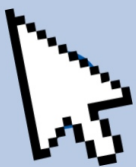
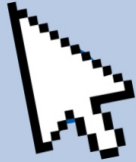


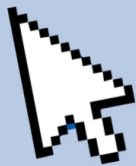
6 Steps to create a chart in Microsoft Word



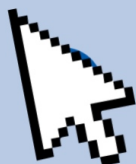
Choose a place in your document for the chart



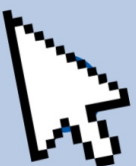
Direct the cursor to where you want to place your chart



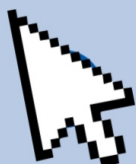
Click 'insert' followed by the chart icon that will appear in the illustration tab



You'll then be given a selection of charts to choose from to best fit your work



Once you have selected your chart press 'OK' in the right hand corner



Your chart is created! You will also see your excel window for you to transfer all your data