

Create strong password

Create a password that it hard to guess to protect your account and personal information

Use an anti-virus

Keep your antivirus updated to protect your software system

Backup your work

Backup all valuable information multiple times if possible so it can be restored in case of software failure

Be careful when using public network

Make sure the Wi-Fi you connected to are secured and log in to it as a guest. Only use legitimate public network

Be careful with sharing information online

Do not share any personal information online into social media to prevent it being seen by hackers

Use a 2-step verification

2 step verification helps protect your accounts online and harder to hack them

Basic Digital Safety

Gareth Roberts (2024) Orientation marketing: *DIGITAL SAFETY & SECURITY AND HOW TO STAY PROTECTED ONLINE*
Available at: [Digital Safety & Security and How to Stay Protected Online \(orientation agency\)](#) Accessed on 28.11.2024

National Cyber Security Centre (2021) *TOP TIPS TO STAY SECURED ONLINE*. Available at: [Top tips for staying secure online - NCSC.GOV.UK](#) . Accessed on 28.11.2024