

INCLUSIVE DIGITAL SAFETY

The hub empowers parents, carers, and professionals through tailored advice and insight. Make meaningful interventions in the life of children and young people most likely to experience risks on social media and other online spaces. Online safety need to be an integral children's digital journey. As such, these tailored resources can help shape the e-safety of all children online

Digital Skills

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DOs

DONTs

E

E-Learning

- ✓ Only use ICT systems in school for school purposes
- ✓ Respect the privacy and ownership of others' work online at all time
- ✓ Practice safe browsing

- ❖ Do not damage ICT equipment in anyway
- ❖ Avoid memorable keyboard path and keep your personal information private

D

Discipline

- ✓ Log on to the school network, systems & resources with my own username & password
- ✓ Understand that all my use of the Internet and other related technologies can be monitored

- ❖ Do not attempt to bypass the Internet filtering system
- ❖ Do not touch anyone else's keyboard or mouse without their permission

G

Get Wise

- ✓ Follow the school's ICT security system
- ✓ Be responsible for my behavior when using the Internet
- ✓ If I discover a piece of faulty ICT equipment I will report it to a member of staff
- ✓ Close unused accounts or close them

- ❖ Do not reveal my passwords to anyone
- ❖ Avoid unsecured wi-fi networks, not to get scammed
- ❖ Do not click any link on any links embedded in phishing emails
- ❖ Dispose of e-waste properly

S

Safe

- ✓ Install the latest software and app updates
- ✓ Turn on 2-step verification
- ✓ Backing up your data
- ✓ Cover your webcam

- ❖ Do not give out any personal information such as name, phone number or address to anyone I do not know
- ❖ Do not arrange to meet someone unless this is part of a school project approved by my teacher

A

Advice

- ✓ Ensure that my online and social activity, both in school and outside school, will not cause distress and will not bring the school into disrepute
- ✓ Images of students and/or staff will only be taken, stored, and used for school purposes in line with school policy

- ❖ Watch out for; data breaches, fake website, online scams, cyberbullying
- ❖ Look after your paper statements and learn to spot fake emails and websites
- ❖ Use good antivirus and keep it updated all the time for safety

F

Fraud

- ✓ In addition to yourself, identify other safe people to talk with about uncomfortable or dangerous internet incidents.
- ✓ Avoid online fraud and con tricks

- ❖ Do not deliberately browse, download, upload or forward material considered offensive or illegal
- ❖ Do not plagiarize (copy) the work of others and present it as my own

E

e-Safety

- ✓ Understand these rules are to keep me safe & school sanctions will be applied if not followed
- ✓ Make sure that all ICT communications with the community is responsible and sensible
- ✓ Support the school's approach to online safety and the use of social media

- ❖ Do not let your browser to remember your log on details
- ❖ Never give your password