



Prifysgol Cymru
Y Drindod Dewi Sant
University of Wales
Trinity Saint David

MODULE DIRECTORY

BA (Hons) Fire and Rescue Leadership

LEVEL 4

ACADEMIC DISCIPLINE:
Swansea Law School

INSTITUTE OF MANAGEMENT AND HEALTH

2025-2026

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INTRODUCTION

This Module Directory includes all the modules for Level 4 within the BA Fire and Rescue Leadership programme in the academic year 2025-2026.

This directory accompanies the Programme of Study Handbook, which will provide you with details of which modules you will be studying for your programme this year in the 'Programme of Study' section. This directory may include modules that are running on other programmes of study within your Academic Discipline/Institute. If you require assistance in identifying the modules for your programme of study, please contact the Programme Manager (whose name and contact details are provided in the accompanying Programme of Study Handbook), or the relevant Institute Office.

The University has made every effort to make the information as full and as accurate as possible, but you should note that minor changes in the organisation of modules between the planning stage and the actual teaching are inevitable. We shall try to keep any such changes to a minimum, and you will receive plenty of advance warning in the event of any alteration. We would also be grateful if you would let us know about any changes that you think might be helpful if introduced into future handbooks.

MODULES

Module Code	BMFR4000
Title	Academic Skills
Date	28/07/2025
Level	4
Credits	20
Pre-Requisites	None
DBS Check	May be required ☐ Not required ☒

AIM(S)

- To develop the student's skills for independent study and life-long learning, which will form the foundations for successful completion of their degree programme and support future employment opportunities.

LEARNING OUTCOMES

Upon the successful completion of this module, the student should be able to:

- apply the foundational skills required to be a resilient and healthy independent learner and practise the principles of learning agility;
- use suitable technology to support and enhance their learning experience within the discipline area.

INDICATIVE CONTENT

- Time management.
- Reading and writing.
- Referencing and avoiding plagiarism.
- Searching for and evaluating sources of information, working online.
- Critical thinking: issues concerning knowledge, belief, and doubt.
- Critical writing: synthesis, paraphrasing and creating an informed argument, avoiding plagiarism.
- Reflection and self-reflection.
- Skills for a range of assessment modes, including blogs, vlogs, video, presentations, performances, posters, exams and written coursework.
- Skills and attitudes which underpin resilience, health, wellbeing and learning agility, the role of spirit, mind, emotions and body.
- Digital literacy: using appropriate technology; staying safe online, cyber security, digital identity.
- Team working.

Study Time Allocation

The study time for the module is divided as follows:

Activity type	Hours	Percentage
Scheduled learning	48	24%
Independent learning	152	76%
Placement learning	0	0
TOTAL	200	100%

ASSESSMENT

Assessment Component 1 (Tick one)

☐ Written exam ☒ Coursework ☐ Practical

Mode of assessment	Volume	Weighting
Portfolio	2 elements	50%

Assessment Component 2 (Tick one)

☐ Written exam ☒ Coursework ☐ Practical

Mode of assessment	Volume	Weighting
In class comprehension exercise	1500 words	50%

Assessment Summary

Activity type	Percentage
Written exam	0
Coursework	100%
Practical	0
TOTAL	100%

INDICATIVE READING LIST

Module Code	BMFR4000	
Module Title	Academic Skills	
Classification	Reading List entry	Electronic*
Essential	Burns, Tom, and Sandra Sinfield, <i>Essential Study Skills : The Complete Guide to Success at University</i> , 5th edition (London ; SAGE, 2022)	☐
Essential	Godfrey, Jeanne, <i>How to Use Your Reading in Your Essays</i> , Third edition. (London, United Kingdom: Bloomsbury Academic, 2018)	☒
Essential	Van Emden, Joan, and Lucinda M Becker, <i>Presentation Skills for Students</i> , 3rd edition (London: Bloomsbury Academic, 2022)	☒
Further	Colomer Feliu, Jordi, <i>Reflective Learning in Higher Education</i> (Basel, Switzerland: MDPI - Multidisciplinary Digital Publishing Institute, 2020) < https://doi.org/10.3390/books978-3-03936-592-0 >	☒
Further	Cottrell, Stella, <i>The Study Skills Handbook</i> , Sixth edition. (London: Bloomsbury Academic, 2024)	☒
Further	Goatly, Andrew, and Preet Hiradhar, <i>Critical Reading and Writing in the Digital Age : An Introductory Coursebook</i> , Second edition. (Milton Park, Abingdon, Oxon ; Routledge, 2016) < https://doi.org/10.4324/9781315616728 >	☒

