



Academic and Employability Skills

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Introduction

I am of the opinion that any academic course is made to empower the students for achieving outstanding results in their academic or professional careers. This has never been more obvious to me than during my association with the current university. In this report I will attempt to lay out various academic and employability skills that I have gained during my time with the university. In simply putting it down: my current university professors have played pivotal roles in making me more competent and confident about reaching out to my inner potentials to meet my academic and other professional objectives. This report is going to discuss all about that in a precise manner.

Leadership skills

Before the intervention by my professors as to understanding the real nature of business leadership I was having a somewhat misleading idea about the same. I was having the impression that business leadership means chain of command only put into place by authorities that is something outside of my perception and comprehension. I was thinking that someone's access to riches and affluences have been the predominant reasons behind them being emerging as corporate leaders, but after the classroom lectures and personal talks that I had with my professors made me doubt my own understanding of the same. I was gradually awakened to the fact that leadership skills are not discriminatory in nature and it very well can be found among human beings who have not been so fortunate through their birth to have access to immense riches. I was led to the understanding that proper leadership skills come from someone's belief in making a common cause for a group of people and leading them toward that with the skill that is equivalent to that of a maritime captain. This analogy was chosen for a purpose as I understand now that leadership is all about steering the course of destiny for a group of people, an organisation, or the society at large with meticulous bypassing of the various obstacles that lay ahead (Wolff and Booth, 2017). This has been my privilege as I learned the true picture on the leadership skills at my university which made me think in critical terms with respect to the ideal characteristics of a successful business leader. I fundamentally think that having leadership skills like commitment to a cause, passion to meet the challenges and not avoiding them are all together the quintessential qualities that made any employment candidate superior than the others who do not have the same. I have been privy to some of the exceptional academic

demonstrations at my university as to the true interpretations of corporate leadership which has made me develop my skills in this particular area in a very significant manner. I can say that I have been transformed as a business student by exploring the world of corporate leadership which at times suggested to me that if leaders are not borne always they can certainly be moulded with proper training and guidance.

Team working skills

One of the major contributions that the academic environment at my university has made to my personal development is the fact that it made me realise the potential of teamwork in academics or in professional lives. It has been a fundamental lesson to me in my time at the university that team work spirit is indeed counted among one of the sought after qualities by various professional business organisations. It is therefore, to this end that I have been able to exert myself to learn the essential skills necessary for being part of a dynamic team (Harris-Reeves and Mahoney, 2017). Now, it requires the mention that my professors have been greatly responsible for me being able to pick up on such quality within a very short amount of time. I was encouraged by them to carry out various academic activities in association with my classmates so that I could appreciate the benefit of group work when the task at hand is extensive and complex in nature. In being absolutely truthful I have never been in such an environment where the role of team work is so essential in meeting complex tasks. This has been a kind of eye opener for me as I now fully understand the necessity of teamwork and group dynamics in achieving greater heights in academic as well as professional career of mine. Furthermore, I found that improving this skill would invariably make me as a good employer and I owe that to my university professors and my classmates who have helped me in this regard. I therefore hope with a great anticipation that when I begin my professional journey in the business world I would be able to learn more from my team members about reaching the full potential with respect to my job role and responsibilities. It would be unfair for me in not mentioning the various benefits that I have reaped in my current academic environment from using this skill. I have been able to educate myself on a plethora of topics by co working with my classmates that were proved to be invaluable for my academic as well as professional development.

