

Leadership, Teamwork and Systems of Quality

Module code: ECEY6002-C

Student names and numbers:

- (i) Bethany Hannaford - 1802829
- (ii) Amy Lindsey-Jones- 1803335
- (iii) Kayleigh Jones- 1810297
- (iv) Amy Davies - 1810301

Type of meeting – Monthly staff meeting Time and date – 14-01-2021 at 12pm. Note taker – Amy Davies Chairman of meeting– Amy Lindsey-Jones	<u>Attendees</u> - Amy Davies. Amy Lindsey-Jones. Bethany Hannaford . Kayleigh Jones.
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Agenda topics in order of discussion.

- **Miss Bethany Hannaford** - The school's ESDGC Co-ordinator – Discussing the importance of Sustainability in schools and the advantages of the John Muir Award.
- **Miss Amy Lindsey-Jones** - the schools Additional Learning Needs Co-Ordinator – Discussing the importance of supporting children with Additional Learning Needs.
- **Miss Kayleigh Jones** - The school's Designated Safeguarding leader – Discussing the importance of maintaining the standards of all of our children's welfare here at the school and introducing new software into class rooms.
- **Miss Amy Davies** – The Leader of the Foundation Phase and appointed co-ordinator of the New curriculum for Wales 2022 - With the implementation of the New Curriculum into the school.
- And to finish we will be **collectively** mentioning the Covid-19 pandemic and the effects of remote learning.

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Amy Davies - Leader of the Foundation Phase and appointed co-ordinator of the New curriculum for Wales 2022.

Amy Lindsey-jones - Additional learning needs Co-Ordinator

Bethany Hannaford - ESDGC CO-Ordinator

Kayleigh jones - Designated safe guarding leader

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