Module Code	BMFR4000	
Module Title	Academic Skills	
Classification	Reading List entry	Electronic*
Further	Hopkins, Diana, and Tom Reid, <i>The Academic Skills Handbook : Your Guide to Success in Writing, Thinking and Communicating at University</i> (Los Angeles ; SAGE, 2018)	☒
Further	McMillan, Kathleen, <i>The Study Skills Book : Your Essential Guide to University Success</i> , Fourth edition. (Harlow, England: Pearson, 2021)	☒

Module Code	BMFR4001
Title	Fire and Rescue Practical Placement 1
Date	28/07/2025
Level	4
Credits	60
Pre-Requisites	None
DBS Check	May be required ☒ Not required ☐

AIM(S)

- To introduce the student to the key concepts of career planning and professional development by auditing and analysing their professional and personal skills and training needs to consider a range of suitable placement opportunities.
- To provide the student with the knowledge and critical understanding to undertake a placement experience within the Fire and Rescue Service to develop and enhance their professional skills.

LEARNING OUTCOMES

Upon the successful completion of this module, the student should be able to:

- undertake a personal and professional development learning needs analysis to identify opportunities for development for a relevant employment role and generate a plan to achieve specific learning and development outcomes in that role;
- reflect critically on their learning and development acquired as part of the placement experience with the Fire and Rescue Service.

INDICATIVE CONTENT

- Placement Preparation: to include qualification and skill audits, training needs analysis and professional development planning to help the student secure an appropriate placement to meet their personal and professional skills needs.
- Personal branding: CV writing and presentations, interview skills, e-mail and letter writing, social media presence (e.g. LinkedIn) specific to their chosen sector.
- Personal development: learning styles (e.g. Honey and Mumford), models of reflection (e.g. Kolb's experiential learning theory/cycle), identification of measurable learning outcomes.
- Employment sector key competencies, including communication (verbal and written), teamwork, initiative, problem solving, decision making, motivation, reliability, time management, adaptability, planning, organisational skills, empowerment, soft skills, sector specific key skills, task management, operational issues.
- Health, safety and well-being issues, professional work standards (including ethics, confidentiality, codes of conduct, equality, diversity and inclusion).
- Completion of placement paperwork as per the Placement Protocol and conformity to the statements within the Protocol.

- Completion of the work placement within the Fire service, the student will need to complete a minimum of 1 on-call shift a week during the academic year.
- The student will undertake the on-call fire fighter training throughout the year which will cover essential firefighter training content such as: Drill ground training, hose running, manual handling, emergency first aid, hazmat, water safety and road traffic collisions.

Study Time Allocation

The study time for the module is divided as follows:

Activity type	Hours	Percentage
Scheduled learning	20	3%
Independent learning	280	47%
Placement learning	300	50%
TOTAL	600	100%

ASSESSMENT

Assessment Component 1 (Tick one)

☐ Written exam ☒ Coursework ☐ Practical

Mode of assessment	Volume	Weighting
Competency based portfolio (which includes a detailed personal development plan CV, LinkedIn profile and a reflective commentary on the on-call training completion).	9 elements (equivalent to 9000 words)	100%

Assessment Summary

Activity type	Percentage
Written exam	0
Coursework	100%
Practical	0
TOTAL	100%

INDICATIVE READING LIST

Module Code	BMFR4001	
Module Title	Fire and Rescue Practical Placement 1	
Classification	Reading List entry	Electronic*
Essential	Cottrell, S. (2021), <i>Skills for Success: Personal Development and Employability</i> , (4 th Edition), London: Red Globe Press	☒
Essential	Fanthome, C. (2004) <i>Work placements: a survival guide for students</i> , Basingstoke: Palgrave Macmillan	☒
Essential	Haag, E. (2013) <i>Internship guide : work placements step by step</i> , The Hague: Eleven International Publishing	☒

