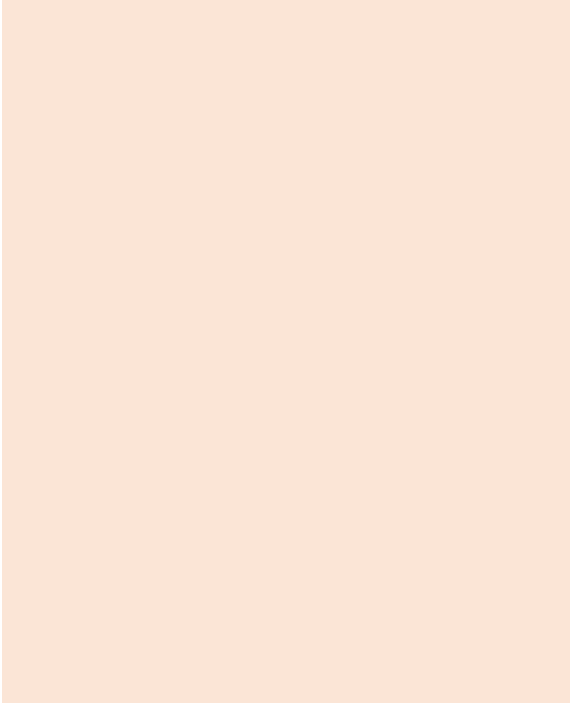


- 
- Name: Adriana Veselinova Nikolova
 - Student ID: 2129394
 - Module name and code : Academic and Employability Skills (LCHS4001_LON)
 - Module teacher name : Anita Nan

Overview

My intended career

SWOT Analysis

Time management

Patience

Organization

Skills

communication

PDP

Conclusion

References

My intended career

Healthcare Assistant

My Responsibilities

- Caring for patient from their home.
- Observe their well-being
- check their body temperature,
- Check if they got some changes in speech, body.

Duties

- Personal care, access with feeding, bathing. Help with the domestic tasks at home.
- Document every step your client make. Make sure you keep them save.
- Have great communication skills
- Be patience
- Hardworking

SWOT analysis

Strengths

- Communication skills
- Working hard
- Teamworking

Weaknesses

- Time keeping
- Decision making
- Leaderships and managing

Opportunities

- Understanding your tasks for the day.
- Helps you to be confident with your colleagues

Threats

- Not being on time could cost problems at work , and will not be good for your patient well-being
- Without not good planning, it is not going to finish your tasks for the day.

Time management

❖ Organization skills

- It is important, because during the day you will know your tasks.
- Time keeping
- Body Language

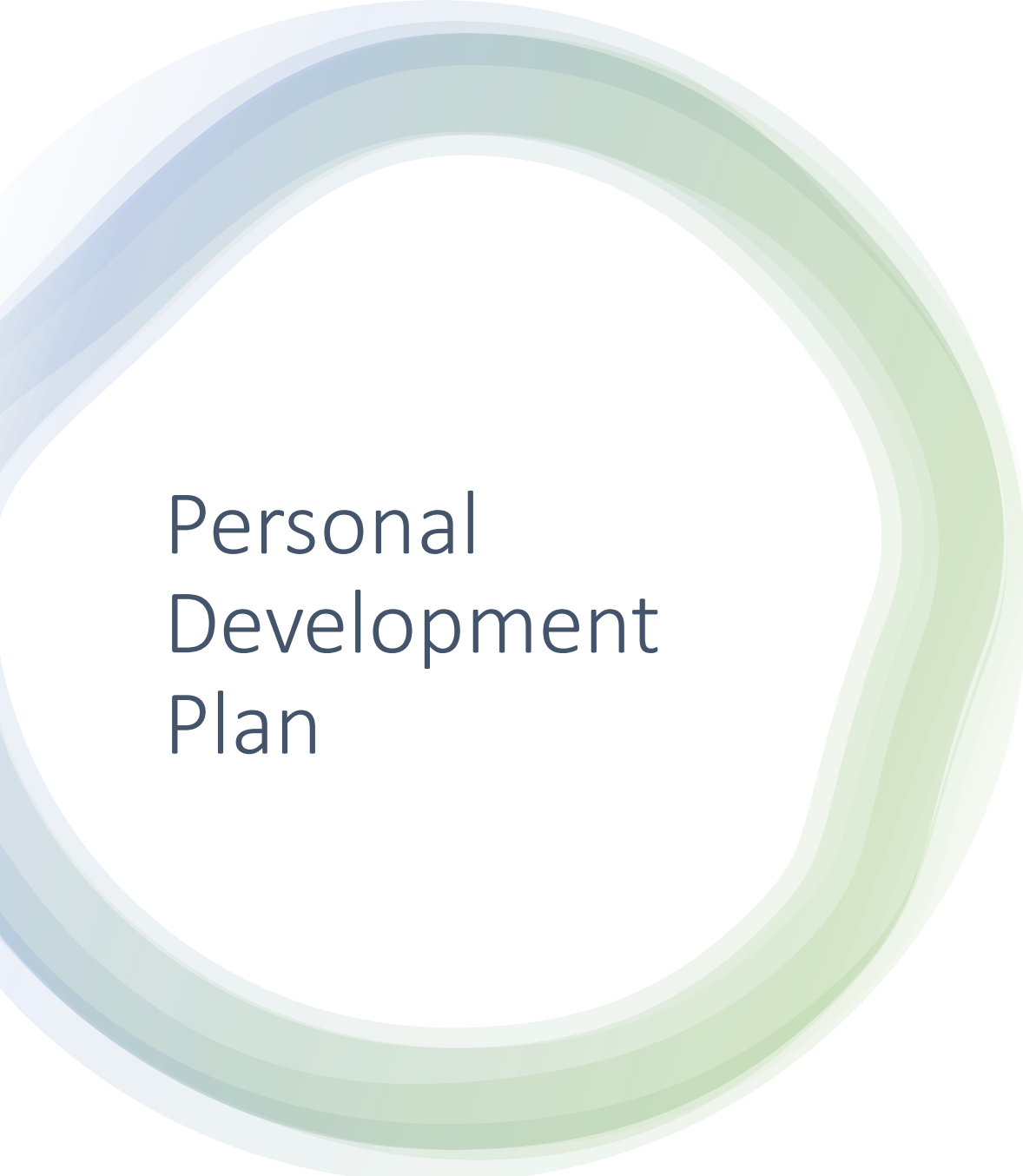
❖ Communication skills

- Better understanding
- You can do your job well
- Be confident at work

❖ Skills

With cerant skills you will find easy to develop yourself

- To pe patieance at work
- Lead your team
- Explain



Personal Development Plan

- Personal Development plan
- Training
- Set aims and objectives (SMART)
- To improve your job role more
- To orginesed my goals

Conclusion

Overall

Get better at the job

Follow your career path

Use skills and develop them.

Make goals and achieve them.

References

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Thank you!

