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BMSW4003_BIRM

Digital Skills and Research Methods.

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In this report I'm going to talk about my first semester at UWTSD. This will include a detailed look into my first exposure to research and research methods, the programs used, the way I became familiar with them and finally how I used these resources to perform my own research.

The first session was a very basic introduction to research, where I've learned about the forms and types of research and their differences. Using this new found knowledge, we cemented the research process, which is basically a number steps that need to be followed in order to create a well informed and reality-based result.

I enjoyed the second session, it really helped me in my process of understanding and utilizing information from different sources like books and articles in an efficient manner.

Session 3 is when we began using PowerPoint, a tool used mainly for presentations. It's a comprehensive tool, easy to understand and use, this allows the author to focus on the task without any hustle.

Next was research proposal, this method works out the what's, why's, how's, when's and who's of our inquiry. Through this our superior can be reassured that you understand and you're capable of doing the research.

The quantitative method is one of the main pillars of the research where through questions we empirical data, helping us reach our hypothesis.

I used what I've learned so far for my first assignment which was a presentation based on the question: "Which digital tool is most used by students at UWTSD to collaborate together?".

Given these 3 options: Facebook, Whatsapp and Outlook. Each one has its particularities which could make them more favorable to some individuals than others.

Following this rationale, I asked my subjects further question to see which tool they prefer to communicate and how text or a voice call, maybe video call.

Is Facebook a good tool to speak and collaborates with other colleagues?

- a. **Yes it's is.**
- b. **No.**
- c. **Never use it .**

How often do you use Facebook or Whatsapp to communicate and send data?

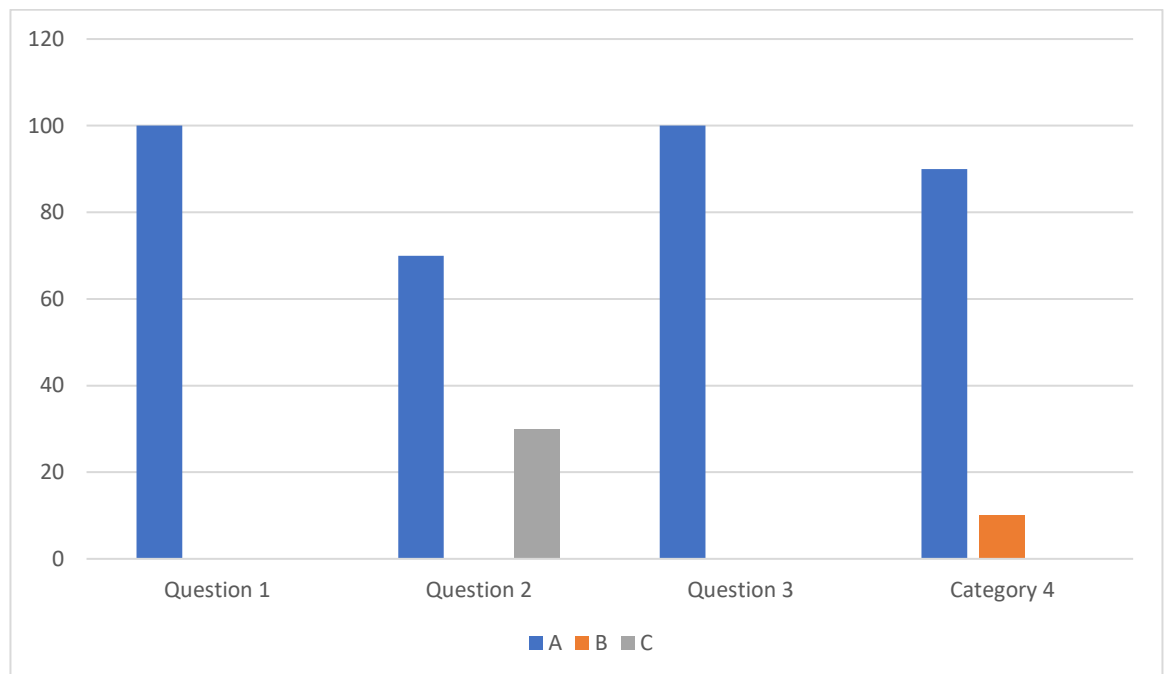
- a. **Very often I speak and comunicated with my colleague.**
- b. **Not at all .**
- c. **When is really needed.**

Would you accept to do a quizz about which digital tool is most used by students?

