

Stage Management Class

PRODUCTION MANAGEMENT

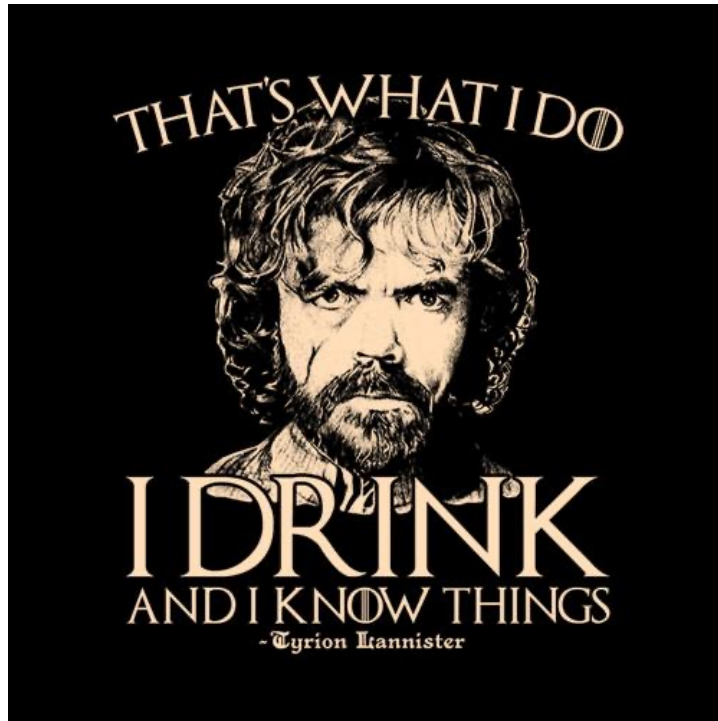
Why me?

- Often I find myself sitting here thinking, I used to have a real job
 - Cinema Projectionist
 - Theatre Technician
 - Draughtsman
 - In house Stage Manager
 - Design Engineer
 - Student
 - Outdoor Event technician
 - Set Builder
 - Scenic Artist
 - Production Manager
 - Lecturer
 - Prop maker
 - Sculptor

What do you think a PM does?



The Oracle, the knower of all things



- Knows how every department process works
- Budgeting
- Budget keeping
- Health & Safety – responsibility lies with PM
- Fast problem solving
- Contracts and staffing with producer
- Ties everyone together – production meetings
- Helps every department if needed, or arranges help

Production meetings

- Agenda (Dave, go to Dropbox and pull up a typical agenda).
- Budget sheet
 - Have a go at making one, then I'll show you mine

Class task Task1

- Cost that set!

Class Task 2

- Find me a puppet maker in your home town

Class Task 3

- Find a large scale set building company

Hire me a PA for 3 weeks

- Get a price to hire a small PA system for 3 weeks, I need a mixing desk, amplifier, speakers and cables

Communicating with a Director

- They will know the script inside out
- It is their artistic vision we are striving to achieve
- Don't presume they know what they are doing
- Don't assume they don't know what they are doing
- Be nice, honest and don't say stupid things – *it'll take 2 mins to do that*

Communicating with Cast

- They are not delicate creatures, (unless they are opera singers) they have skills that can usually benefit you.
- Keep schedules clear, concise and with as much up to date information as possible, sent out in a timely order
- Don't be patronising, be courteous, kind and only ever say negative things in the pub, not the theatre.