



APPLICATION FOR ETHICAL APPROVAL

CAIS AM GYMERADWYAETH MOESEGOL

Mae'r ffurflen hon i'w chwblhau gan bob myfyrwr. Rhaid i bob ffurflen gael ei ystyried gan diwtor y modiwl. Dylai un copi o'r ffurflen yn cael ei roi ar y ffeiliau Gyfadran ac un copi cadw ar y ffeil myfyrwr.

This form is to be completed by all students conducting research, projects or productions. This form should be completed by the student. All forms must be considered by the Module tutor. A copy of the form must be kept centrally and on the student file.

ADRAN 1 – MANYLION MYFYRIWR

SECTION 1 - STUDENT DETAILS

Enw Llawn Full Name	JAMILA SEEDAT		
Ysgol/Cyfadrn/ School/Faculty	University of Wales Trinity Saint David	Rhif Myfyriwr Student Number	1706982
Cydlynnydd prosiect / Tiwtor Module Tutor/ Programme Co-ordinator	ALEX BELL	Enw'r Gradd Name of Degree	ONLINE MBA
Teitl dangosol yr Traethawd Hir:		Indicative Title of Dissertation:	
ICT CHALLENGES			

**ADRAN 2 – MANYLION CYFRANOGWYR /
CYNULLEIDFA**

**SECTION 2 - PARTICIPANT / AUDIENCE
DETAILS**

Pwy yw'r cyfranogwyr arfaethedig?	Who are the intended participants?	Ydw / Yes	Na / No
Myfyrwyr / staff Y Drindod Dewi Sant	Students / staff of Trinity Saint David		NO
Oedolion (dros oed 16 ac yn gymwys i gydsynio)	Adults (over the age of 16 and competent to give consent)	YES	
Plant a phobl ifanc dan oed	Children / legal minors		NO
Cleifion neu gleientiaid gweithwyr proffesiynol	Patients or clients of professionals		NO
Rhywun sy'n cael ei gadw yn y ddalfa neu y mae'r llys wedi cymryd cyfrifoldeb amdano	Anyone in custodial care or for whom the court has assumed responsibility		NO

Aelod o unrhyw sefydliad lle mae'n bosibl bod angen i unigolyn arall hefyd gydsynio.	A member of any organisation where another individual may also need to give consent.		NO
Eraill: Nodwch: / Others: please identify:			

Nifer, Oed a Ffynhonnell y Cyfranogwyr Rhowch fanylion yr demograffeg y cyfranogwyr / gynulleidfa.		Participant / Audience Number and Age Provide details of the demographics of the participants / audience.	
Nifer o Gyfranogwyr / yn y Gynulleidfa	Participant/ number	Audience	1 x ADULT MALE
Grŵp oedran y Cyfranogwyr/y Gynulleidfa	Participant/ group	Audience age	56 Years

ADRAN 3 – GWEITHGAREDD YMCHWIL

SECTION 3 – RESEARCH ACTIVITY

1.	Ydy'r prosiect yn cynnwys:	Does the project include:	Ydy / Yes	Nac ydy/No
	Defnyddio holiadur neu offeryn ymchwil tebyg	Use of questionnaire or similar research instrument		NO
	Defnyddio prawf ysgrifenedig neu gyfrifiadurol	Use of written or computerised test		NO
	Cyfweliad (cysylltwch gwestiynau posibl)	Interview (attach provisional questions)	YES	
	Dyddiaduron	Diaries		NO
	Arsylwi ar gyfranogwyr a hwythau'n ymwybodol o hynny	Participant observation with their knowledge	YES	
	Arsylwi ar gyfranogwyr a hwythau ddim yn ymwybodol o hynny	Participant observation without their knowledge		NO
	Recordio fideo neu sain	Video or audio-taping		NO
	Mynediad i wybodaeth bersonol neu gyfrinachol heb gydsyniad penodol y cyfranogwyr	Access to personal or confidential information without the participants specific consent		NO
	Defnyddio unrhyw gwestiynau, ysgogiadau prawf, cyflwyniad y gallai rhai cyfranogwyr eu profi fel rhywbeth sy'n achosi niwed / tramgwydd corfforol, meddyliol neu emosiynol	Administration of any questions, test stimuli, presentation that may be experienced as physically, mentally or emotionally harmful / offensive		NO
	Cyflawni unrhyw weithredoedd allai achosi embaras neu effeithio ar hunan-barch	Performance of any acts which may cause embarrassment or affect self-esteem		NO
	Ymchwilio i gyfranogwyr sy'n ymwneud â gweithgareddau anghyreithlon	Investigation of participants involved in illegal activities		NO

