

Project Management Plan Evaluation Report

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1 Executive Summary

The proposed project, led by Atis, focuses on promoting a plant-powered diet among employees, emphasizing health benefits and reducing environmental impact. The initiative aims to address congestion issues during lunch breaks, promote a healthy lifestyle, and enhance overall employee satisfaction.

Table of Contents

1	Executive Summary.....	2
2	Introduction.....	5
2.1	Purpose of the Company	5
2.2	Objectives.....	6
2.3	Core Values	6
2.3.1	Belief in the Power of Food.....	6
2.3.2	Making Plant-Based Nutrition the New Norm.....	6
2.3.3	Working Together	6
2.3.4	Embracing a Thoughtful Way of Living.....	6
2.3.5	Standing for Something, ...	6
2.3.6	Spaces that Elevate and Energize.....	6
2.4	Project Mission Statement.....	7
2.5	Project Outline.....	7
3	Stakeholder Analysis	7
3.1	Project Sponsor.....	7
3.2	Project Manager (Senior Management Team).....	7
3.3	Project Team (Employees)	7
3.4	Customers/Clients (Employees).....	8
3.5	End Users (Employees).....	8
3.6	Executive Leadership (Company Executives).....	8
3.7	Project Suppliers/Vendors	8
3.8	Regulatory Authorities and Government Agencies.....	8
3.9	Competitors	8
3.10	Project Auditors.....	9
4	Project Management Models and Methods.....	9
5	Project Evaluation and Feedback.....	10
6	Work Breakdown Structure.....	11
7	Risk management	12
8	Communication Plan.....	14
8.1	Resource Planning.....	15
8.2	Execution Phase.....	15
8.3	Monitoring/Control Phase	15
8.4	Closure Phase.....	15
8.5	Stakeholder Feedback Analysis	15
9	Conclusion	16

10	References	18
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2 Introduction

Atis is a company that is embarking on a mission to revolutionize workplace well-being through a project aimed at promoting a plant-powered lifestyle among employees. The project is aligned with the concept of sustainability through dietary choices on both individual health and the environment. The mission is to enhance employee health and contribute to a healthier planet. It focuses on the delectable nature of plant-powered foods. Project management helps achieve the objective of the work on the people congestion issues and high absenteeism (Chen et al. 2023). The report explains the company's core values and mission. Further, it provides details on the project's scope. The second part discussed the stakeholder analysis, working on the influences on their role and improvement. The next part discussed work breakdown structure, risk management and communication plan.

2.1 Purpose of the Company

Atis is a culinary haven nestled in the heart of London and works as a beacon of innovation and purpose in the era of modern dining. The company goes beyond the conventional paradigms of dining. The brand works on satisfaction, personal health, sustainable sourcing, and community building. Atis is a culinary expert that reflects the contemporary approach to eating. The restaurant serves plant-powered food, which enhances taste buds and embodies the shared values of a burgeoning global community.

2.2 Objectives

The project's objective is to reduce the movement of staff from the premises, which creates congestion issues. The second objective is to help the staff develop a healthy lifestyle as the organization believes it to be a part of CSR and also reduce staff absenteeism.

2.3 Core Values

Atis has five core values that focus on nutrition.

2.3.1 Belief in the Power of Food

The first core value is to recognize food as a catalyst for a positive impact on individuals and the environment.

2.3.2 Making Plant-Based Nutrition the New Norm

It celebrates the deliciousness, satisfaction, and versatility of plant-based nutrition.

2.3.3 Working Together

The third value is to work together, which fosters a collaborative spirit where collective efforts lead to greater achievements.

2.3.4 Embracing a Thoughtful Way of Living

The fourth value encourages mindfulness in daily decisions, along with understanding their cumulative impact.

2.3.5 Standing for Something,

The last value is to advocate for change through curiosity, experimentation, and a steadfast commitment to beliefs.

2.3.6 Spaces that Elevate and Energize

Atis delights in crafting culinary experiences and believes in the transformative power of shared meals. It collaborates with local farmers and suppliers to provide customers with dining nourishment, uplift, and energize. Atis is more than a restaurant; it is a movement, a celebration of powerful food and thoughtful living.

2.4 Project Mission Statement

Atis is on a mission to get more people to eat more plant-powered food. It's better for our planet, better for our bodies, and, most importantly, delicious!

2.5 Project Outline

The project is projected to last eight months and encompasses the creation of attractive reflective spaces, provision of quality meals, installation of tables and chairs for communal dining, and implementation of a one-way system to alleviate congestion.

3 Stakeholder Analysis

3.1 Project Sponsor

Project sponsors have a strong influence because they support it through financial funds. Atis provides funding, resources, and high-level support.

