



Name: Mohammad kashif

Student ID: 2534920

Module Code: LCHS4007

Module: Academic and employability

Lecturer: Markus kingelfuss

Submitted on:

Complete the template below (use the prompts in the Task 2 information document to help)

- Take your time, there is no limit – you have until Friday of Week 9 to submit
- Use any notes you have already made to help
- The boxes will expand when you type

Section	Your response (Use your own words!)
1. Research	I started my research by looking reliable websites and articles.I compared information from different resources to make sure it was accurate.The research went well because I found the enough information was the most important to include. I fell more confident using websites and sources now.
2. Presenting	I prepared by researching my topic,making my work and practicing what I wanted to say.I was little nervous speaking in front of lecturer as sometimes forgot what I wanted to say.
3. Challenges you faced with your presentation	I was nervous speaking in front of lecturer.Managing my time was difficult.I was worried about answering questions.One challenge I faced during my presentation was feelingnervous,which made me speak too quick and forget some of my points.
4. Actions to improve	I will practice my presentation more so I feel more confident. I will speak more slowly and clearly.I will practice more before presenting,speak more slowly and make better eye contact.I will also ask my teacher for feedback to help me improve.
5. Further steps needed to Prepare for Task 3	I will read more about my topic,make a clear plan,and practices my presentation before the deadline.I will focus on good research,better communication, and time management.I will improve my time management by starting my work earlier and following a weekly study plan.This will help me complete each part of the task on time and reduce stress.I will also continue to practice my presentation skills so I can speak more clearly and confidently in front of others.This will help me achieve a better result in task 3.

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