

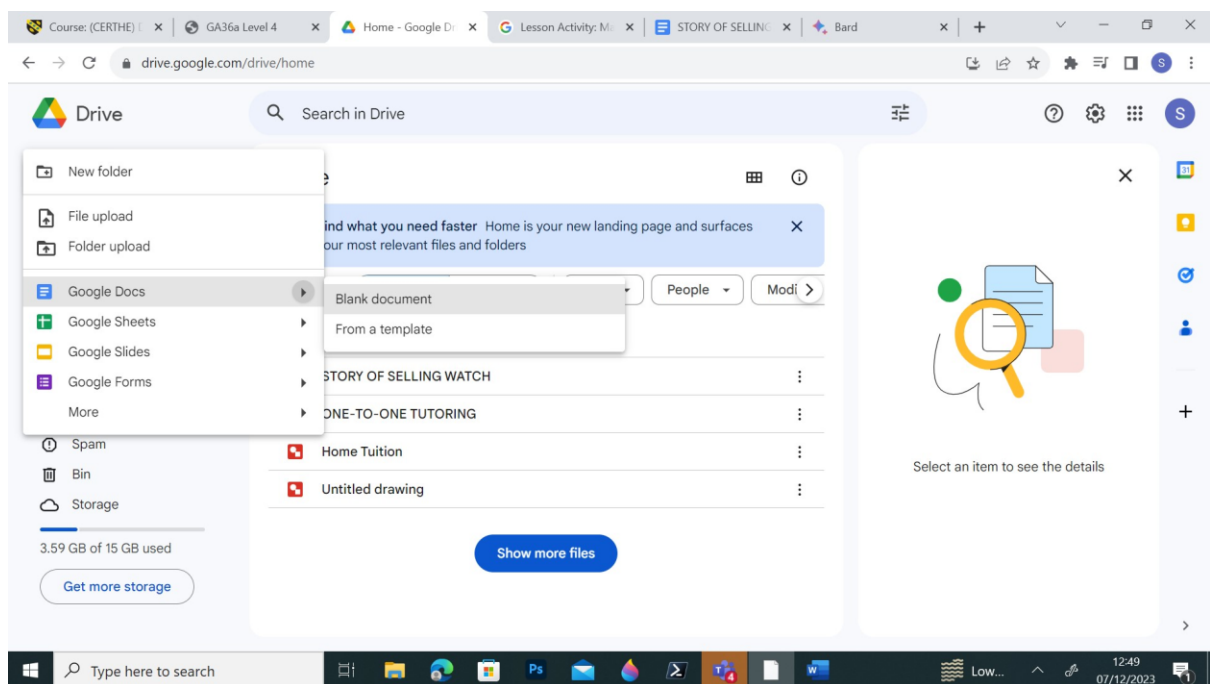
COURSE: AVOIDING ONLINE SCAMS

OBJECTIVES:

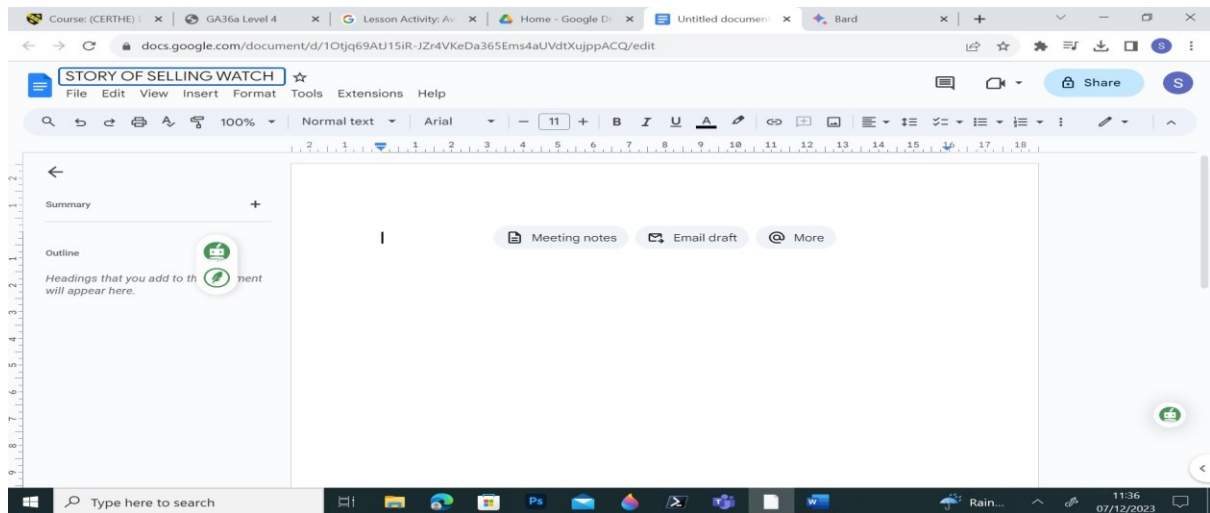
Google's Applied Digital Skills short course "Avoid Online Scams" aims to empower users with knowledge and skills to navigate the online world safely and protect themselves from common scams. The course covers essential topics like identifying phishing emails, recognizing malware attacks, and safeguarding personal information. By completing the course, individuals can enhance their digital literacy and make informed decisions to safeguard their online presence.