3.2 Project Manager (Senior Management Team)

The project manager has a high influence as the senior management team is responsible for the planning, execution, and successful delivery of the project. The project's success is dependent on the leadership skills of the project manager.

3.3 Project Team (Employees)

The project team consist of people who are actually involved in the project. The stakeholder has a moderate to strong influence, and employees execute project tasks and contribute to its success.

3.4 Customers/Clients (Employees)

Customers have a high influence, and their satisfaction with the final deliverables is critical to project success. Customers are the ones who bring in the revenue for the company and, therefore, play a crucial role in the success of the project.

3.5 End Users (Employees)

The employees have moderate to strong influence, which means that they are a strong part of the organization. In the project, the main key players are the employees who work with the company to elevate and execute the plan. Engagement with the final product or service is pivotal.

3.6 Executive Leadership (Company Executives)

The executive leadership have a moderate influence in setting strategic direction and ensuring alignment with organizational goals.

3.7 Project Suppliers/Vendors

The suppliers or vendors for the project have moderate influence in providing necessary goods and services. The project cannot be executed if the project process does not have the needed materials and supplies.

3.8 Regulatory Authorities and Government Agencies

However, the regulatory and government agencies have a strong influence. These stakeholders enforce regulations and provide permits and approvals (Nunes, Abreu, and Saraiva, 2021).

3.9 Competitors

Competitors also play a significant role in the project's success as they have a low to moderate influence. The competitors might have a unique and competitive strategy that can be adopted and

worked towards to be able to be successful in the project as it has the potential to have an indirect impact on project success.

3.10 Project Auditors

The project auditors have a moderate influence, which ensures compliance with project management standards.

4 Project Management Models and Methods



In the initiation stage, the company recognizes the need to work on the congestion problem as well as the absenteeism. The fundamental aspect of the project is to deal with the problems faced by the company. The next step is to develop a framework that helps solve the problems the

project is facing. The strategies are to create attractive and different playgrounds/ reflective places (such as pool tables), provide quality meals – feed employees delicious, healthy, and nutritious foods, create a dining space for everyone and implement a one-way system to avoid congestion. The project scope is to provide healthy meals and reflective spaces for employees to access during their own time.

Achieving the goals is the primary measure of success for any project. Successfully meeting project goals requires careful planning, execution, and monitoring throughout the project life cycle.

Complete Paperwork: the specific steps and considerations will vary based on the nature of the paperwork, whether it's related to legal matters, business transactions, or government forms.

Release Resources in the context of a project or organization typically refers to freeing up or withdrawing resources (human, financial, or material) that were initially allocated for a specific purpose.

5 Project Evaluation and Feedback

The Senior Management Team understands the need to address congestion, promote employee well-being, and foster a positive workplace culture. The project is aligned with these objectives, especially given the high influence of stakeholders like Atis, employees, and regulatory bodies. However, the feedback received during the presentation focuses on the need for an effective risk management plan and thorough communication strategies (Wideman, 2020). It incorporates suggestions that will enhance the project's resilience and ensure stakeholders remain informed and engaged throughout the process.

6 Work Breakdown Structure

S.no	Phase	Subtasks
	Initiation Phase	Project Charter Stakeholder Identification High-Level Project Overview
	Planning Phase	Detailed Project Scope Stakeholder Analysis and Engagement Plan Risk Assessment and Mitigation Strategy
	Resource Planning	Material Procurement Equipment Acquisition Permit Acquisition Project Life Cycle Model Selection Communication Plan Budget Allocation
	Execution Phase	Creation of Reflective Spaces Design Development Construction Installation of Amenities (e.g., pool tables) Quality Meal Provision Menu Planning Meal Preparation Food Distribution Communal Dining Infrastructure Table and Chair Acquisition Dining Space Design Installation One-Way System Implementation

		Traffic Flow Analysis Design	Signage Implementation
	Monitoring/Control Phase	Progress Tracking Updates Monitoring	Risk Management Communication Management Stakeholder Feedback Analysis Budget
	Closure Phase	Project Evaluation Final Stakeholder Communication Project Sign-Off	Lessons Learned Documentation Post-Implementation Review

7 Risk management

1. Weather Conditions

Whether conditions have a direct impact on the flow of the project means that the timeline can only be met if there are no natural constraints. Rain and extreme weather conditions cause severe problems and delays, which means it is one of the major risks for the project (Moshtaghian, Golabchi, and Noorzai, 2020).

2. Construction Materials

The construction or the raw material not being available means it cannot function properly. Hence, it is a risk for the project.

