

Fatima Zahra

Hardworking, compassionate, and dedicated worker. A well-educated and comprehensive background with experience of working with special needs children. Ability to complete tasks and perform well working in a team. Great attention to detail and time management skills. I am working as a volunteer in different places to gain experience in health and social care.

Education

PAKISTAN HIGH SCHOOL - U.A.E 2003.

TRAVEL AGENCY MANAGEMENT.
CONFEDERATION OF TOURISM - U.A.E 2007

EDEXCEL FUNCTIONAL ENGLISH AND MATHS
LEVEL 2 - SUMMERFIELD EDUCATION CENTRE.
BIRMINGHAM, 2014

FOUNDATION DEGREE, HEALTH AND SOCIAL
CARE LEVEL 4 - UNIVERSITY OF WALES TRINITY
AND SAINT DAVID, 2020

BSC HEALTH AND SOCIAL CARE - UNIVERSITY OF
WALES TRINITY AND SAINT DAVID, 2021

Experience

ADMINISTRATOR RECEPTIONIST

2017/2018 - Jap Car Breakers

I was tasked to answer calls and deal with customer enquiry and office management.

CUSTOMER SERVICE

Feb 2013/Dec 2013 - Hassan & Bros Ltd
working at tills, money handling and stock arranging.

NURSERY PRACTITIONER

KoolKidz Nursery Limited- Jul 2012/ Nov 2012

Assisting children during playtime, dinner time and toileting. Also worked with children with high needs.

Contact

07543527703

1912185@student.uwtsd.ac.uk

33 Marroway Street
Edgbaston
Birmingham
B160AN

Skills

communication

Team work

Decision making

Attention to detail

Knowledge

Expertise

Work Ethics

Empathy

Ability to use computer

Creative and innovative

Volunteer Work

TEACHING ASSISTANT

Idara-e-Maarf e Islam - Madrisa

I was tasked to assist teachers and special needs children.

SHOP ASSISTANT

British Heart Foundation

I was tasked to assist the customers, taking calls and arranging stocks.

SUPPORT WORKER

Resources for Autism

Providing support for special needs children with daily life activities and tasks.

REFERENCES CAN BE PROVIDED ON
REQUEST