2113365 Jessica Evans
1811674 Mai Jenkins
2105470 Louise Oliver
2107845 Sarah Holborn
1707180 Eleri Thomas ECEY5006

Meeting Agenda

Objective: Senior Management Meeting

Date: 1st December 2022 Time: 7pm

Called by: Mai Jenkins Location: Teams

Facilitator: Mai Jenkins Note Taker: Sarah Holborn

Attendees: Mai Jenkins – Head Teacher (HT)
Louise Oliver – Foundation Phase Co-ordinator (FPCo)
Eleri Thomas – Lead Safeguarding Officers (LSO)
Sarah Holborn – Additional Learning Needs Co-ordinator (ALNCo)
Jessica Evans – Key Stage Two Co-ordinator (KS2Co)

Matters:

1. Outdoor development – Louise Oliver (FPCo)

2. Safeguarding Child A – Eleri Thomas (LSO)

3. Update on diagnosis for Child B – Sarah Holborn (ALNCo)

4. New Curriculum Progression – Jessica Evans (KS2Co)

5. Budget – Mai Jenkins (HT)

2113365 Jessica Evans
1811674 Mai Jenkins
2105470 Louise Oliver
2107845 Sarah Holborn
1707180 Eleri Thomas ECEY5006

Reference List

Additional Learning Needs and Education Tribunal (Wales) Act 2018 c.2. Available at: https://www.legislation.gov.uk/anaw/2018/2/contents/enacted (Accessed: 25th November 2022).

Bilton, H. (2010) *Outdoor Learning in the Early Years: Management and Innovation*. 3rd edn. London: Routledge.

Calvert, K. (2018) Collaborative Leadership: Cultivating an Environment for Success, *Collaborative Librarianship*, 10(2), Article 4. Available at: https://digitalcommons.du.edu/cgi/viewcontent.cgi?article=1378&context=collaborativelibrarianship (Accessed: 29th November 2022).

Children and Families Act 2014, c.6. Available at: https://www.legislation.gov.uk/ukpga/2014/6/contents/enacted (Accessed: 25th November 2022).

Children's museum of Sonoma county (2021) *The Benefits of Outdoor Play in Early Childhood Development.* Available at: https://www.cmosc.org/benefits-of-outdoor-play-in-early-childhood-development/ (Accessed: 29th November 2022).

Council for Learning Outside the Classroom (2010) *Benefits for Early Years of Learning Outside the Classroom.* Available at: https://www.lotc.org.uk/wp-content/uploads/2010/12/Benefits-for-Early-Years-LOtC-Final-5AUG09.pdf (Accessed: 26th November 2022).

CPD Online College (2019) *When Should I Renew my food hygiene certificate?* Available at: https://cpdonline.co.uk/knowledge-base/food-hygiene/food-hygiene-certificate/ (Accessed: 30th November 2022).

Data Protection Act 2018, c.12 Available at: http://www.legislation.gov.uk/ukpga/2018/12/contents/enacted (Accessed: 28th November 2022).

De Bruycker, J. W. M. (2015) *The Outdoor Curriculum In Steiner Education*. Available at:https://pyrites.org/files/9714/7681/7400/The_Outdoor_Curriculum_in_Steiner_Education.2015.06.01_WESTT_pdf.pdf (Accessed: 29th November 2022).

Early Years Alliance. (2019) *Involving parents in their children's learning*. Available at: https://www.eyalliance.org.uk/involving-parents-their-children%E2%80%99s-learning (Accessed: 27th November 2022).

Employment Rights Act 1996, c.18. Available at: https://www.legislation.gov.uk/ukpga/1996/18/section/1 (Accessed: 23rd November 2022).

Equality Act 2010, c.15. Available at: https://www.legislation.gov.uk/ukpga/2010/15/contents (Accessed: 24th November 2022).

Estyn. (2020) *Engaging and supporting parents and families*. Available at: https://www.estyn.gov.wales/effective-practice/engaging-and-supporting-parents-and-families (Accessed: 25th November 2022).

