

Marking, Moderation and Issues

A quick guide

Marking Teams & Standardisation

- Agree on what the marking criteria mean
- Meet to blind double-mark example work and compare
- Work through any issues and agree on marking scheme

Marking and Moderation Processes

Internal Moderation: Sampling. Moderator checks marking is fair, appropriate and in keeping with the assessment criteria for the module. Issues means all work in the identified category must be reviewed and any differences must be resolved by means of discussion and negotiation

Second Marking: All pieces of work. Second marker marks after first marker. Markers agree all marks.

Blind Double Marking: All pieces of work. Two markers independent of each other. Markers agree all marks.



Prifysgol Cymru
Y Ddrindod Dewi Sant
University of Wales
Trinity Saint David



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1822 - 2022

Ensure the GA15 is correct and followed

2022/23 MODULE EXTERNAL EXAMINER AGREEMENT FORM
Agreement on modules to be reviewed and assessment components to be moderated

Institute:		Academic Discipline (if applicable):	
Titles of Programme:		Academic Year:	
Internal Examiner(s):			
Specify any Collaborative partners involved with the delivery of these modules ¹			
University delivery locations: Swansea and London			

LIST ALL MODULES (AND EACH ASSESSMENT COMPONENT) FOR WHICH THE MODULE EXTERNAL EXAMINER IS RESPONSIBLE BY SEMESTER OF DELIVERY (see advice in points 1 and 2 of Guidance Notes)*.

Module Code	Module Title	Credit Value	Delivery Semester*	To be reviewed	Assessment Component(s) (with weightings)	Component considered	Agreed marking process (in accordance with GA2)
SHSS6079	Curriculum Adventure	20	1	Y	Coursework 50%	Y	Internal moderation
SHSS6079	Curriculum Adventure	20	1	Y	Seminar Presentation 50%	N	Internal moderation
SHSS6080	Perspectives on Outdoor Education	20	2	N	Oral Assessment 50%	N/A	Internal moderation
SHSS6080	Perspectives on Outdoor Education	20	2	N	Seen Examination 50%	N/A	Blind double marking

Still needs to be moderated, even if it does not go to the External Examiner

Ensure the correct moderation process is followed!



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Rules for Internal Moderation

Where sampling is used, a representative sample of at least six pieces of work will be selected and should include:

- examples of work in the first class category (or equivalent for other awards);
- examples of work in the fail category;
- examples of work from each classification;
- examples of work within 2% of a classification boundary (or equivalent for other awards);
- any work on which the marker wishes for another opinion.

Remember!

- Moderation is for each module code, even if multiple cohorts are taught together!
- If there are multiple markers, it is **good practice** to include work from all of them. Even if it means sending more than 6 pieces of work!

Issues to remember

Any differences in the marks awarded must be resolved.

If resolution is not possible, the work must be marked by an additional marker identified by the Chair of the relevant Examining Board. The marks awarded by the additional marker are final.

All procedures must be recorded and made available to EE.

All assessments which contribute to a final award/degree classification must be subject to moderation.

This means levels 3 and 4 if part of an independent award!

That is based on what is in your validation document.

Avoiding the rush

- Identify the appropriate moderation period (in consultation with Academic Director).
- Count back from the examination board.
- Ensure marks are in MyTSD before work is moderated!
- Allow enough time for moderation and sending to the EE
- Ensure that moderators have access to Moodle, presentations, etc.