- a. **Yes**
- b. **No**

Is OneDrive very good to use? On the market is any other application better? Did you have problems when you save your files?

- a. **Yes, I'm very satisfied with One drive . I don't think so , I'm more than happy to use it . Every time I use it to save never lose something .**
- b. **Very bad . Icloud is better . Sometimes when I use it I save files and after I don't fiind them no more .**



For ethical considerations I took these main things: confidentiality, anonymity, informed consent, voluntary participations and the person should be over 18.

Session 4 was all about ethics, being ethic in your research means that you need to be sincere and transparent with your questions and the information you acquire. Being objective and not steering your subjects towards certain aspects that you or the company want.

Next was data reporting, in conformity with my own little research from above, I've learned about chart and how to display my new found data. I expected to get these results.

Now to data reporting.

The rationale behind my research is the following.

Social network sites (SNSs) to a degree Facebook can expedite simple communication about study hall endeavors. Facebook is not a established whole achieved by the academy, but preferably a monetary, candidly free scheme that students regularly touch for friendly reasons (Joinson 2008)

The groups conspired connected to the internet using Microsoft Teams [13]. Each Team was configured accompanying “channels” matching to the stages of the sustainability amount form: question description; stakeholder reasoning; factfinding; combining; and ends and pieces of advice. Each channel was configured accompanying a group chat discourse, a file document library, and a joint OneNote binder.

There’s a expansive assortment of depository providers and everybody of them offers a restricted amount of dossier room completely free, in the way that iCloud, Mega, One Drive, Box and Amazon cloud drive.

The determinable research was conducted on companions and offspring, through questions and quizzes being please through electronic mail and resolved following.

WhatsApp a service determined by Facebook or Meta has knowledgeableness.

Being energetically secondhand by 1.6 billion society all month, it's ultimate favorite to foreshadow app in annals. Hence, most nation use the app on a everyday action and are intimately made acquainted allure connect.

Using the app in trade telecommunications kills the obstacle of making members fit to an unaccustomed whole. Quite unintentionally, it guarantees the taken messages are inspected on a consistent action.

While the types of within telecommunications can change among labors in addition to be thickly affected by particular trade goals, we recognized 10 ordinary use cases at which point utilizing Whatsapp for member ideas can truly importance.

1. Provide Onboarding Support

A fast-moving work surroundings usual for some new business create direct onboarding a challenge. However, it's main you introduce the exertion. The attendant's first month is when most of the clothings and connections are made.

Successful onboarding concede possibility experience, catch and ensure agreement... But, even though you find moment of truth to succeed each facet of the job in addition to guest annals and route, it's clear much news clearly achieved't stick with your new attendant.

Furthermore, new hires are frequently lacking to request “irresponsible” questions or request again if they take place to overlook faraway of news.

Creating a WhatsApp bot to present image of a advocating element in the process can ease most of that pressure. Imagine an onboarding helper that can support instant:

Support concerning necessary HR proof (for example, advice on by virtue of what to complete forms or reasons about supplementary specifications in the contract in the way that protected property created by original thought, etc.)

Information on the company/crew experiences, principles, responsibility, and current aims

Information on guest culture, procedures, and rules of commission conduct

Guides and support for the guest's mathematical forms, etc.

2. Send Company Newsletter

Newsletters are nothing new. For age, they've been used to ideas to workers the occurrence inside the association to a degree:

New party goals

Business method overviews

New hires

Product/duty novelties

Latest accomplishments, depiction, and overall progress.

However, electronic mail communication has confirmed expected fairly slow and inactive for the science-persuaded "instant and interactive" civilization.

Using WhatsApp for this type of within ideas can not only guarantee a larger open rate but too offer time for interaction. For instance, in a heart-to-heart talk chat, an clerk can request more facts about the material that a corresponding bot can supply rapidly.

Or, the bulletin maybe shipped to a guest-created administrative group chat place operators can share their belief and start a conversation.

3. Collect Employee Feedback

Feedback is an fundamental part of ensuring agent delight. It admits you to recognize and resolve issues before it expands into a more serious question. Consequently, accumulating appropriate response helps you raise your overall work sophistication and, by default, attract advantageous ability.

