



Prifysgol Cymru
Y Drindod Dewi Sant
University of Wales
Trinity Saint David

ECPT6008

PROFESSIONAL DEVELOPMENT & THE PCET PRACTITIONER

MODULE HANDBOOK 2022/23

Part-time students

Welcome to the module

Welcome to the Professional Development & the PCET Practitioner module. This handbook will give you all the information you need regarding the module itself and the teaching and learning strategies we will be using along the way. This module will seek to encourage you to think about the ways in which your development as a practitioner can be facilitated and enhanced as well as provide you with the opportunity to compile your professional development portfolio, an essential component of the PCET programme.

We hope you enjoy this module and find that it will add to your skills as a professional educator to facilitate you in your continued professional development for your chosen career.

Module aims

- To develop a systemic understanding of a range of aspects of underlying principles pertinent to professional conduct and practice within the post compulsory education sector.

Learning Outcomes

- Critically analyse own beliefs, values and skills and evaluate them in the context of best practice within the PCET sector
- Critically evaluate feedback in relation to own teaching practice and develop key targets to enhance own professional development

Module tutors

Caroline Lewis

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Marc Flagg

Email: mark.flagg@uwtsd.ac.uk

Contacting your tutors

You are very welcome to email us regarding any queries you may have concerning the module but strongly urge you to check the available information via Moodle and Teams first to see if the answers are already there for you. Individual meetings/tutorials can also be arranged via Teams or in-person during our campus-based sessions by request (subject to staff availability).

Please note that we aim to respond to student emails within 48 hours of receipt between standard office hours 9-5 Monday-Friday (excluding holiday periods). As we often work flexibly, we may send or respond to emails outside of that period however, this is not always the norm so please be aware of this when requesting information from tutors.

Teaching and Learning

This module is delivered in a blended learning format which incorporates face-to-face elements as well as online material to support your learning. As with any programme of study, you will gain from this as much as you are willing to invest so please do ensure that you access all work that is available

for you. As a professional programme we take attendance seriously and any student whose attendance (either in-person or online) is a cause for concern will be asked to meet with the module team to ascertain their ability to continue studying on the programme.

Teaching and Learning Tools

Moodle

This is our central repository for all module materials you will need for this module. Please ensure that you check this regularly.

Microsoft OneNote

This is the tool that we use in order for you to compile your professional development portfolio. You will all have access to a 'class notebook' via your student Office 365 account where you can upload your evidence to your portfolio as well as access the key forms via the 'content library' section that you will need.

Microsoft Teams

This is the platform we will use to support your online learning with us. All students have access to Teams as part of their Office 365 student subscription and module tutors will allocate you into a team ahead of you beginning your studies with us on the module. We will use this primarily for any online tutorials or additional apps we would like you to have access to. We may also use the chat function of Teams to communicate with you and we also encourage you to use this as a way of peer support also.

Schedule of sessions

Date	Topic	Tutor
27.02.23	Module assessment workshop - Portfolio completion and review - Completing your blog	Caroline Lewis
06.03.23	Emergency First Aid at Work training (1) <i>You must attend both sessions for the certification</i>	Ross Phillips
13.03.23	Emergency First Aid at Work training (2) <i>You must attend both sessions for the certification</i>	Ross Phillips
20.03.23	Becoming a research active practitioner	Marc Flagg
27.03.23	Mentoring and Coaching Skills Working with and developing others	Caroline Lewis
Easter Holidays		

Reading List

Module Code	ECPT6008
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Module Title	Professional Practice & the PCET Practitioner	
Classification	Reading List entry	Electronic*
Essential	Bassot, B. (2016) <i>The Reflective Practice Guide: An Introduction to Critical Reflection</i> . Abingdon: Routledge	☒
Essential	Bolton, G. (2018) <i>Reflective Practice: Writing and Professional Development. 5th Edition</i> . Abingdon: Routledge.	☒
Essential	Rushton, I. and Suter, M. (2012) <i>Reflective Practice for Teaching in Lifelong Learning</i> . Maidenhead: Open University Press.	☒
Further	Ashwin, P. et al (2020) <i>Reflective Teaching in Higher Education</i> . London: Bloomsbury Academic	☒
Further	Duckworth, V. (2014) <i>How To Be A Brilliant FE Teacher: A Practical Guide to Being Effective and Innovative</i> . London: Routledge.	☒
Further	Friedman, A. (2011) <i>Continuing Professional Development: Lifelong Learning of Millions</i> . London: Routledge.	☒
Further	Gregson, M and Hillier, Y (2020) <i>Reflective Teaching in Further, Adult and Vocational Education: 5th Edition</i> . London: Bloomsbury Academic.	☒
Further	Marshall, S. (2020) <i>A Handbook for Teaching and Learning in Higher Education: Fifth Edition</i> . London: Routledge.	☒
Further	Parsloe, E. & Leedham, M. (2016) <i>Coaching and Mentoring: Practical Techniques for Developing Learning & Performance 3rd Edition</i> . London: Kogan Page.	☒
Further	Race, P. and Pickford, R. (2007) <i>Making Teaching Work: teaching smarter in post-compulsory education</i> . London: Sage.	☒