

Career Presentation

Housekeeping Manager

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Table of content

1. Why a HK Manager?
2. The subject's personality
3. What does the position involve?
4. Skills required
5. Advantages and disadvantages
6. Career Path
7. Sources

1. Why a HK Manager?

- Always interested in the Ins and Outs of Hospitality Sector
- 7+ years experience in the industry
- CertHE Skills for the Workplace as well as an intensive Management Course will progress myself into a higher managerial position (see slide 6)
- Incentives (salary, bonuses, pension scheme, discounts)
- Creating a “wow experience” for guests
- Coordination of multiple moving parts

2. The subject's personality (Myers-Briggs Type indicator)

- ISFJ (introvert, sensing, feeling, judging); The Protector / The Defender

STRENGTHS	WEAKNESSES
➤ Reliable ➤ Eye for detail ➤ Supportive ➤ Observant ➤ Good practical skills	➤ Shy ➤ Take things personally ➤ Overload themselves Source:16personalities.com

Conclusion: strengths overcome weaknesses in pursuit of managerial position / management career.

3. What does the position involve?

- Monitor all daily operation
- Oversee the HK budgeting & inventory
- Ensuring the quality is up to par
- Checking linen / pantry to ensure everything is organized
- Contacting suppliers to check on delivery for smoothness of operation

Source: [wizehire.com](https://www.wizehire.com)

4. Skills required

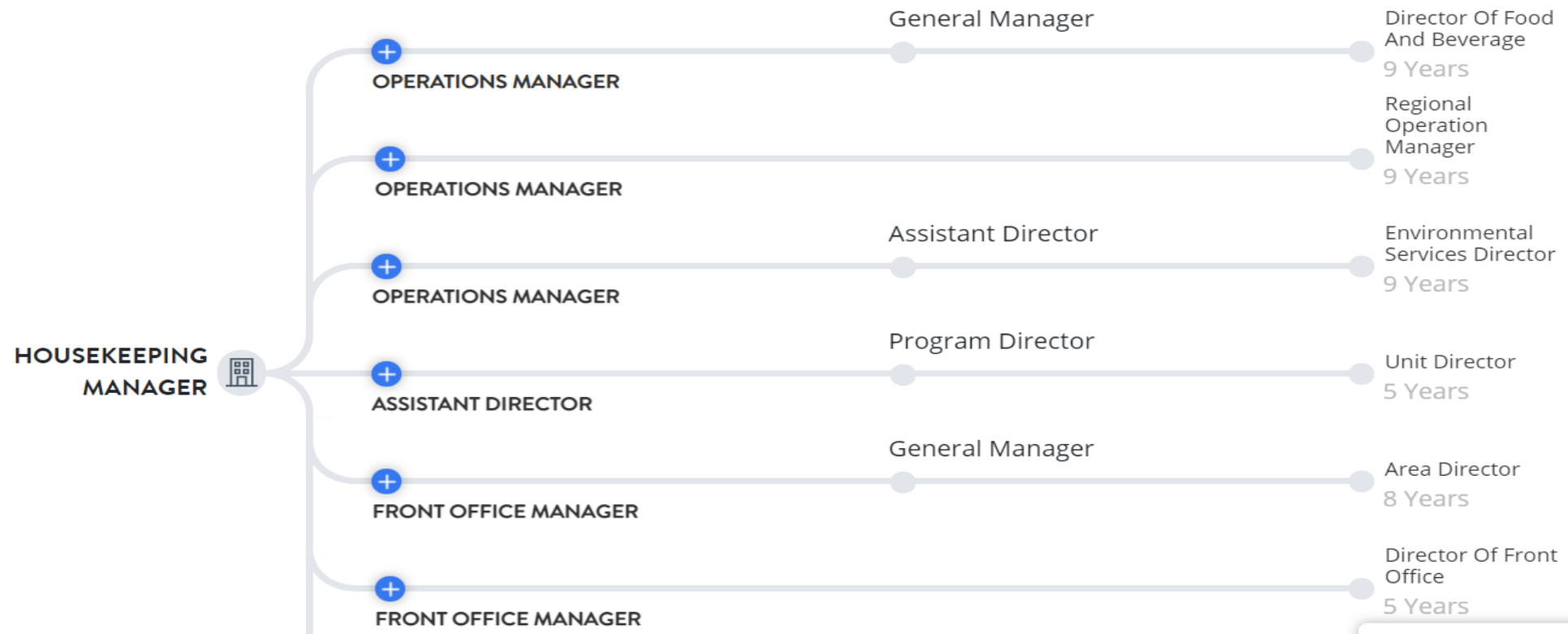
- High school diploma or equivalent
- 3+ years in hospitality industry (2+ years supervising experience)
- Details oriented, knowledge of environmental services, customer service
- Patience (towards employees and team-members, customers etc.)
- Be a good listener

Source: [wizehire.com](https://www.wizehire.com)

5. Advantages and disadvantages

ADVANTAGES	DISADVANTAGES
➤ Not many degrees required ➤ Opportunities for career progression ➤ Freedom of creating a great team ➤ More experience = better pay	➤ Long hours ➤ Rude customers ➤ Stress / time pressure

6. Career Path



Sources

1. 16personalities: [Strengths & Weaknesses | Defender \(ISFJ\) Personality | 16Personalities](#)
2. Wizehire: [Housekeeping Manager Job Description - WizeHire Hiring Resources](#)
3. Zippia: [How To Become A Housekeeping Manager - Zippia](#)