Family Information Services Carmarthenshire. (n.d.) *Family Support*. Available at: http://fis.carmarthenshire.gov.wales/family-support/ (Accessed: 27th November 2022).

Froebel Trust (2017) *Froebel's Principles and practice Today.* Available at: https://www.froebel.org.uk/uploads/documents/FT-Froebels-principles-and-practice-today.pdf (Accessed: 28th November 2022).

Gould, H. (2014) 'Eleanor Roosevelt's Most Inspiring Quotes', *Marie Claire*. Available at: https://www.marieclaire.com/celebrity/a11250/eleanor-roosevelt-quotes/ (Accessed: 20th November 2022).

Gov.uk. (2018) *Working Together to Safeguard Children: A guide to inter-agency working to safeguard and promote the welfare of children*. Available at: https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/942454/Working_together_to_safeguard_children_inter_agency_guidance.pdf (Accessed: 24th November 2022).

Gov.uk. (2022) *Keeping Children Safe in Education 2022: Statutory guidance for schools and colleges*. Available at: https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1101454/Keeping_children_safe_in_education_2022.pdf (Accessed: 27th November 2022).

Hodgman, L. (2011) *Enabling Environments in the Early Years: Making Provision for High Quality and Challenging Learning Experiences in the Early Years Setting*. London: Practical Pre-School Books.

Leadership Success (no date) *Leadership Styles – Lewins Leadership Style*. Available at: https://www.leadershipsuccess.co/leadership-styles/lewins-leadership-styles (Accessed: 28th November 2022).

Learning Through Landscapes. (n.d.) *Forest School – an approach to outdoor learning in school and nurseries*. Available: https://ltl.org.uk/forest-school/#:~:text=Forest%20school%20(FS)%20is%20an,of%20time%20across%20the%20UK. (Accessed: 19th November 2022).

Office Of The Data Protection Ombudsman. (n.d.) *Processing of personal data*. Available at: https://tietosuoja.fi/en/processing-of-personal-data (Accessed: 29th November 2022).

Penygaer Primary School. (2018) *Healthcare Needs Policy*. Unpublished Document.

Robert Liggett (2022) *Democratic leadership in a study of school based professional leadership culture: policy implications, International Journal of Leadership in Education,* DOI: 10.1080/13603124.2021.2009036

Rodd, J. (2013) *Leadership in early childhood*. 4th edn. Maidenhead: Open University Press.

Santa Clara University. (2019) *Theoretical Framework*. Available at: https://www.scu.edu/oml/about-us/theoretical-framework/#:~:text=Bronfenbrenner's%20ecological%20systems%20theory%20is,every%20facet%20of%20your%20life. (Accessed: 27th November 2022).

Semke, C.A. and Sheridan, S.M. (2012) Family-School Connections in Rural Educational Settings: A Systematic Review of the Empirical Literature, *School Community Journal*, 22(1), pp. 21 – 47. Available at: https://files.eric.ed.gov/fulltext/EJ974684.pdf (Accessed: 29th November 2022).

Siraj-Blatchford, I. and Hallett, E. (2014) *Effective and Caring Leadership in the Early Years*. London: SAGE Publications Ltd.

Social Care Wales (2017) *Continuing Professional Development Principles for the early years and childcare workforce in Wales.* Available at: https://socialcare.wales/cms-assets/documents/CPD-ENG.pdf (Accessed: 29th November 2022).

Team Teach (2018) *Including 'positive handling strategies' within training in behaviour management – the 'Team Teach' approach.* Available at: https://www.teamteach.com.au/wp-content/uploads/2018/08/SEBDA_Research_Positive_Handling-Article_Sept_2005.pdf (Accessed: 30th November 2022).

