

Task 2: Reflection – Research and Planning Skills

What's this task about?

This task is your chance to reflect on your learning so far. You've already completed a mini presentation and planning task. Now, before writing your report, we want you to look back at what you've learned about:

- Researching a topic
- Presenting your ideas
- Challenges you faced with your presentation

We also want you to look forward and think about:

- Actions to improve
- Further steps needed to Prepare for Task 3

This task is about your process – not your topic.

Reflection Prompts

Use these questions to guide your writing. You don't need to answer every single one, but your reflection should cover each of the **5** sections.

Section	Guiding Prompts (Use your own words!)
1. Research	How did you approach research for your role? What went well? What was difficult? How confident do you feel using websites or sources now? Did the CRAAP test help you?
2. Presenting	How did you prepare for your presentation? What went well? What was difficult? Would you approach it differently next time?
3. Challenges you faced	What are you confident about when it comes to researching and presenting your findings? What do you still find confusing or difficult? What feedback or support might help you improve?
4. Actions to improve	What do you want to improve before next term, when research reports and presentations may be longer and more complex? What skills or habits will help you get better at research and presenting?
5. Further steps needed to Prepare for Task 3	How do you intend to carry on? What do you need to do next? What do you need to focus on: 3 skills / strategies? Will you change how you search for information? Do you know what the end point is?

Top Tips for Reflecting

- Be honest – reflection is not about being “perfect”
- Use examples from your own experience
- Use “I” statements (e.g. I found it difficult to...)
- Avoid simply describing what you did – explain what you learned and what you’ll change

Word count: Approx. 300 words

Marks: 10

Due: Week 9