Gweithdrefnau lle defnyddir twyll	Procedures that involve deception		NO
Gweini unrhyw sylwedd, cyfrwng neu blasebo	Administration of any substance, agent or placebo		NO
Dull arall o gasglu data neu fformat cyflwyno (esboniwch)	Other method of data collection or presentation format (please explain)		NO

2. Restr eich dull o gasglu data	List your method of data collection:
FACE TO FACE SIT DOWN INTERVIEW	

3.	Risg Posibl: (corfforol, seicolegol, cyfreithiol, cymdeithasol neu economaidd)	Potential Risk: (physical, psychological, legal, social or economic)		
A oes unrhyw risg bosibl i:		Is there any potential risk to:	Ydw / Yes	Na / No
A	Cyfranogwyr?	Participants?		NO
B	Ymchwilydd?	Researcher?		NO
C	BrifYsgol/Cyfadrn?	University?		NO

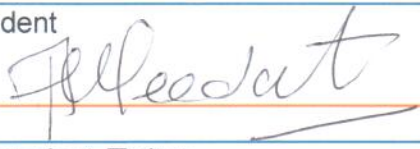
4. Rheoli Risg: Os oes, beth yw'r risg a sut y bydd yn cael ei reoli?	Management of Risk: If yes, what is the risk and how will it be managed?
NONE	

5.	Os ydych yn delio â phlant a / neu oedolion agored i niwed, rhaid i chi gyflwyno eich tystysgrif DBS i'ch tiwtor goruchwylio i'w cymeradwyo cyn i unrhyw gysylltiad â cyfranogwyr hyn.	If you are dealing with children and/ or vulnerable adults you must present your DBS certificate to your supervising tutor for approval before any contact with these participants.	
		Ydw / Yes	Na / No
A	Ydych chi wedi gwneud cais am dystysgrif DBS?	Have you applied for a DBS certificate?	NO
B	A yw eich tiwtor weld a'i gadarnhau eich tystysgrif DBS?	Has your tutor seen and approved your DBS certificate?	NO

6.	A fyddwch yn cael cydsyniad gwybodus ysgrifenedig gan eich cyfranogwyr?	Will you obtain written informed consent from your participants?	
		Ydw / Yes	Na / No
A	Os na fyddwch, pam hynny?	If no, why not?	YES
B	Os byddwch, sut byddwch yn sicrhau cydsyniad gwybodus?	If yes, how will you secure informed consent?	NO
Rhowch eglurhad / Please explain: This was a face to face interview with the verbal consent of the participant.			
Cynhwyswch gopi o'r ffurflen gydsynio os ydych yn defnyddio un.		Please include a copy of the consent form if you are using one.	

ADRAN 4	SECTION 4
CEFNOGWYD /APPROVED	NIS CEFNOGWYD/ NOT SUPPORTED
Datganiad Mae'r wybodaeth a gynhwysir yma yn gywir, hyd eithaf fy ngwybodaeth a'm cred. Rwyf wedi ceisio dynodi unrhyw risgiau a phroblemau sy'n gysylltiedig â'r prosiect / ymchwil neu gynhyrchiad ac rwyf yn cydnabod f'ymrwymadau innau a hawliau'r cyfranogwyr.	Declaration The information contained herein is, to the best of my knowledge and belief, accurate. I have attempted to identify any risks and issues related to the project/research or production and acknowledge my obligations and the rights of the participants.

Llofnodau Dylai'r ffurflen hon gael ei chwblhau a'i llofnodi gan y myfyriwr a'r Cydlynnydd y prosiect /Twitor	Signatures This form should be completed and signed by the student and the Module tutor/Programme Co-ordinator.
--	--

Myfyriwr / Student 	Dyddiad: / Date: 30/10/17
Cydlynnydd y prosiect /Twitor Project co-ordinator / Tutor	Dyddiad: / Date:



PRIFYSGOL CYMRU

Y Drindod Dewi Sant

UNIVERSITY OF WALES

Trinity Saint David

Cyfranogwr Rhif Adnabod:
Participant Identification Number:

CWESTIYNAU CYFWELIAD SAMPL

SAMPLE INTERVIEW QUESTIONS

TEITL Y PROSIECT: / PROJECT TITLE: **ICT CHALLENGES**

1	Do I have your full permission to conduct this interview for use in my MBA Assignment?
2	Please tell me who Molele (2017) is as a person.
3	Please tell me about your background and how you got involved in the IT sector.
4	Please tell me about why you chose a profession in IT
5	Please tell me why you started up your own business and what your vision and goals were..
6	Please can you share your business journey with me, the experiences, challenges and wins you had in business.
7	Please can you tell me, if given a second chance, will you do anything differently and what will those be?
8	Please can you tell me, in your opinion, what does it take to be an entrepreneur in today's time
9	
10	

ENW A CHYFEIRIAD YR YMCHWILYDD

NAME & ADDRESS OF RESEARCHER

JAMILA SEEDAT

P O BOX 34668, ERASMIA, PRETORIA, RSA, 0023



Cyfranogwr Rhif Adnabod:
Participant Identification Number:

FFURFLEN GANIATÂD CYFRANOGIAD

PARTICIPATION CONSENT FORM

TEITL Y PROSIECT: / PROJECT TITLE: **ICT CHALLENGES**

Name of Researcher:

Please initial box

1. I confirm that I have read and understand the information sheet dated **28th OCTOBER 2017** for the above study. I have had the opportunity to consider the information, ask questions and have had these answered satisfactorily.

Scm

2. I understand that my participation is voluntary and that I am free to withdraw at any time, without giving any reason.

Scm

3. I understand that any information given by me may be used in future reports, articles or presentations by the research team.

Scm

4. I understand that my name will not appear in any reports, articles or presentations.

Scm

5. I agree to take part in the above study.

Scm

CHABA JOSIAS MOKELE

Name of Participant

31 October 2017

Date

[Signature]

Signature

JAMILA SEEDAT

Researcher

31/10/17

Date

[Signature]

Signature

You may decline to participate in this study. You may end your participation in this study at any time. If you decide to remain anonymous, maintaining your anonymity will be a priority and every practical precaution will be taken to disguise your identity. If you prefer anonymity, there will not be any identifying information on audiotapes or transcripts of this or any interview. No-one will hear any audiotapes or see any transcripts without your prior consent. All materials generated from this or any interview will remain confidential.

When completed, please return in the envelope provided (if applicable). One copy will be given to the participant and the original to be kept in the file of the research team at:

PLACE:

ENW A CHYFEIRIAD YR YMCHWILYDD

NAME & ADDRESS OF RESEARCHER
JAMILA SEEDAT
394 KALKHEUWEL STREET, ERASMIA,
PRETORIA, 0023



PRIFYSGOL CYMRU

Y Drindod Dewi Sant

UNIVERSITY OF WALES

Trinity Saint David

Cyfranogwr Rhif Adnabod:
Participant Identification Number:

FFURFLEN GANIATÂD CYFRANOIAD

SAMPLE PARTICIPANT INFORMATION SHEET

TEITL Y PROSIECT: / PROJECT TITLE:

***THIS FORM IS TO BE AMENDED AND ADAPTED AS NECESSARY**

Dear Participant:

My name is XXXX and I am studying in the School of XXXX.

I would like to invite you to participate in my research project. This project will xxx and aims to xxx

*Attached to this letter is a short questionnaire developed by XXX which will assess XXXX. I believe your opinions will be extremely helpful to me.

Through your participation in the questionnaire and/or interviews, I hope to ascertain XXXX.

All questionnaires will be kept strictly confidential to the researchers involved and at **NO** time will individual questionnaires be released to the general public. This gives you a chance to express your views on your programme a confidential and anonymous forum and still be able to make a difference. Your participation in this study is completely voluntary so you can withdraw from the questionnaire at any stage.

Our questionnaire should take about XXX minutes to complete, but there is no time constraint. There are also no right or wrong answers. Attached to this letter along with the questionnaire is XXX (e.g. an instruction sheet / a consent form / a feedback sheet). As this is a new project, your feedback is also important to us and we would be much obliged if you could also complete the feedback sheet along with the questionnaire. We understand that your time is at a premium but your opinions are very valuable to us.

After careful and precise analysis of the data obtained from this questionnaire, I will be happy to provide you with a copy of the findings at your request. The results of this questionnaire will hopefully enhance my understanding of XXXX and will be stored on XXX. The results of the research will be fed back to XXX.

We thank you in advance for your time and participation. If any questions do arise, feel free to contact me at your convenience.

ENW A CHYFEIRIAD YR YMCHWILYDD	NAME & ADDRESS OF RESEARCHER
--------------------------------	------------------------------