

APPLICATION FOR ETHICAL APPROVAL – BA level

CAIS AM GYMERADWYAETH MOESEGOL – Lefel BA

Mae'r ffurflen hon i'w chwblhau gan bob BA myfyrwr. Rhaid i bob ffurflen gael ei ystyried gan diwtor y modiwl. Dylai un copi o'r ffurflen yn cael ei roi ar y ffeiliau Gyfadran ac un copi cadw ar y ffeil myfyrwr.

This form is to be completed by all BA students conducting research, projects or productions. This form should be completed by the student. All forms must be considered by the Module tutor. A copy of the form must be kept centrally and on the student file.

ADRAN 1 – MANYLION MYFYRIWR

SECTION 1 - STUDENT DETAILS

Enw Llawn
Full Name

Charlotte Irvine

Ysgol/Cyfadrn/
School/Faculty

Uwtsd Swansea business
campus

Rhif Myfyriwr
Student Number

p149108

Cydllynydd prosiect /
Tiwtor
Module Tutor/
Programme Co-ordinator

Andrew Thomas

Enw'r Gradd
Name of Degree

International Sport
Management

Teitl dangosol yr Traethawd Hir:

Indicative Title of Dissertation:

Evaluate the Lawn Tennis Association (LTA) coach education pathway on coaching satisfaction and continued professional development (CPD) within Swansea regional tennis clubs.

**ADRAN 2 – MANYLION CYFRANOGWYR /
CYNULLEIDFA**

**SECTION 2 - PARTICIPANT / AUDIENCE
DETAILS**

Pwy yw'r cyfranogwyr arfaethedig?

Who are the intended participants?

**Ydw /
Yes**

**Na /
No**

Myfyrwyr / staff Y Drindod Dewi Sant

Students / staff of Trinity Saint David

x

Oedolion (dros oed 16 ac yn gymwys i gydsynio)	Adults (over the age of 16 and competent to give consent)	x	
Plant a phobl ifanc dan oed	Children / legal minors		x
Cleifion neu gleientiaid gweithwyr proffesiynol	Patients or clients of professionals		x
Rhywun sy'n cael ei gadw yn y ddalfa neu y mae'r llys wedi cymryd cyfrifoldeb amdano	Anyone in custodial care or for whom the court has assumed responsibility		x
Aelod o unrhyw sefydliad lle mae'n bosibl bod angen i unigolyn arall hefyd gydsynio.	A member of any organisation where another individual may also need to give consent.		x
Eraill: Nodwch: / Others: please identify:			

Nifer, Oed a Ffynhonnell y Cyfranogwyr Rhowch fanylion yr demograffeg y cyfranogwyr / gynulleidfa.		Participant / Audience Number and Age Provide details of the demographics of the participants / audience.
Nifer o Gyfranogwyr / yn y Gynulleidfa	Participant/ Audience number	4/5
Grŵp oedran y Cyfranogwyr/y Gynulleidfa	Participant/ Audience age group	21 – 50 years old

ADRAN 3 – GWEITHGAREDD YMCHWIL		SECTION 3 – RESEARCH ACTIVITY		
1.	Ydy'r prosiect yn cynnwys:	Does the project include:	Ydy / Yes	Nac ydy/No
	Defnyddio holiadur neu offeryn ymchwil tebyg	Use of questionnaire or similar research instrument		x
	Defnyddio prawf ysgrifenedig neu gyfrifiadurol	Use of written or computerised test		x
	Cyfweliad (cysylltwch gwestiynau posibl)	Interview (attach provisional questions)	x	
	Dyddiaduron	Diaries		x
	Arsylwi ar gyfranogwyr a hwythau'n ymwybodol o hynny	Participant observation with their knowledge		x

