



ACE Practical Portfolio

BMSW4001

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INTRODUCTION

In the next 5-10 slides, I'll describe the managerial career choice I want to adopt. My ambition is to improve my professional knowledge and abilities to become a successful manager. At the end of the presentation, I would be glad to receive your opinions and to answer any questions you may have about the project.



Steps for a successful career

- I. The first step towards a successful career is to make sure that I'm spending my time preciously. The elaboration of a well structured and studied in detail plan / diary it will increase my chances of success considerably.
- II. The second step is to finding out: What employers want from an employee?
- III. The last step for a successful career is knowing my skills and my weak points and to improve them.

Logistics Manager

Duties and Abilities

According to Jobs (2021) the primary responsibility of a logistics or distribution manager is to organise the safe and effective storage and delivery of goods, as well as to guarantee that orders are appropriately completed (carried out).

7 skills for a successful management :

1. Interpersonal skills
2. Communication and motivation
3. Organization and delegation
4. Forward planning and strategic thinking
5. Problem solving and decision making
6. Mentoring
7. Commercial awareness

(Smith, 2020)



What Employers are looking for?



(Indeed,
2020)

Swot Analysis

According to Schooley (2019), the greatest approach to maintain track of development, strengths, and weaknesses is to do regular company analysis and strategic planning. To evaluate and implement strategies in a more balanced, in-depth manner, use a number of analytical methods, such as SWOT, in your decision-making process. (See *Table 1*)

SWOT Analysis

PERSONAL

<u>STRENGTHS</u> • Communication and literacy (listening, written and questioning communication) • I'm fully dedicated to a client's brand's success. • Can-do approach/ positive attitude • An entrepreneurial/ proactive personality	<u>WEAKNESSES</u> • I can't work under pressure • Not enough self-confidence
<u>Opportunities</u> • To get on the level where I can be the best version of me (which always can be upgraded) • Level up my position at my workplace	<u>Threats</u> • People who are better qualified than me. • Competition in my field

Table.1

The analysis

In order to determine the best marketing method, I have the ability to ask important questions.

Clients are appreciating new initiative, upgrades of the system for more qualified results and people with a desire to evaluate and I can say that I'm that employee! Customers are frequently astounded by my new perspective on their brand.

Also, I should have more confidence in me because I'm the only one who knows how many hours I spend awake learning about our system operating just to catch my colleagues behind.

I will meditate more on the fact that I do not work professionally under pressure, this is a vital skill on my field.

	Time Frame: Short-Term What am I hoping to achieve over the next three to six months?	Timeframe for the Middle-Term What are my goals over the next six to two years??	Long-Term Perspective What am I hoping to achieve over the next two to three years??
My Objectives What are my long-term objectives that I wish to achieve in this time frame?	To finish this course with great grades and to accumulate a lot of knowledge and skills.	Level up like leader on the company for which I'm working.	To Become a manager at TWS company on my department
Abilities and competencies What do I need to know in particular? What project do I have to complete?	Student advising.	To aware my weakness, to accept that I have them and to focus on developing my strengths.	To develop skills like: • hiring • negotiation and persuasion • internationally thinking.

Steps to Follow How will I obtain the required skills and competencies?	Reading books; for example now I'm start to read 2 books recommended by Moodle *The Business Students Guide to study and Employability* and *Certificate in Higher Education: Skills for the Workplace Student Yearbook	Searching for available courses on my area and book a place. Attend to courses for getting better qualification.	Informational Interviews with the best representants of my customer for my department) Ensuring and preparing the best conditions for the development of contracts between these 2 companies.
Resources What are the resources I'll involve?	Free time.	Funding.	Time.
Timetable What time am I going to begin? What time it will be done? (approximately)	It is in process Next year, august.	September 2021. This year	Next year. Next year.

Conclusion

As Berish (2014) describes it, "working hard" always wins out among all the things you can do to be successful. Successful people arrive at work a bit earlier, stay a little later, and know how to go above and beyond to perform an excellent job.

In conclusion, critical thinking, involvement, knowledge of abilities / weaknesses and a continuous desire to improve them along the way are the most important criteria we must consider when planning our career. But, a very important thing that I did not mention is: to choose our career according to what makes us happy and for this we do not need analysis, skills or diplomas, we just need to know ourselves.

"Be patient with yourself. You are growing stronger every day. The weight of the world will become lighter...and you will begin to shine brighter. Don't give up." - Robert Tew



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Thank You.



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