



Joining a teams meeting

to join meetings created by personal account users:

To attend a teams meeting set by a user, click on the link received via email. Then click 'join now'

Joining meetings from Calendar or User ID

To join a meeting from the calendar or Invite ID.

Calendar - select calendar in teams, select meeting then select join.

Joining with User ID from teams marketing place

Open the teams marketing page

Enter meeting ID and passcode, then select join.

Joining from the chat

Select chat the teams app, then click join at the top of app.

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