

## LEVEL 6 ASSESSMENT SPECIFICATION

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| Student name:                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Student ID number:                                   |                                              |
| Programme:                      | BA(Hons) Contemporary Performance, BA(Hons) Applied Drama                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                      |                                              |
| Module:                         | Professional Practice                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                      |                                              |
| Module code:                    | HPCP6001                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Contribution to Overall Module Assessment (%):       | 75%                                          |
| Lecturer:                       | Jonathan Morgan                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Internal Verifier:                                   | Jonathan Pugh                                |
| Assignment Title:               | Presentation/Portfolio                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Word count (or equivalent):                          | Presentation 10 mins<br>Portfolio 1500 words |
| Submission deadline:            | 8/01/19                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Return date of provisional marks & written feedback: | 5/02/19                                      |
| Submission method:              | <p>All written assessments, where practical and possible, must be submitted via Turnitin unless otherwise instructed by the Lecturer. (Please DO NOT put this assessment specification into Turnitin or it will match many similarities with other students' submissions.)</p> <p><b>Alternative submission method (if applicable):</b></p> <p><b>Late submission of the assessment will result in a late penalty mark.</b> Penalties for late submission: Up to one week late, maximum mark of 40%. Over one week late, 0%. Only the Extenuating Circumstances Panel may approve a change to submission dates.</p> |                                                      |                                              |
| Academic honesty / referencing: | <p>Academic honesty is required. In the main body of your submission you must give credit to authors on whose research and ideas your work is based. Append to your submission a reference list that indicates the books, articles, etc. that you have used, cited or quoted in order to complete this assessment.</p>                                                                                                                                                                                                                                                                                              |                                                      |                                              |

### Module Learning Outcomes (from module syllabus)

- Practice a fully independent approach when presenting themselves - in a manner which indicates a strong awareness of the professional demands of the performing arts practitioner.
- Independently analyse, evaluate and synthesise a range of evidence regarding the development of a professional profile.
- Apply their research into the range of professional and career options available to them to make independent and informed choices concerning the identification of their likely career pathway following graduation.

## TASK DESCRIPTION

### Presentation

You will have explored your own personal qualities, skills, abilities, career aims and aspirations during this module. You should link those to a professional practitioner of your choice so that you can draw parallels between yourself and your chosen practitioner. Where do similarities and differences occur in background, personality, qualifications, experience and career path? How can those similarities and differences help to shape your own choice of career?

Undertake a detailed study of your chosen practitioner's career in relation to the potential development of your own intended career pathway. The study will result in a 10 minute presentation to the group following the schedule to be published separately.

In choosing your practitioner you will need to take into account the following:

- Availability of accurate information – often, the more 'celebrated' or 'successful' the practitioner, the more 'carefully managed' or restricted is the biographical detail.
- Does your practitioner align closely with your own background, characteristics, personality, achievements, aspirations, educational experience, work ethic, skills and abilities in his/her early life and career? Not all will match perfectly – but recognise where the similarities and differences lie.
- What conclusions can you draw from your study about your own career intentions? Should you modify your ambitions; reconsider your aspirations; seek out information or opportunities in order to achieve your intended/possible career; uncover a clearer picture of how you might achieve your intended career?

**(Provide a copy of your presentation slides/materials to your tutor immediately following your presentation.)**

## **Portfolio**

Throughout this module you will be creating documentation that you will then compile into a 1500 word professional portfolio which will contain relevant and appropriate information about yourself, your career plan and the anticipated stages in the development of that career.

**Specifically your portfolio must include the following:**

- **personal profile**
- **CV**
- **career plan**
- **detailed analysis of stages of the career path**
- **relevant Professional bodies**
- **identification of further training**

It **may also include** some of the following:

- records of achievement or attendance,
- certificates
- testimonials
- references
- photographs

Your portfolio should amount to 1500 words **not including the additional/supplementary materials. The portfolio should be submitted by hand at the presentation assessment.**

# GUIDANCE FOR STUDENTS IN THE COMPLETION OF TASKS

**NOTE:** The guidance offered below is linked to the five generic assessment criteria overleaf.

## 1. Engagement with Literature Skills

Your work must be informed and supported by scholarly material that is *relevant* to and *focused* on the task(s) set; you should make use of scholarly reviews and primary sources, where appropriate (for example, refereed research articles and/or original materials appropriate to the discipline). You should provide evidence that you have accessed a wide *range* of sources, which may be academic, governmental and industrial; these sources may include academic journal articles, textbooks, current news articles, organisational documents, and websites. You should consider the *credibility* of your sources; academic journals are normally highly credible sources while websites require careful consideration/selection and should be used sparingly. Any sources you use should be current and up-to-date, mostly published within the last five years or so, though seminal/important works in the field may be older. You must provide *evidence* of your research/own reading throughout your work, using a suitable referencing system, including in-text citations in the main body of your work and a reference list at the end of your work.

