

BMHR7001

**Designing, Delivering and
Evaluating Learning and
Development**

Resources Not Courses

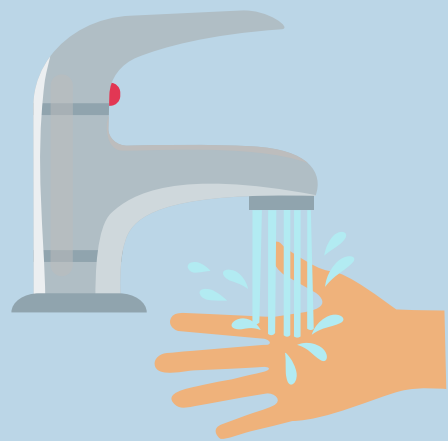
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Coronavirus Guidelines

Keeping our workplace safe



Wash Hands

Please remember to wash your hands regularly, washing your hands with hot water & soap will reduce the risk of spreading the virus.

Wear a Mask

You are required to wear a mask when you are not at your desk. This means, even if you are within your bubble but moving around the office a mask must be worn.



Temperature Testing

All employees will be required to have a compulsory temperature test at the start of every working day. This will be carried out by a nominated person.

Sickness & Symptoms

If you have any of the coronavirus symptoms please stay home and inform your line manager or HR department immediately.



Distance

Please make sure to keep a safe distance from each other. It is recommended to keep a minimum of a 2 meter distance.

We want to thank you for all of your efforts so far in keeping our workplace a safe environment.

Please continue with all your hard work!

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