3. Contractor scheduling conflicts

Many times, it has been witnessed that there are conflicts with the contractors because of several issues like being late or not being able to deliver what was decided. It is a risk for the project as there can be conflict directly affecting the process of the project (Chen et al., 2023).

4. Increased costs and disruption

Within the timeline, there have been several incidents where there have been high costs and disruption caused by these costs and time consumption. Therefore, this is one of the identified risks in the Atis project as well.

Adjustments in project timeline and budgets

Colored Cells are the Risk Categories	Low Risk	Medium Risk	High Risk

Frequency of Scenario	Severity of Consequences		
	Low Severity	Medium Severity	High Severity
High Frequency	Medium	1 High 4	High
Medium Frequency	Low	Medium	2 High 3
Low Frequency	Low	Low	Medium

Risk	Mitigation Strategy	Responsible
Weather conditions	Regular weather forecasting and contingency plans	Construction teams and project managers
Availability of raw materials	Maintaining buffer stock or critical materials and also establishing alternate suppliers	Procurement team and project manager
Contractor scheduling conflicts	Defined construction schedules and regular communication	Project manager and contractor liaison
Increased cost and disruption	A financial assistant will be connected to provide details on the needed material and the requirements. Regular monitoring of the project (Moshtaghian, Golabchi, and Noorzai, 2020).	Financial Tema and project manager

8 Communication Plan

For the communication plan, it is important to establish a comprehensive communication plan that is crucial for stakeholder engagement. Clear channels, regular updates, and feedback mechanisms enhance collaboration and address concerns promptly.

8.1 Resource Planning

The resource planning objective is efficiently to acquire materials, equipment, and permits. The strategies used are regular updates to stakeholders on resource procurement progress, ensuring transparency and managing expectations (Moshtaghian, Golabchi, and Noorzai, 2020)..

8.2 Execution Phase

For the execution phase, the objective is to implement reflective spaces, provide quality meals, set up communal dining, and establish a one-way system. The strategy for communicating is to keep an update about the progress and deliver it to stakeholders, seeking feedback and addressing concerns promptly.

8.3 Monitoring/Control Phase

In the monitoring and control phase, the objective revolves around tracking progress, managing risks, and monitoring budget adherence. It requires a communication strategy of regular reporting to stakeholders, emphasizing transparency in project monitoring and control. It will help address risks promptly and provide reassurance.

8.4 Closure Phase

The last phase is closure, which helps evaluate project success, document lessons learned, and communicate project closure. It required clear communication of project evaluation results, sharing lessons learned with stakeholders, and ensuring a smooth transition to post-implementation (Moshtaghian, Golabchi, and Noorzai, 2020).

8.5 Stakeholder Feedback Analysis

After the closure comes feedback and analysis aimed at understanding and responding to stakeholder feedback. The communication strategy would be to implement a feedback loop,

actively seeking input from stakeholders and addressing concerns promptly to enhance project outcomes (Chen et al., 2023). The project management tools and techniques help ensure a structured, transparent, and effective approach to project implementation. Regular communication fosters collaboration and proactive risk management enhances the project's resilience, ultimately contributing to the successful promotion of a plant-powered lifestyle within the organization (Hatamleh, 2020).

9 Conclusion

Atis's venture into promoting a plant-powered lifestyle among employees is a culinary transformation and a strategic initiative deeply rooted in the organization's commitment to sustainability and employee well-being. The proposed project management plan outlines and reflects a thoughtful and holistic approach to achieving these objectives. The stakeholder analysis elucidates the critical roles various entities play in the project's success. With high influence from the project sponsor, Atis, and the Senior Management Team, the commitment to providing resources and strategic guidance is evident. It helps to recognize the pivotal roles of employees, clients, and end-users, underscoring the collaborative nature of the initiative. However, the incorporation of project management models and methods, including the Work Breakdown Structure (WBS), Risk Management, Communication Plan, and Project Life Cycle Model, exhibits a robust strategy. By addressing risks proactively, establishing clear communication channels, and following a structured project life cycle, Atis positions itself for success. The feedback gained during the presentation highlighted the importance of a strong risk management plan and effective communication strategies. These insights will be invaluable in refining the project plan, ensuring adaptability to unforeseen challenges, and maintaining stakeholder engagement. Atis's project is about creating reflective spaces or serving nutritious

meals; it is a pioneering journey towards a healthier, more sustainable workplace culture. As the project unfolds over the next eight months, the organization is poised to cultivate not only a plant-powered workforce but a thriving, interconnected community aligned with the mission of a healthier planet and, indeed, delicious living.

10 References

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