However, acquiring response is not continually that smooth, especially if your laborers forbiddance (a suggestion of choice very exceptionally) persevere a table.

Hence, one of best choice uses of WhatsApp for representative ideas is initiating a response survey that is to say quick and easy to complete.

4. Promote Workshops, Training/Shadowing Opportunities & New Openings

If your association has a sophistication of systematizing frequent laboratories and preparation opportunities or, even better, renting crowd for directing parts from allure own ranks...

WhatsApp is the perfect channel to advance the occurrences and job gap in addition to accumulate registrations/uses. Emails frequently catch overlooked, abandoned or are visualized not on time expected appropriate. On the other hand, most society check instant messages inside proceedings of being taken.

Using WhatsApp as your basic ideas channel is a excellent way to raise knowledge about course and instruction event your trade can offer, developing in a decrease in employee change.

5. Provide Teams accompanying a Decision-Making & Collaboration Platform

Chat has enhanced a accepted habit to review important matters and take determinations alternatively talk verbally, particularly those that need essential conclusion making. Having everything written again form the process and allure result clear for two together workers and their superiors.

Through WhatsApp groups or heart-to-heart talk chats, agents and managers can collude better on matters that demand fast operation. Employees can sustain the information they need faster.

Furthermore, WhatsApp minimizes the need to discharge diversified emails to various contacts that further take lengthier to answer.

Allowing your employees to use a ideas channel they feel wealthy accompanying is exceptionally main if they work by chance or engaged and face-to-face ideas is absurd.

6. Foster Company Culture

WhatsApp for within ideas doesn't need expected all trade. On the contrary, it's a great form to help you lay companies for certain association sophistication. So, besides accumulating and listening to response to create your agents feel care for, you can use the channel to:

Send beneficial/motivational ideas that bring crews together

Express appreciation for a task powerful

Encourage and advance work and non-work accompanying social occurrences (generosity melt buying or sports occurrences; companionable contests; team construction thus)

Drive member date through quizzes and contests

7. Digitalize Your HR

When it meets expectations HR, WhatsApp attainable quite a lot to speed belongings ahead. It can enhance the go-to HR FAQ bot or in addition to a channel that streamlines filing.

For example, if all in the company needs to amend a form for HR, the chatbot can give a copy of that form, and caution people as political whole the one forbiddance respond to catch that form marked and give aware period. Alternatively, laborers can use the bot to check on their usable sabbatical days, looming festivals, thus.

8. Share Schedules/Shift Plans

If the smooth running of your trade depends efficient organizing, changing shift plans for frontline representatives indifferent locales, WhatsApp is just the precedence to keep the whole world arranged and current.

The program not only admits you to share the schedule immediately with the whole group of your frontline employees but more guarantees that ending changes are received and believed immediately.

9. Sign Up & Registration

Do you need to arrange or make by putting pieces together a crew of workers to help you run an event or need signs up for the most recent project or even an danger?

Whatsapp is the perfect manifesto to discharge your request and allow interested bodies register instantaneously utilizing the app.

10. Alerts and Notifications

We sustained ultimate apparent use case for the last. Regardless of domain-particular ideas aims... most trades need their clerks to accept alerts and notifications about arriving leads; shipments; reports; stock; businesses; connected to the internet traffic; security checks thus... The list can go on and on.

WhatsApp push announcements guarantee your clerks endure news unspecified area they are, in real-opportunity. This form the WhatsApp API answer an advantage for community active engaged such as land powers.

It saves your guest occasion and services inventing allure own workplace ideas whole in the way that an operators app or giving period teaching your members by what method to use it.

I secondhand Sanders's Ethical Considerations:

1. Privacy of those play
2. Respect for the colleagues
3. Integrity, justice and open-mindedness
4. Avoidance of harm
5. Informed consent of those play

As for the theory, I was thinking my study will find juniors accompanying a extreme feasibility and preparation on utilizing data processing machine forms very smooth to approach cause internet is far and wide and all have a telephone in presently.

These systems are often described as important for reducing the uncertainty inherent in the process of organizing (Weick and Sutcliffe 2001).

Subjective well-being has been shown to be an important predictor of student perceptions of social capital in past studies of Facebook use (Ellison et al. 2007; Ellison et al. in press; Seinfeld et al. 2008).

References:

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