Arsylwi ar gyfranogwyr a hwythau ddim yn ymwybodol o hynny	Participant observation without their knowledge		x
Recordio fideo neu sain	Video or audio-taping	x	
Mynediad i wybodaeth personol neu gyfrinachol heb gydsyniad penodol y cyfranogwyr	Access to personal or confidential information without the participants specific consent		x
Defnyddio unrhyw gwestiynau, ysgogiadau prawf, cyflwyniad y gallai rhai cyfranogwyr eu profi fel rhywbeth sy'n achosi niwed / tramgwydd corfforol, meddyliol neu emosiynol	Administration of any questions, test stimuli, presentation that may be experienced as physically, mentally or emotionally harmful / offensive		x
Cyflawni unrhyw weithredoedd allai achosi embaras neu effeithio ar hunan-barch	Performance of any acts which may cause embarrassment or affect self-esteem		x
Ymchwilio i gyfranogwyr sy'n ymwneud â gweithgareddau anghyfreithlon	Investigation of participants involved in illegal activities		x
Gweithdrefnau lle defnyddir twyll	Procedures that involve deception		x
Gweini unrhyw sylwedd, cyfrwng neu blasebo	Administration of any substance, agent or placebo		x
Dull arall o gasglu data neu fformat cyflwyno (esboniwch)	Other method of data collection or presentation format (please explain)		

2.	Restru eich dull o gasglu data	List your method of data collection:

3. Risg Posibl: (corfforol, seicolegol, cyfreithiol, cymdeithasol neu economaidd)		Potential Risk: (physical, psychological, legal, social or economic)		
A oes unrhyw risg bosibl i:		Is there any potential risk to:	Y d w / Yes	N a / No
A	Cyfranogwyr?	Participants?	x	
B	Ymchwilydd?	Researcher?		x
C	BrifYsgol/Cyfadrn?	University?		x

4.	Rheoli Risg: Os oes, beth yw'r risg a sut y bydd yn cael ei reoli?	Management of Risk: If yes, what is the risk and how will it be managed?
If the participants are unwell or pull out of the interview. If this is too happen I will get another coach to fill in their position.		

5.	Os ydych yn delio â phlant a / neu oedolion agored i niwed, rhaid i chi gyflwyno eich tystysgrif DBS i'ch tiwtor goruchwylio i'w cymeradwyo cyn i unrhyw gysylltiad â cyfranogwyr hyn.	If you are dealing with children and/ or vulnerable adults you must present your DBS certificate to your supervising tutor for approval before any contact with these participants.	
		Y d w / Yes	N a / No
A	Ydych chi wedi gwneud cais am dystysgrif DBS?	Have you applied for a DBS certificate?	x
B	A yw eich tiwtor weld a'i gadarnhau eich tystysgrif DBS?	Has your tutor seen and approved your DBS certificate?	

STRICTLY PRIVATE AND CONFIDENTIAL

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LAWYER
15/04/2015
SWANSEA
SA330E

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Enhanced Certificate

Page 1 of 2

Disclosure &
Barring Service

Certificate Number 001472059166

Date of Issue 09 JULY 2015

Applicant Personal Details

Surname: JONES
Forename(s): CHARLOTTE
Other Names: NONE DECLARED
Date of Birth: 17 DECEMBER 1987
Place of Birth: SWANSEA
Gender: FEMALE

Employment Details

Position applied for
CHILD AND ADULT WORKFORCE WORK PLACEMENT

Name of Employer
GOWER COLLEGE SWANSEA

Counterparty Details

Registered Person/body
GOWER COLLEGE SWANSEA

Counterparty
RACHEL LANGFORD

Police Records of Convictions, Cautions, Reprimands and Warnings

NONE RECORDED

Information from the list held under Section 142 of the Education Act 2002

NONE RECORDED

DBS Children's Barred List information

NONE RECORDED

DBS Adults' Barred List information

NONE RECORDED

Other relevant information disclosed at the Chief Police Officer(s) discretion

NONE RECORDED

Enhanced Certificate

This document is an Enhanced Criminal Record Certificate within the meaning of sections 113B and 115 of the Police Act 1997