Step 1: Group formation, Google Document page and sharing of page with group members.

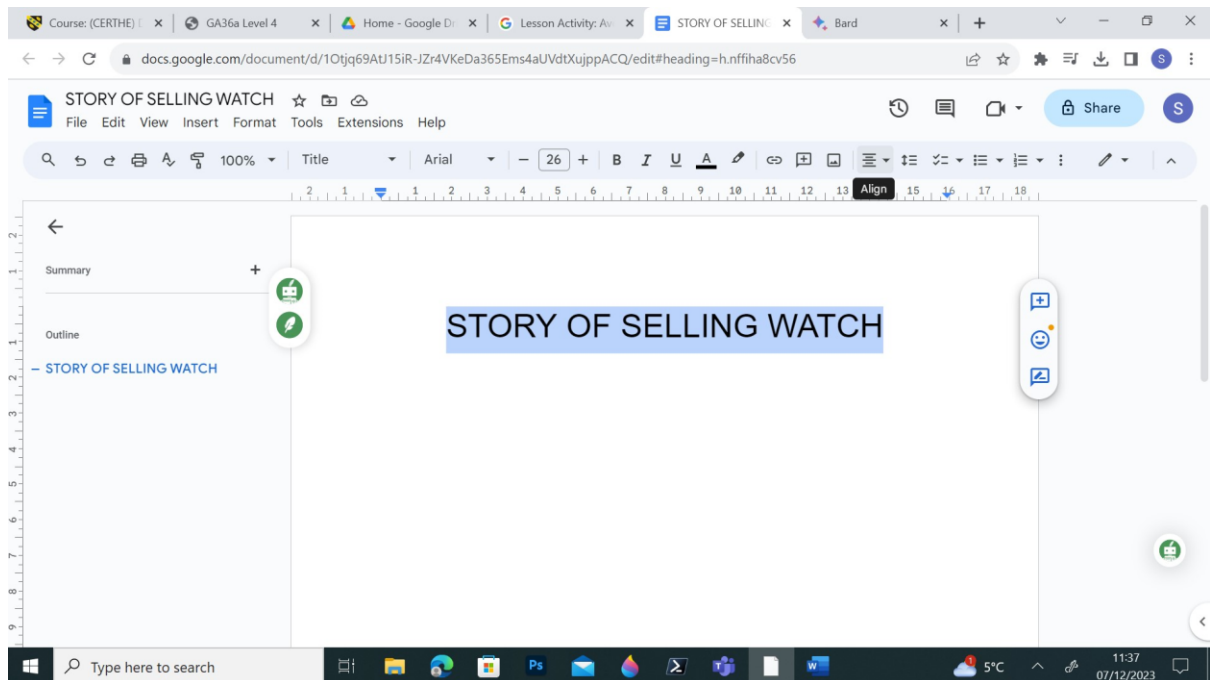
Google Docs Blank page opening.



