

ACADEMIC AND EMPLOYABILITY SKILLS

Assignment 1

BMWS 4001

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1 Academic writing
2 Time management
3 CV Writing
Public Speaking and
PowerPoint Presentation

ACADEMIC WRITINGS

- Academic writing topic has shown me different ways I could improve my essay, report and article writing skills. This type of writing differs from the journalistic or creative writings because academic writing enables the writer to appeal to logic and provide reasonable evidence to support the argument from an intellectual position (Fitzmaurice & O'Farrell, n.d.).
- Academic writing is important to the healthcare profession because according to Malik (2017, very good writing is important to avoid bad prescription that can result to awful consequences.

TIME MANAGEMENT

- (Odumeru, 2013) described it as a process that determines needs, goal settings and how to achieve those needs, planning and prioritizing the tasks in order to achieve the goals.
- Effective time management is beneficial to the health of the patients because healthcare professional who are able to properly manage their time would yield higher patient satisfaction (PREMEDEX, 2021)

CV WRITING

- The Curriculum Vitae is basically an overview of the important skills and accomplishments in the life of an individual that is peruse over by prospective employers and human resource representatives in order to ascertain the compatibility of the individual with their organization. Therefore the topic provided more depth in my CV writing skills and I was able to emphasize on the most important skills required by particular hiring organization through creating my personal brand that would effectively promote my attributes, skills and knowledge.
- It enables me to highlight the best skills and qualifications that would show the prospective employers how suited or compatible I could be to their health organization.

PUBLIC SPEAKING AND POWERPOINT PRESENTATION

- According to (Novakovic & Teodosijevic, 2017), they described public speaking as the aspect of the individual addressing to the group or individual listener either live or via electronic means of communication which aims to achieve a specific goal or to give a certain image of themselves through various techniques of influence, information and entertainment. This means that public speaking could be any form of speaking that could be convened via live or electronically and could involve a group or individual audience. The topic of public speaking and presentation enabled me to overcome my shyness and crowd fear and I was able to audibly present my ideas by understanding the different ways of reading the audience and capturing their attentions.
- This is essential to healthcare because as a professional in the field, I would be regularly be expected to explain to patients and their families about medical procedures in order to provide clarity. Also it involves MDT which would require providing necessary information to the teams during briefings.

REFERENCES

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