tab

Course Management

Step 2: Then left click the Participants text button.

Participants

Step 4: On the participants page you can type a name to search for, or limit users by Forename and Surname initials. Click the letters in the provided list.

Participants

No filters applied

Search keyword or select filter

First name	All	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
Surname	All	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
Select	First name / Surname	Email address																		Roles	Gr						
☐	 Michael Swanson	mike.swanson@uwtsd.ac.uk																		Manager 	No						

Click **ALL** to clear the filter and see all participants

You may also use the drop down arrow to filter the participant list by Role, for example to see only students.

Role: Manager
Role: Course creator
Role: Programme Director
Role: Student

Clear the filter by clicking the X to the left of Role

Participants

× Role: Student