

Dear Student,

Welcome to the University of Wales Trinity Saint David!

As you begin your studies, we'd like to outline what's expected of you in terms of attendance and engagement—and where to find support if needed.

What is Expected of You

You are expected to:

- Attend all your scheduled sessions
- Access your module content regularly on [Moodle](#)
- Participate in learning activities and assessments
- Let us know if anything is affecting your ability to engage

How We Monitor Engagement

We use a traffic light system based on your attendance and Moodle activity:

Category	Engagement Level	What We'll Do
 Green	You have attended or accessed Moodle within the last 7 days	No action needed – keep it up!
 Amber	8–15 days with no attendance or Moodle activity	We may contact you to check how you're doing
 Red	More than 15 days with no attendance or Moodle activity	We'll invite you to a meeting and offer help

Continued non-engagement could lead to withdrawal, so it's important to stay connected.

If You Can't Attend

Please contact your **Lecturer** and the **Engagement Team** as soon as possible. We understand that unexpected things happen, and we're here to support you.

More Information

You can view the full engagement policy here:

 [Click here to view the Engagement Policy](#)

Contact and Support

If you need help or have any questions, don't hesitate to get in touch:

-  **Engagement Team:** londonstudentengagement@uwtsd.ac.uk
-  **Phone:** 020 7127 7470 (Mon–Fri) / 020 7127 7480 (Weekends)

-  **In Person:** 1st Floor Helpdesk, UWTSd London Campus
-  **Support Hours:** Monday to Sunday, 10:00am–2:00pm

You can also visit the [Student Services page](#) for wellbeing, academic support, and more.

If you have any questions or concerns, don't hesitate to reach out to your Programme Manager or the Student Engagement Team.

Best wishes,

Student Engagement Team

Institute of Inner-City Learning

London

Phone: **0207 127 7470**

Email: EngagementMonitoring@uwtsd.ac.uk