**Guidance specific to this assessment:** *Both your portfolio and your presentation should be supported by information gathered from a comprehensive range of relevant and up-to date sources. These sources should be referenced in accordance with the Harvard referencing system. This research should help increase your awareness of the future avenues of employment available to you.*

## 2. Knowledge and Understanding Skills

At level 6, you should be able to demonstrate coherent and detailed knowledge and a systematic understanding of the subject area, at least some of which is informed by the latest research and/or advanced scholarship within the discipline. You should be aware of the uncertainty, ambiguity and limits of knowledge. Your work must demonstrate the growing extent of your knowledge and systematic understanding of concepts and underlying principles associated with the subject area. *Knowledge* relates to the facts, information and skills you have acquired through your learning. You demonstrate your *understanding* by interpreting the meaning of the facts and information (knowledge). This means that you need to select and include in your work the concepts, techniques, models, theories, etc. appropriate to the task(s) set. You should be able to explain the theories, concepts, etc. meaningfully to show your understanding. Your mark/grade will also depend upon the *extent* to which you demonstrate your knowledge and understanding; ideally each should be complete and detailed, with comprehensive coverage.

**Guidance specific to this assessment:** *The work submitted should comprehensively demonstrate your ability to reflect on your current skills base and identify further training opportunities. Your understanding and knowledge of the professional workplace you are potentially about to enter should be evident within the work with any relevant theories or concepts identified and discussed. You must consider the relevance of the information and documentation that you are providing, do they relate in any way to your future career goals?*

## 3. Cognitive and Intellectual Skills

You should be able to: critically evaluate evidence, arguments, assumptions, abstract concepts and data some of which are at the forefront of a discipline (and that may be incomplete) to devise and sustain arguments, to make judgements and/or solve problems; describe and comment upon particular aspects of current research, or equivalent advanced scholarship, in the discipline. Your work must contain evidence of logical, analytical thinking, evaluation and synthesis. For example, to examine and break information down into parts, make inferences, compile, compare and contrast information. This means not just describing what! But also justifying: Why? How? When? Who? Where? At what cost? At all times, you must provide justification for your arguments and judgements. Evidence that you have reflected upon the ideas of others within the subject area is crucial to you providing a reasoned and informed debate within your work. Furthermore, you should provide evidence that you are able to make sound judgements and convincing

arguments using data and concepts. Sound, valid conclusions are necessary and must be derived from the content of your work. Where relevant, alternative solutions and recommendations may be proposed.

**Guidance specific to this assessment:** *The work submitted should contain critical reflection on both past experiences and future goals. Are these experiences and goals relevant to the topics being covered in this module. Give reasons for your choices with alternative solutions if relevant. Consider how your current skills base could be transferred to other industries and job roles.*

#### **4. Practical Skills**

At level 6, you should be able to apply the methods and techniques that you have learned to review, consolidate, extend and apply your knowledge and understanding, and to initiate and carry out projects. You will deploy accurately established techniques of analysis and enquiry relevant to the discipline, and apply them in complex and unpredictable contexts, to devise and sustain arguments and/or to solve problems. You should be able to frame appropriate questions to achieve a solution - or identify a range of solutions. You should be able to demonstrate how the subject-related concepts and ideas relate to real world situations and/or a particular context. How do they work in practice? You will deploy models, methods, techniques, and/or theories, in that context or circumstances, to assess current situations, perhaps to formulate plans or solutions to solve problems, or to create artefacts, some of which may be innovative and creative. This is likely to involve, for instance, the use of real world artefacts, examples and cases, the application of a model within an organisation and/or benchmarking one theory or organisation against others based on stated criteria. You should show awareness of the limitations of concepts and theories when applied in particular contexts.

**Guidance specific to this assessment:** *When selecting the practitioner for your presentation consider how relevant their practice is to your future career goals and investigate how their background aligns with yours. Consider geographical, educational and vocational aspects in order to fully demonstrate their relevance.*

#### **5. Transferable Skills for Life and Professional Practice**

Your work must provide evidence of the qualities and transferable skills necessary for graduate-level employment requiring the exercise of initiative and personal responsibility and decision-making in complex and unpredictable circumstances. This includes demonstrating: the learning ability for professional development to advance existing skills and acquire new competences of a professional nature that will enable you to assume significant responsibility within organisations; that you can initiate and complete tasks and procedures, whether individually and/or collaboratively; that you can use appropriate media to effectively communicate information, arguments and analysis in a variety of forms to specialist and non-specialist audiences; fluency of expression; clarity and effectiveness in presentation and organisation. Work should be coherent and well-structured in presentation and organisation.

**Guidance specific to this assessment:** *When completing portfolio elements such as the CV and Career plan demonstrate that you have considered and researched relevant areas of employment. The work should identify appropriate graduate employment skills and relate these to your future career path. Your presentation should demonstrate an appropriate level of communication and presentation skills utilising appropriate technologies.*

