

Independent
Monitoring
Authority

Opportunities with the Independent Monitoring Authority (IMA)



The Independent Monitoring Authority

A word from our CEO:



I would like to introduce you to the Independent monitoring Authority (IMA) and let you know about the exciting opportunities which are available for you to join us.

Based in Swansea, the IMA is a new independent body responsible for ensuring that EU and EEA EFTA state citizens are able to fully enjoy the rights that have been guaranteed to them as part of the UK's exit from the European Union.

The IMA was established by the European Union (Withdrawal Agreement) Act 2020, with responsibility for monitoring the adequate and effective implementation and application of citizens' rights and taking action in instances where there have been general or systematic failings in the implementation of the citizens' rights agreements.

The IMA will have the power to receive complaints directly from qualifying citizens, to launch inquiries, make recommendations and bring legal action, in the form of judicial review, against any public authority that has failed to implement or apply the citizens' rights agreements correctly.

This is a unique opportunity to join an independent organisation at the forefront of protecting citizens' rights and I hope that you will be just as excited about these opportunities as we are.

Kate Chamberlain

IMA Chief Executive Officer

Opportunities with the IMA

What functions or teams will the IMA comprise of?

The IMA will be made up of several specialist teams, allowing you to find a function which best suits your skills, experience and ambitions, these include:

- Legal Services
- Operational Delivery, including the Inquiry Team, Assessment Team and Analysis Team
- Governance
- Corporate Services

What roles will be available?

A wide range of positions will be available and we are particularly keen to hear from people with an interest in roles such as:

- Assessment Manager
- Inquiry Manager
- Assessment Officer
- Inquiry Officer
- Assessment Administrator
- Inquiry Administrator

Opportunities will also be available in our corporate services team in roles such as governance, communications and HR.

Where will the roles be based?

The IMA will be based in Swansea Civic Centre, Oystermouth Road, Swansea.

Where can I find further information on each role?

Job descriptions and person specifications will be made available shortly in English and Welsh. These will detail the skills and knowledge required for each role and give an insight into what the role involves.

Where will the roles be advertised?

All positions with the IMA will be advertised on [Civil Service Jobs](#).

We will circulate further information once the adverts are live, or you can search Civil Service Jobs directly. You may also wish to register for an account with Civil Service Jobs and set up a vacancy alert to receive updates.

When can I apply for a role with the IMA?

Roles will be advertised during June and July 2020.

When will interviews be taking place?

Interviews are scheduled to take place during July and August 2020. Each job advert will provide further details.

When will successful candidates be able to start?

The IMA will be fully operational from 31st December 2020, however to enable onboarding, training and familiarisation to take place we expect to be able to offer start dates between September and December 2020.

Will security clearance be required?

All roles will require a Baseline Personal Security Standard (BPSS) check, which will be arranged by the IMA.

Further information on security checks is available [here](#), should you have any questions please use the contact details below

What training will be available?

The IMA is developing a comprehensive training package for all staff. This includes an induction, systems training and role specific training, to ensure that colleagues can excel in their new role.

As the IMA establishes itself, we will build on these initial packages to ensure that you can continue to learn and strengthen your skills and experience as the organisation grows and develops.

Are there opportunities for part-time or flexible working?

Roles with the IMA will be available on a full-time or part-time basis. Flexible working arrangements will also be available – should you wish to discuss any specific requirements please feel free to get in touch using the contact details below.

What benefits are available?

As well as a competitive salary other benefits include access to performance related pay and a generous annual leave allowance of 25 days, plus bank holidays, rising to 30 days after 5 years' service.

You will also be eligible to join the Civil Service Pension Scheme, full details of which can be found on the [Civil Service Pension Scheme website](#).

Where can I go for further information?

Set up of the IMA is being sponsored and supported by the Ministry of Justice. Should you have any questions, or wish to discuss anything in more detail, please contact David Coker, IMA Change Delivery Lead, by email: David.Coker@justice.gov.uk



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