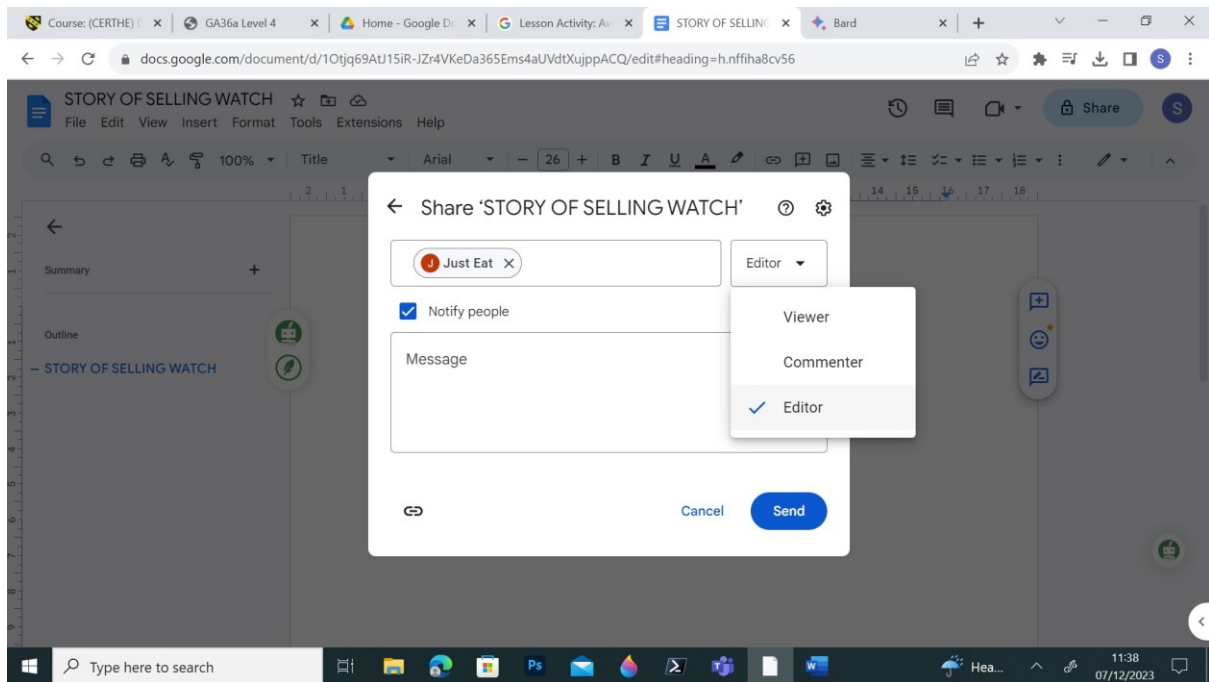
Renaming page



Page title and aligning in centre.

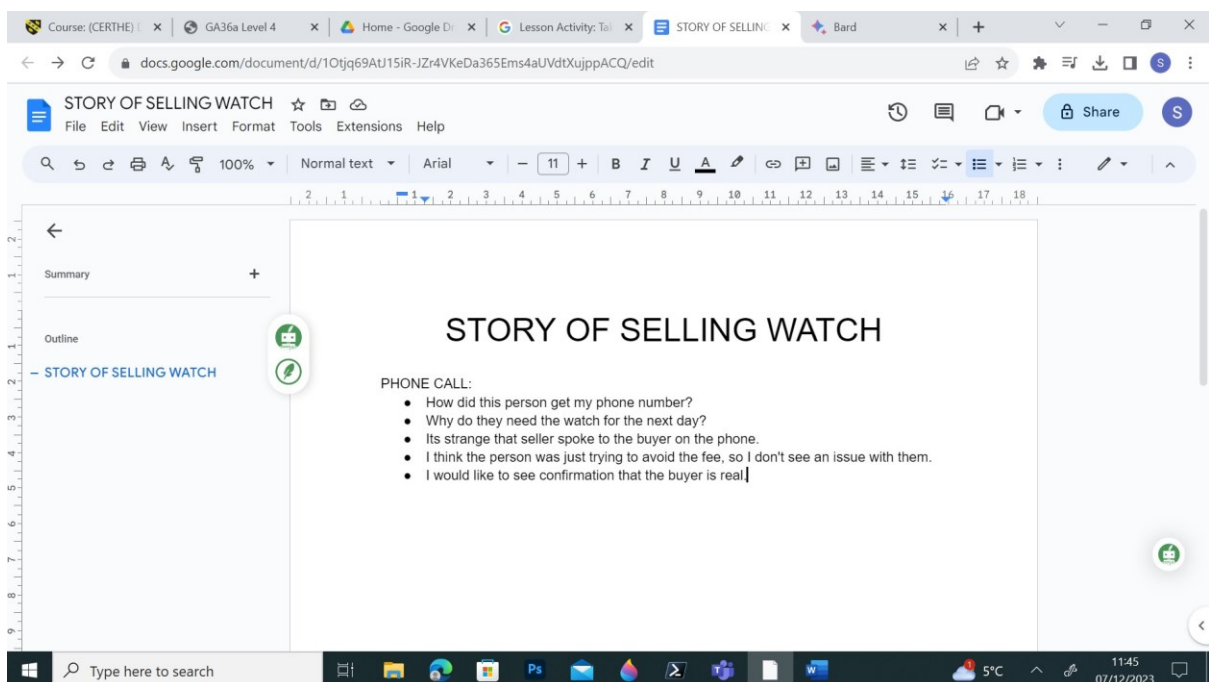


Sharing with group members allowing edit.



Step 2: Listening to the phone call between John and buyer, then adding heading of Phone call on doc, taking comments about the call from group members, at least one comment from each member.

