

MODULE CODE:	AHAC7007
TITLE:	Work Placement
DATED:	8.10.10
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LEVEL:	7
CREDITS:	20
TEACHING METHODS:	Fieldwork 100%
JACS CODE:	V400

AIM(S)

The course aims to embed students within a formal work placement with a suitable organisation for a period of four weeks. The intention is for the student to make a contribution to the objectives of the organisation concerned by undertaking a project mutually agreed by all parties. The student progress will be supported remotely by the course supervisor (via email and telephone contact) and, where appropriate, visits will be made to the work placement.

LEARNING OUTCOMES

By the end of this module students should:

- Have made a contribution to the host organisations output and objectives.
- Will have designed and implemented a small work-based project to be mutually agreed by all parties
- To gain specific work-place skills – team work, independent working and formal communication with peers.
- Produce a client-level work placement report based upon the work place project
- To enhance written and interpersonal skills in an applied context

CONTENT

The student will take part in the work of an organisation regionally active in the field of cultural heritage, on a programme of work agreed mutually between the organisation and the Department of Archaeology, History and Anthropology, TSD. The student will be asked, in agreement with the host organisation, to design an appropriate work-based project that may involve teamwork and co-operation in the collection and analysis of data or other schema that may already be in place at the host organisation. Students are encouraged to make contact with the company and to make the arrangements themselves as part of the work placement process. Appropriate tutor support and advice is provided at all stages of the project. The intention is to make a contribution to the objectives of the organisation and the final report that you will produce will be the unit of assessment.

While with the organisation students are expected to work hard and to get the most out of the experience, always remembering that they are there to make a positive contribution however brief and small. While there they should be keeping extensive notes of what they are doing and keeping copies, where appropriate of relevant information. The project report will require the student to understand the objectives of the organisation they are with and to understand the methods they use to achieve these objectives. They should attempt to recover any publicly-available statement of these objectives with the agreement of the organisation concerned. In the course of

the work they should also try to identify the kind of issues and problems encountered in the achievement of the objectives, as well as identifying the successful parts of the operation.

ASSESSMENT

Course work (100%)

A 5000 word report on the placement.

BIBLIOGRAPHY

Essential

Schlatter, E. (ed.) 2008, *Museum careers: a practical guide for novices and students*, Oxford: Berg (Left Coast Press)

Hunter, J. & Ralston, I. (eds) 1993, *Archaeological Resource Management: an introduction*, Stroud: Alan Sutton

Hunter, J. & Ralston, I. (eds) 2006, *Archaeological Resource Management: an introduction*, 2nd edition, Stroud: Alan Sutton

Recommended

Other sources will depend on the specific circumstances of the individual placements.