Module Code	BMFR4001	
Module Title	Fire and Rescue Practical Placement 1	
Classification	Reading List entry	Electronic*
Essential	Mid and West Wales Fire and Rescue Training Manual for On-call Fire Fighters (access provided by MWWFRS)	☐
Essential	Neugebauer, J. and Evans-Brain, J. (2016) <i>Employability: Making the Most of Your Career Development</i> , London: SAGE Publications Limited	☒
Essential	Rook, S. (2015) <i>Work Experience, Placements and Internships: 5 (Career Skills)</i> , 1st ed. Bloomsbury Academic	☒
Essential	Smale, B. and Fowlie, J. (2015) <i>How to succeed at university: an essential guide to academic skills, personal development and employability</i> , Second edition, London: SAGE	☐
Essential	UWTSD (2024) Students Placements Protocol, UWTSD. UWTSD Students Placements Protocol and Appendices and Forms UWTSD for the appendices and placement handbook	☒
Essential	Williams, L. (2008) <i>Ultimate job search: invaluable advice on networking, CVs, cover letters, interviews, psychometric tests and follow-up strategies</i> , 2nd ed., London: Kogan Page Ltd	☒
Further	ASET (2021) <i>Good Practice Guide for Managing the Health, Safety and Welfare for Student Placements</i> , ASET Good-Practice-Guide-for-Managing-Health-Safety-and-Welfare-for-Student-Placements.pdf	☒
Further	ASET (2021) <i>Good Practice Guide for Supporting Students with Disabilities on Placement</i> , ASET Good-Practice-Guide-for-Supporting-Students-with-Disabilities-on-Placement.pdf	☒
Further	Association for Sandwich Education (ASET) (2022) <i>Good Practice Guide for Work-based and Placement Learning and TOOLKIT</i> , ASET ASET-Good-Practice-Guide-Work-based-and-Placement-Learning.pdf	☒
Further	Bolton, G., Delderfield, R., (2018) <i>Reflective practice: writing and professional development</i> , Fifth edition., London: Sage	☐
Further	Herbert, I. and Rothwell, A. (2005) <i>Managing your placement: a skills-based approach</i> , New York: Palgrave Macmillan	☐
Further	Journals and texts as relevant to the student's individual placement	☒
Further	Kolb, D.A., (2015) <i>Experiential Learning: Experience As the Source of Learning and Development</i> , Second edition, Upper Saddle River, New Jersey: Pearson Education	☒
Further	Neugebauer, J. and Evans-Brain, J. (2009) <i>Making the most of your placement</i> , London: SAGE	☐
Further	Organisational websites as personally applicable to the student's individual placement	☒

Module Code	BMFR4001	
Module Title	Fire and Rescue Practical Placement 1	
Classification	Reading List entry	Electronic*
Further	QAA, (2018) <i>UK Quality Code for Higher Education Advice and Guidance – Work Based Learning</i> , QAA: London UK Quality Code, Advice and Guidance: Work-based Learning	☒
Further	Trought, F. (2017) <i>Brilliant employability skills: how to stand out from the crowd in the graduate job market</i> , Second edition, New York: Pearson Education	☒
Further	Universities UK (UUK), (2022) <i>Suicide-safer Universities: Support for Placement Students</i> , UUK Suicide-safer universities: support for placement students	☒

Module Code	BMFR4002
Title	Introduction to Law and Politics
Date	28/07/2025
Level	4
Credits	20
Pre-Requisites	None
DBS Check	May be required ☐ Not required ☒

AIM(S)

- To equip the student with a broad understanding of the operation of the English legal system, the UK Government and political systems, how policy is made and implemented, and the specific legislation that pertains to the fire and rescue service.

LEARNING OUTCOMES

Upon the successful completion of this module, the student should be able to:

- demonstrate knowledge and understanding of the key legislation and the legal process including the relationship between legislation and policies and practice;
- apply knowledge and understanding of the key principles of the British constitution, the functions of Britain's national political institutions and their role in delivering accountable and representative outcomes;
- identify and evaluate the applications of such legislation in relation to the fire and rescue service.

INDICATIVE CONTENT

- The Rule of Law.
- The development of law.
- Judicial Precedent.
- Acts of Parliament.
- Delegated Legislation.
- European Law and Human Rights.
- Statutory Interpretation.
- Law Reform.
- Civil and Criminal cases.
- Criminal Justice system.
- The Judiciary.
- Fire and Rescue Services Act 2004 and Fire and Rescue Authorities (FRAs Regulatory Reform (Fire Safety) Order 2005.
- Fire Safety Act 2021.
- The Health and Safety at Work etc Act 1974 (HSW Act).
- The Management of Health and Safety at Work Regulations 1999 (MHSWR).
- The Dangerous Substances and Explosive Atmospheres Regulations.
- The Fire Safety (England) Regulations 2022.
- Principles of British democracy and constitution.
- Political systems.
- Political institutions.
- Policy Making.
- Political parties.

- Elections and voting systems.
- Government structures.
- Public Sector organisations and their structures.

