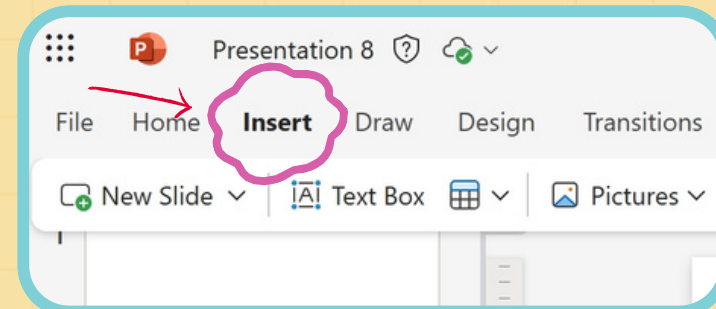


HOW TO INSERT HYPERLINK IN POWERPOINT

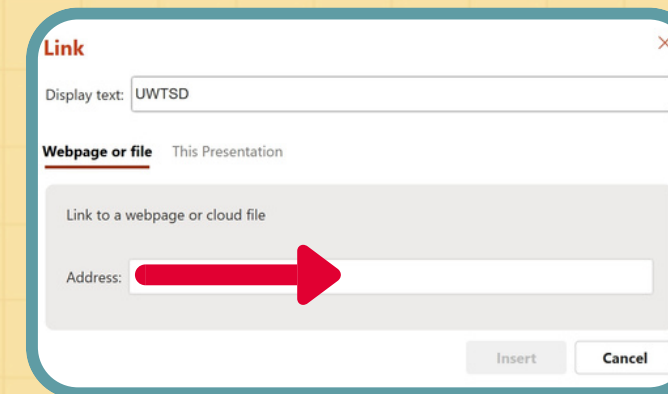
What is HyperLink?

A HyperLink is a clickable link that connect your slide to:

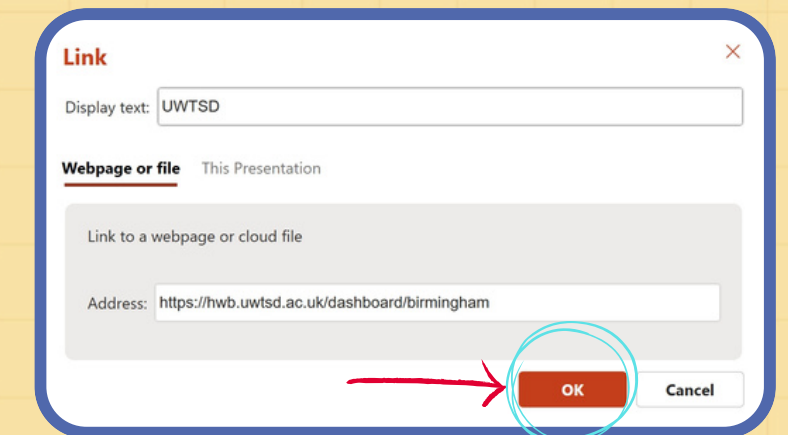
- A website
- An Email address
- A file on your computer
- Another slide in your presentation



Go to the insert tab on the ribbon at top of PowerPoint and click on it

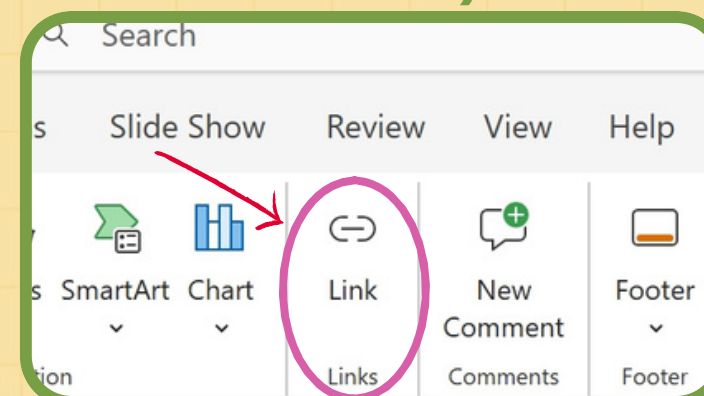
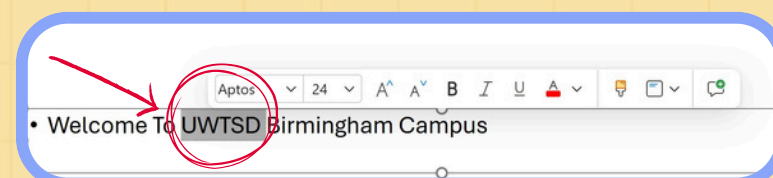


Choose your Link type to added for address



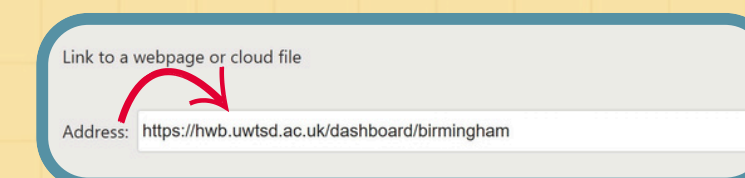
Click Insert - Your object is now interactive

Select your object by clicking on the text, image or shape you want to turn to HYPERLINK



Go to link tab and click Link/Hyperlink and choose Link (or Hyperlink in older versions).

(e.g., <https://hwb.uwtsd.ac.uk/dashboard/birmingham>)
-Slide: Choose "Place In This Document" and pick a slide



Link can be
-Email: select Email address and enter the address
-File: Browse to select a file on your device.
-Website: Paste the URL