Use of certificate information

The information contained in this certificate is confidential and all recipients must keep it secure and protect it from loss or unauthorised access. This Certificate must only be used in accordance with the Disclosure and Barring Service's (DBS) Code of Practice and any other guidance issued by the DBS. Particular attention must be given to the guidance in the fair use of the information in respect of those whose Certificate reveals a conviction or similar information. The DBS will monitor the compliance of Registered Bodies with this Code of Practice and other guidance. This Certificate is issued in accordance with Part V of the Police Act 1997, which creates a number of offences. These offences include forgery or alteration of Certificates, obtaining Certificates under false pretences, and using a Certificate issued to another person as if it was their own. This Certificate is not evidence of the identity of the holder, nor does it establish a person's entitlement to work in the UK.

Certificate content

The personal details contained in this Certificate are those supplied by or on behalf of the person to whom the Certificate relates at the time the application was made and that appear to match any conviction or other details linked to that identity. The information contained in this Certificate is derived from police records, and from records held of those who are convicted to work with children and/or adults, where indicated. The police records are those held on the Police National Computer (PNC) that contain details of Convictions, Cautions, Reprimands and Warnings in England and Wales, and most of the relevant convictions in Scotland and Northern Ireland may also be included. The DBS reserves the right to add new data sources as they are brought up to date list of data sources which are searched by the DBS please visit the DBS website. The above measures information is disclosed at the discretion of the Disclosure Officers or those of an equivalent level in other governing agencies, who have been approached by the DBS, with due regard to the position sought by the person to whom the Certificate relates.

Certificate accuracy

The DBS is not responsible for the accuracy of police records.

If the person to whom this Certificate relates is aware of any inaccuracy in the information contained in the Certificate, he or she should contact the Countersignatory immediately, in order to prevent an inappropriate decision being made on their suitability. This Countersignatory will advise how to dispute that information, and if requested arrange for it to be referred to the DBS on their behalf. The information should be disputed within 3 months of the date of issue of the Certificate.

The DBS will seek to resolve the matter with the source of the record and the person to whom the Certificate relates. In some circumstances it may only be possible to resolve a dispute using fingerprints, for which consent of the person to whom the Certificate relates will be required.

If the DBS upholds the dispute a new Certificate will be issued free-of-charge. Details of the DBS's disputes and complaints procedure can be found on the DBS's website.

Contact us

Post	Disclosure and Barring Service PO Box 185 Liverpool L69 3JD	Telephone	Customer Services 0870 90 90 811 Welsh line 0870 90 90 223 Minicom 0870 90 90 344 General Information 0870 90 90 811
Web	www.gov.uk/the		
Email	customerservices@dbi.gov.uk		

If you find this certificate and are not able to return it to the person to whom it relates, please return it to the DBS at the address above or hand it in at the nearest police station.

End of Details

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Cyfranogwr Rhif Adnabod:
Participant Identification Number:

CWESTIYNAU CYFWELIAD SAMPL

SAMPLE INTERVIEW/ SURVEY QUESTIONS

TEITL Y PROSIECT: / PROJECT TITLE:

Evaluate the Lawn Tennis Association (LTA) coach education pathway on coaching satisfaction and continued professional development (CPD) within Swansea regional tennis clubs.

1	What made you decide that tennis coaching was the career choice for you?
2	To what standard were you satisfied with the LTA coach education program, and how did it help you with your current coaching practice?
3	Which level of the LTA coaching pathway have you complete and what made you pursue from level 1 to where you are now?
4	Would you recommend the LTA coaching education pathway and why?
5	What does the LTA coaching pathway include and is it effective for your coaching practice?
6	Is the cost of completing the higher levels of coach education worth the final qualification?
7	From 1-10 how satisfied were you with the LTA coaching pathway and how can it be improved?
8	Was there any post support once completion of the LTA coach education program? If yes, how?
9	Are there many new tennis coaches coming through the pathway? And if not why?
10	If you would improve the LTA coaching pathway how would you do it and why?

