

ACADEMIC AND EMPLOYABILITY SKILLS

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IMPORTANCE OF ACADEMIC AND EMPLOYABILITY SKILLS

- THEY ARE IMPORTANT BECAUSE THEY ARE MY PERSONAL TRAITS, WHICH MAKES ME UNIQUE FROM OTHERS AND SUITABLE FOR MY CAREER CHOICE IN A SPECIFIC WAY.



RESTURANT MANAGER

SKILLS REQUIRED

- **ACADEMIC SKILLS:** TEAMWORK, ORGANISATION, TIME MANAGEMENT
- **EMPLOYABILITY SKILLS:** LEADERSHIP SKILLS, COMMUNICATION SKILLS, CONSIDENCE

SWOT

- **STRENGTHS:** RESEARCHING, CONFIDENCE, DETERMINED
- **WEAKNESSES:** FELXIBILITY, PROBLEM-SOLVING, NOT MUCH EXPERIENCE ON HAND
- **OPPORTUNITIES:** NEW RELATIONSHIPS, INCREASED FINANCIAL GROWTH, TRAINING COURSES TOGAIN EXPERIENCE
- **THREATS:** MARKET COMPETITORS, NOT ENOUGH TIME ON HAND, RAISED FUNDINGS

PDP

- **MY BIGGEST GOALS:** TO OPEN MY OWN RESTURSNT AND MANAGE IT
 - **WHICH GOALS NEED TO HAPPEN FIRST:** GAIN KNOWLEDGE AND PASS ALL MY ASSIGNMENTS
 - **WHEN WILL I ACHIEVE THIS GOAL:** AT THE COMPLETION OF MY DEGREE
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- **WHAT RESOURCES DO I REQUIRE:** BOOKS AND ARTICLES- TO DO FURTHER RESEARCH ON MY CAREER
 - **OBSTACLES IN MY WAY:** MANAGING MY TIME BETWEEN WORK AND MY DEGREE AND NOT GETTING ENOUGH SUPPORT
 - **HOW CAN I IMPROVE MY CHANCES OF ACHIEVING THIS GOAL:** I HAVE TO MAKE MYSELF SET SCHEDULES TO AVOID WASTING TIME IN ANYTHING
 - **WHERE CAN I GET SUPPORT:** MY TEACHERS, MY CLASSMATES, AND SOME ONLINE RESEARCH
 - **REVIEW ON HOW IM DOING:** CURRENTLY I AM VERY FOCUSED AND TRYING VERY HARD



CONCLUSION:

- IN CONCLUSION, I WILL NEED TO FOLLOW MY PDP, I NEED TO WORK ON MY STRENGTHS AND WEAKNESSES SO I SECURE THEM AS MY PERSONAL TRAITS. I PERSONALLY NEED TO RESEARCH MORE ABOUT THE CAREER, IN ORDER TO ACHIEVE MY MAIN GOAL AT THE END OF THIS DEGREE.

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