Communication skills

Before coming into contact with my current university I have been somewhat an introvert in my social demeanour and I never understood its harmful implications for my academic and professional ambitions. In summing up I was never the person who displayed a great deal of confidence in conversation to others with respect to anything I held to be my personal ideology or belief system. I was made aware of the pitfalls of such communication lack on my part only through my exposure at the current university. It was a kind of reality check for me as I grasped the negative implications of not possessing good communication skills for my academic and professional ambitions (Collet *et al.*, 2015). I am so indebted to my professors for the fact that they immediately recognised my drawback on this matter and put me in a position to improve the same. I was assisted at every step by them to fully express my views and understandings of the discussed subjects in an unhindered manner. Doing this in a day by day manner has led to an immense personal development for me with respect my communication skills, and currently I am far more confidently poised to converse proficiently in my social and academic circles. This change has made me appreciate that I am now in a much better position to communicate, negotiate or take quick decision among a group. I truly can anticipate the significance of such development in me as I believe that effective communication is part and parcel of almost any human professional undertaking. It therefore needs the mention that improving that I have doubled the chance of me being recruited by professional business organisations, something that I need to happen for me in the near future. It would be appropriate if I mention that my professors have been instrumental in setting me on the path to improve my communication skills by various types of academic assignments and presentations and it is quite obvious to me now that all of these were carefully designed to achieve the result that it did with respect to my communication skills. But, there is something that I need to mention here that although I have had a great deal of exposure in academic communication I still need to learn the ways of business communication, and I am counting on my professors for the same.

Self management skills

I personally feel that self management skills is an essential role in improving the professional and credibility of an individual to apply new techniques and methods in commencing the task in an effective way. I have realised that this skill enables me to utilise the time in a more effective and reliable way to make sure each task and activities can be improved positively. It states that a proper planning and management techniques are needed to be included in the business to make sure each task and activity can be accomplished in an effective way. the first skills that helps me to improve my academic career is problem solving techniques that enforces me to collect all legitimate data and information vigilantly that improve my decision making process positively (Groh *et al.*, 2016). The major benefit of this self management skill is managing time that ensures that each task can be accomplished with new approach and style that minimise the risk of failure.

Through this approach, it is easy to devise effective strategies to tackle potential risks and challenges wisely so that a better solution can be amended without compensating the quality of service. Besides, it is also beneficial in resisting stress, especially in the workplace to accomplish each business operation in an effective way. Hence, this skill enables me to devise a strategic solution by compliance with legitimate policies and regulations. It can be stated that self management skills are required to develop, especially in an academic career so that a better solution can be amended to improve the flexibility of the business gradually (Jha *et al.*, 2018). I personally feel that my potential and credibility to commence any task has improved that reflect on my academic performance by increasing the credibility and sustainability of the business positively. It develops critical thinking and sense of ownership among the consumers to make sure each business operation can be accomplished wisely.

CV writing skills

This is an important academic skill in an individual that increase the credibility and sustainability of the business to present internal potential and credibility of individual to make sure each task and activities can be improved positively. I have realised that CV writing is an integration of descriptive and analytic skills to present strength to the interviewer in order to compete with several candidates for similar job prospects (Galloway, 2017). I have realised that the major purpose to create form and creative CV is to give short description about individual in which

several information are included such as date of birth, academic performance and family background that facilitates in determining an acquired knowledge and skills within individual top performance several business operations in an effective way.

Besides, it is also necessary to give any in industrial experience along with hobbies to identify the creativity and flexibility of individual to reach into top desired position in a market. As per my opinion, communication and analytical skills allow me to understand the perspective of individual so that better decisions can be taken for better decision. Hence, it is essential to acquire this skill in order to achieve desired goal and vision without compromising the quality and sustainability of the business. I have realized that CV is necessary for applying for a new job prospect to select the most deserving and capable candidate who can meet the objectives and vision of the company wisely (Galloway, 2017). I am so indebted to my professors for the fact that they immediately recognised my drawback on this matter and put me in a position to improve the same. I have found that this skill enables me to utilise my full potential in grabbing new opportunities in accomplishing the task wisely. I was assisted at every step by them to fully express my views and understandings of the discussed subjects in an unhindered manner.

Conclusion

In this report, I sought to demonstrate the usefulness of various academic and employability skills and how I have been able to achieve the same with the help of my university professors and other classmates. In this context it can be said that I showed how precisely I have been able to understand, with the help of my professors, the role of business leaders and the essential components that made such persons. It goes without saying that understanding a vital topic like that puts me in a position of far greater potential as I prepare myself to make my journey into the professional corporate world.

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