Study Time Allocation

The study time for the module is divided as follows:

Activity type	Hours	Percentage
Scheduled learning	48	24%
Independent learning	152	76%
Placement learning	0	0
TOTAL	200	100%

ASSESSMENT

Assessment Component 1 (Tick one)

☐ Written exam ☒ Coursework ☐ Practical

Mode of assessment	Volume	Weighting
Application of legislation and policy to a contemporary emergency scenario	1500 words	50%

Assessment Component 2 (Tick one)

☐ Written exam ☐ Coursework ☒ Practical

Mode of assessment	Volume	Weighting
Group court room simulation	5 minutes per person	50%

Assessment Summary

Activity type	Percentage
Written exam	0
Coursework	50%
Practical	50%
TOTAL	100%

INDICATIVE READING LIST

Module Code	BMFR4002	
Module Title	Introduction to Law and Politics	
Classification	Reading List entry	Electronic*
Essential	Kelly, D. and Slapper, G. (2020) <i>Slapper and Kelly's the English legal system</i> . Nineteenth edition. Abingdon, Oxon: Routledge.	☐
Essential	Loveland, I. (2021) <i>Constitutional law, administrative law, and human rights : a critical introduction</i> . Ninth edition. Oxford, United Kingdom ; Oxford University Press.	☐

Module Code	BMFR4002	
Module Title	Introduction to Law and Politics	
Classification	Reading List entry	Electronic*
Essential	Thompson, B., Gordon, M. (Michael J.) and Tucker, A. (2021) <i>Cases and materials on constitutional and administrative law</i> . Thirteenth edition. Oxford: Oxford University Press.	☐
Further	Hazell, R. and Foot, T. (2022) <i>Executive Power: The Prerogative, Past, Present and Future</i> . 1st edn. London: Hart Publishing. Available at: https://doi.org/10.5040/9781509951475 .	☒

Module Code	BMFR4003
Title	Leading Self
Date	28/07/2025
Level	4
Credits	20
Pre-Requisites	None
DBS Check	May be required ☐ Not required ☒

AIM(S)

- To introduce the student to leadership from a personal perspective, their decision-making processes and identify possible barriers to change.

LEARNING OUTCOMES

Upon the successful completion of this module, the student should be able to:

- critically analyse the concept of real and perceived risk and their application in the fire and rescue service;
- reflect upon personal leadership skills and potential for development, in the context of contemporary leadership theories within a practical based scenario.

INDICATIVE CONTENT

- Self concept, self efficacy, optimal arousal, self-actualisation, biomechanics, problem solving, needs assessment, adaptability.
- Theories on reflection, application of reflection to enhance learning of skills.
- Motivation, attitudes and values.
- Working independently and as part of a group, team building, involvement and effectiveness.
- Introduction to leadership theory and models.
- Review of environmental considerations.
- Demonstration of foundation skills in identified activity.
- Analysis of real and perceived risk, risk management, responsibility and accountability, safety, safety equipment, legal and ethical issues associated with risk taking, facing challenging situations/environments.
- Application of theory within a practical outdoor environment.

Study Time Allocation

The study time for the module is divided as follows:

Activity type	Hours	Percentage
Scheduled learning	48	24%
Independent learning	152	76%
Placement learning	0	0
TOTAL	200	100%

ASSESSMENT

Assessment Component 1 (Tick one)

☐ Written exam ☐ Coursework ☒ Practical

Mode of assessment	Volume	Weighting
Academic discussion	10 minutes	50%

Assessment Component 2 (Tick one)

☐ Written exam ☒ Coursework ☐ Practical

Mode of assessment	Volume	Weighting
Self-reflection journal	1500 words	50%

Assessment Summary

Activity type	Percentage
Written exam	0
Coursework	50%
Practical	50%
TOTAL	100%

INDICATIVE READING LIST

Module Code	BMFR4003	
Module Title	Leading Self	
Classification	Reading List entry	Electronic*
Essential	Akkaya, Bulent, ed., <i>Agile Business Leadership Methods for Industry 4.0</i> (Bingley, England: Emerald Publishing, 2020)	☒
Essential	Maxwell, John C, <i>The 5 Levels of Leadership : Proven Steps to Maximise Your Potential</i> , Tenth anniversary edition. (New York: Center Street, 2021)	☐
Further	Burnison, Gary, <i>Leadership U: Accelerating through the Crisis Curve</i> (Hoboken, New Jersey: Wiley, 2020)	☒
Further	Colomer Feliu, Jordi, <i>Reflective Learning in Higher Education</i> (Basel, Switzerland: MDPI - Multidisciplinary Digital Publishing Institute, 2020) < https://doi.org/10.3390/books978-3-03936-592-0 >	☐
Further	Farenga, Ruth, <i>Next Level Leadership : Nine Lessons from Conscious Leaders</i> (Gorleston: Rethink Press, 2022)	☐
Further	Galloway, Laura, <i>Leadership : Perspectives from Practice</i> (Los Angeles: Sage Publications, 2022)	☐
Further	International Journal of Emergency Services (Bingley: Emerald, 2012)	☒

Module Code	BMFR4003	
Module Title	Leading Self	
Classification	Reading List entry	Electronic*
Further	University of Bradford. Disaster Prevention and Limitation Unit, issuing body, <i>Disaster Prevention and Management</i> . (Bradford, England: Emerald Group Pub., 1992)	☒