Charlotte Irvine
3 Oldway Bishopston Swansea



PRIFYSGOL CYMRU
Y Drindod Dewi Sant
UNIVERSITY OF WALES
Trinity Saint David

Cyfranogwr Rhif Adnabod:
Participant Identification Number:

FFURFLEN GANIATÂD CYFRANOGIAD

PARTICIPATION CONSENT FORM

TEITL Y PROSIECT: / PROJECT TITLE:

Evaluate the Lawn Tennis Association (LTA) coach education pathway on coaching satisfaction and continued professional development (CPD) within Swansea regional tennis clubs.

Name of Researcher:

Please initial box

1. I confirm that I have read and understand the information sheet dated 20/1/2019 for the above study. I have had the opportunity to consider the information, ask questions and have had these answered satisfactorily.

X

2. I understand that my participation is voluntary and that I am free to withdraw at any time, without giving any reason.

X

3. I understand that any information given by me may be used in future reports, articles or presentations by the research team.

X

4. I understand that my name will not appear in any reports, articles or presentations.

X

5. I agree to take part in the above study.

X

Name of Participant

P. Williams

Date

29.1.19

Signature

P. Williams

Researcher

Charlotte Irvine

Date

29.01.2019

Signature

Charlotte Irvine

You may decline to participate in this study. You may end your participation in this study at any time. If you decide to remain anonymous, maintaining your anonymity will be a priority and every practical precaution will be taken to disguise your identity. If you prefer anonymity, there will not be any identifying information on audiotapes or transcripts of this or any interview. No-one will hear any audiotapes or see any transcripts without your prior consent. All materials generated from this or any interview will remain confidential.

When completed, please return in the envelope provided (if applicable). One copy will be given to the participant and the original to be kept in the file of the research team at:

PLACE:

20/1/2019

Cyfranogwr Rhif Adnabod:
Participant Identification Number:

FFURFLEN GANIATÂD CYFRANOIAD

SAMPLE PARTICIPANT INFORMATION SHEET

TEITL Y PROSIECT: / PROJECT TITLE:

critically evaluate the Lawn Tennis Association (LTA) coach education pathway in comparison to the International Tennis federation (ITF) and the satisfaction of professional practice for tennis coaches in Swansea and aims to evaluate the Lawn Tennis Association (LTA) coach education pathway on coaching satisfaction and continued professional development (CPD) within Swansea regional tennis clubs

Dear Participant:

My name is Charlotte Irvine and I am studying in the School of University Wales Trinity Saint David.

I would like to invite you to participate in my research project. This project will critically evaluate the Lawn Tennis Association (LTA) coach education pathway in comparison to the International Tennis federation (ITF) and the satisfaction of professional practice for tennis coaches in Swansea and aims to evaluate the Lawn Tennis Association (LTA) coach education pathway on coaching satisfaction and continued professional development (CPD) within Swansea regional tennis clubs.

Through your participation in the interviews, I hope to ascertain the satisfaction of the LTA coach education pathway in Swansea regional tennis clubs.

All Interviews will be kept strictly confidential to the researchers involved and at **NO** time will individual Interviews be released to the general public. This gives you a chance to express your views on your programme a confidential and anonymous forum and still be able to make a difference. Your participation in this study is completely voluntary so you can withdraw from the Interviews at any stage.

Our questionnaire should take about 15 minutes to complete, but there is no time constraint. There are also no right or wrong answers. As this is a new project, your feedback is also important to us and we would be much obliged if you could also complete the feedback sheet along with the Interview. We understand that your time is at a premium but your opinions are very valuable to us.

After careful and precise analysis of the data obtained from this Interview, I will be happy to provide you with a copy of the findings at your request. The results of this questionnaire will hopefully enhance my understanding of the satisfaction of coaches that have completed different levels of the LTA coaching programs and will be stored securely by UWTSD. The results of the research will be fed back to all tennis clubs in Swansea region.

We thank you in advance for your time and participation. If any questions do arise, feel free to contact me at your convenience.

ENW A CHYFEIRIAD YR YMCHWILYDD	NAME & ADDRESS OF RESEARCHER Charlotte Irvine 3 Oldway Bishopston Swansea
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