Tovey, H. (n.d.) *A Froebelian Approach: Outdoor play and exploration*. Available at: https://www.froebel.org.uk/uploads/documents/FT-Outdoor-Play-Pamphlet.pdf (Accessed: 20th November 2022).

Unicef. (2017) *Our Rights*. Available at: https://www.unicef.org.uk/wp-content/uploads/2017/09/Our-rights_UNCRC.pdf (Accesssed: 25th November 2022).

Unicef. (2019) *A Summary of the UN Convention on the Rights of the Child*. Available at: https://www.unicef.org.uk/wp-content/uploads/2019/10/UNCRC_summary-1_1.pdf (Accessed: 25th November 2022).

Wales NHS. (2008) *All Wales Child Protection Procedures*. Available at: http://www.wales.nhs.uk/documents/childprotectionenglish.pdf (Accessed: 29th November 2022).

Well-being of Future Generations (Wales) Act 2015, c.2. Available at: https://www.legislation.gov.uk/anaw/2015/2/contents/enacted (Accessed: 24th November 2022).

Welsh Government. (2008) *Play/Active Learning Overview for 3- to 7-year-olds*. Available at: https://hwb.gov.wales/storage/52aae98d-65ed-4065-9222-1a7876e150de/play-active-learning-overview-for-3-to-7-year-olds.pdf (Accessed: 26th November 2022).

Welsh Government. (2009) *Foundation Phase: Outdoor Learning Handbook*. Available at: https://hwb.gov.wales/storage/fcb8539c-9be7-4883-8542-35d7b54b56f2/foundation-phase-outdoor-learning-handbook.pdf (Accessed: 21st November 2022).

Welsh Government. (2017) *Continuing Professional Development Principles for the early years and childcare workforce in Wales*. Available at: https://socialcare.wales/cms-assets/documents/CPD-ENG.pdf (Accessed: 20th November 2022).

Welsh Government. (2018) *Successful Futures. Looking at the Curriculum and Assessment Arrangements in Wales*. Available at: https://gov.wales/sites/default/files/publications/2018-03/succesful-futures-a-summary-of-professor-graham-donaldsons-report.pdf (Accessed: 21st November 2022).

Welsh Government. (2018a) *Theme 5: Developing community partnerships and multi-agency working*. Available at: https://gov.wales/sites/default/files/publications/2018-12/theme-5-developing-community-partnerships-and-multi-agency-working-resources-1-2.pdf (Accessed: 28th November 2022).

Welsh Government. (2021a) *The Additional Learning Needs Code for Wales 2021*. Available at: https://gov.wales/sites/default/files/publications/2021-03/210326-the-additional-learning-needs-code-for-wales-2021.pdf (Accessed: 27th November 2022).

Welsh Government. (2021b) *Welsh Government HR Policies, Equality, Diversity And Inculsion*. Available at: https://gov.wales/sites/default/files/publications/2021-04/atisn14991doc4.pdf (Accessed: 17th November 2022).

Welsh Government. (2022a) *Wales Safeguarding Procedure*. [App]. Available at: https://play.google.com/store/apps/details?id=com.socialcarewales.safeguarding&hl=en_GB&gl=US (Accessed: 26th November 2022).

Welsh Government. (2022b) *Developing a vision for curriculum design*. Available at: https://hwb.gov.wales/curriculum-for-wales/designing-your-curriculum/developing-a-vision-for-curriculum-design/#curriculum-design-and-the-four-purposes (Accessed: 23rd November 2022).

Welsh Government. (2022c) *e-Learning Course: An introduction to the new additional learning needs system in Wales*. Available at: https://hwb.gov.wales/repository/publishers/9fb2afc9-6408-4aa3-9474-

3c745006535b/resource/c8033263-aaa0-42fc-9511-ab7d33bd8084/en (Accessed: 27th November 2022).

Ysgubor Fach. (2021) *Acceptable Behaviour and Anti-bullying Policy*. Available at: https://www.ysguborfach.co.uk/parent-policies/ (Accessed: 24th November 2022).