Comments of group members about phone call.



Step 3: Adding section of discussion about Receipt/Email, discuss in the group and add comments of group members.

Comments of group members about email/receipt.

The screenshot shows a Google Docs interface with the document titled "STORY OF SELLING WATCH". The document content is as follows:

STORY OF SELLING WATCH

PHONE CALL:

- How did this person get my phone number?
- Why do they need the watch for the next day?
- Its strange that John spoke to the buyer on the phone.
- I think the person was just trying to avoid the fee, so I don't see an issue with them.
- I would like to see confirmation that the buyer is real.

EMAIL/RECEIPT:

- Wouldn't John get his own invoice instead of buyer sending him an invoice?
- With the invoice, this seems legitimate, and John should check his account to see if he has received his money.
- It makes me uncomfortable that the buyer has phone number and email.
- I would stop communicating with the buyer.

Step 4: Highlighting important points and adding a discussion section about what John should do.

Highlighting important points.

The screenshot shows the same Google Docs document, but with a color palette open over the "PHONE CALL" section. The document content is as follows:

STORY OF SELLING WATCH

PHONE CALL:

- How did this person get my phone number?
- Why do they need the watch for the next day?
- Its strange that John spoke to the buyer on the p
- I think the person was just trying to avoid the fee
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- I would stop communicating with the buyer.

Should John ship the watch?

Highlighting important points

The screenshot shows a Google Docs interface with the document titled "STORY OF SELLING WATCH". The document is open in a browser window with several tabs. The document content includes a "PHONE CALL:" section with a list of points, and an "EMAIL/RECEIPT:" section with a list of points. The points are highlighted in yellow. The points are:

- How did this person get my phone number?
- Why do they need the watch for the next day?
- Its strange that John spoke to the buyer on the phone.
- I think the person was just trying to avoid the fee, so I don't see an issue with them.
- I would like to see confirmation that the buyer is real.

EMAIL/RECEIPT:

- Wouldn't John get his own invoice instead of buyer sending him an invoice?
- With the invoice, this seems legitimate, and John should check his account to see if he has received his money.
- It makes me uncomfortable that the buyer has phone number and email.
- I would stop communicating with the buyer.

Should John ship the watch?

Section of discussion about what John should do.

The screenshot shows a Google Docs interface with the document titled "STORY OF SELLING WATCH". The document is open in a browser window with several tabs. The document content includes a list of points under the heading "Should John ship the watch?". The points are:

- With the invoice, this seems legitimate, and John should check his account to see if he has received his money.
- It makes me uncomfortable that the buyer has phone number and email.
- I would stop communicating with the buyer.

Should John ship the watch?

- John should not ship the watch
 - Getting a phone call from someone online is weird.
 - E mail address from buyer doesn't seem real.
 - The receipt looked very similar to official documents, but their was no official payment confirmation from the site.
- John should only ship the watch if the person pays through original website
 - Using original website seems safer, even if it costs a fee.
- John should not ship the watch
 - The payment website should email him that he has been paid, his account should also show that payment has arrived.
- John should ship the watch
 - He was offered the money by this buyer, and this is a great deal.

Step 5: A group decision about what John should do.

The screenshot shows a Google Docs document titled "STORY OF SELLING WATCH". The document content includes a summary, an outline, and a list of bullet points discussing whether John should ship the watch. The final decision is stated as "Group's Decision: Don't ship the Watch".

Summary

Outline

— STORY OF SELLING WATCH

- It makes me uncomfortable that the buyer has phone number and email.
- I would stop communicating with the buyer.

Should John ship the watch?

- John should not ship the watch
 - Getting a phone call from someone online is weird.
 - E mail address from buyer doesn't seem real.
 - The receipt looked very similar to official documents, but their was no official payment confirmation from the site.
- John should only ship the watch if the person pays through original website
 - Using original website seems safer, even if it costs a fee.
- John should not ship the watch
 - The payment website should email him that he has been paid, his account should also show that payment has arrived.
- John should ship the watch
 - He was offered the money by this buyer, and this is a great deal.

Group's Decision: Don't ship the Watch

Certificate of completion.

The screenshot shows a Google Certificate of Completion for "Applied Digital Skills". The certificate is awarded to SYED SAQIB HUSSAIN for completing the "Avoid Online Scams" course. The award date is Nov. 28, 2023. The certificate features the Google logo and a blue ribbon seal.

Grow with Google

Applied Digital Skills

Certificate of Completion

THIS CERTIFIES THAT

SYED SAQIB HUSSAIN

HAS COMPLETED

Avoid Online Scams

AWARDED ON

Nov. 28, 2023