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Reflective Report

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1 Introduction.

Throughout my academic journey, I have faced challenges but also growth in note-taking, research skills and academic writing. Looking back on my experiences I have undergone great improvement. From having difficulties with traditional note-taking methods and grasping scholarly discourse to changing my methodology to e-notes and navigating with more ease the complex sources of information available. This essay takes a closer look at my journey, deepening into both challenges and acquired improvement.

2 Academic skills.

2.1 Notetaking.

At the beginning of the course, I found it difficult to both comprehend the content and summarise effectively the key points. I soon realised that this was caused because I was taking paper notes which I could not understand later on when I had to look back. Recognising the need for a different approach, I switched to e-notes. These saved time and were easier to read once needed.

Appendix 1.

Initially, I believed that transitioning to online notes would decrease the retention obtained compared to traditional writing, but in reality, this did not have any negative impact. I found that I was able to actively engage with the material not only for the first time when I was annotating but also when I needed to revisit it. Furthermore, this shift in learning methodology had a great impact on my organisational skills. I found myself capable of producing faster, more coherent and systematically organised notes. This improvement facilitated a clearer understanding of the subject.

I firmly believe that cautiously taken notes will serve as an invaluable resource for the future as these serve as a source of knowledge that can be revisited for different purposes. Whether is for upcoming exams or for refreshing the memory of essential information required in a workplace. Moreover, the habit of taking organised notes will cultivate a continual growth mindset full of intellectual curiosity.

The moment in which our instructor introduced an extended variety of note-taking methodologies I felt surprised that I was not aware of such comprehensive strategies. This sparked even further my enthusiasm for learning and improving my academic performance.

2.2 Research skills.

Doing appropriate research was one of the most challenging activities for me throughout the course. In the first place, it was time-consuming to verify each of my sources of information to evaluate the credibility, relevance, and validity of these. For example, in the last work I submitted named 'Digital Pioneering: Navigating Social Media to Expand Customer Reach' I struggled to deliver correctly peer-reviewed papers because not all the information I needed was found in this

context. To solve this issue I verified the statutes and bias status of the websites. (ANDERSON, 2014)

Nevertheless, seeking reliable documents significantly improved my critical thinking abilities, it provided me with a deeper understanding of research methodologies. I also strengthened my capacity to analyse complex information and enrich myself with transferable skills across multiple disciplines. (Hoffman, 2023)

Today's rapid technological changes, economic uncertainties and globalisation have created complex challenges for businesses, and critical skills are now vital to confront these issues. After this training, I feel more confident when evaluating data from different perspectives and developing effective action plans for a greater likelihood of success in my work.

After actively overcoming the overload of information present for my last topic of research that could have led me to an inaccurate display of arguments, I have considered myself to improve my problem-solving skills. More precisely, in professional environments, it is mandatory to show excellent management of this skill for success in the workplace. It is a fundamental tool for a leader since it will allow me to recognise the problem to later assess and resolve it effectively. (Hoffman, 2023)

2.3 Academic Writing.

To communicate effectively with other scholars, it is important for me to develop appropriate academic writing. At first, this was a great challenge since it required me to engage critically with the material studied. I needed to analyse and synthesise the information, taking into account both arguments and counter-arguments of the topic discussed (EG?). However, it helped me enhance my critical thinking abilities, which I will find useful in the future as being able to express my ideas clearly is valuable in multiple fields. Furthermore, in this increasingly interconnected world, academic writing allows communities from different cultures to share their findings and contribute to the current global exchange of knowledge that the internet has provided us.

As a student newly required to use the required academic discourse, I found the lessons in the course to aid me in understanding and practising academic writing. I learnt that its cautious approach characterises it since it manages complex areas of knowledge. And definitive and certain language may cause oversimplification. Instead, phrases such as 'possibly' 'seem' 'may' and 'could' show my awareness of the possibility of ongoing investigation and debate on the subject. It is essential to stance in a critical view towards the theories presented.

Appendix 2.

2.4 Reflection.

Reflecting on my journey throughout the course, I would like to acknowledge the significant changes I have undergone, highlighting my note-taking and research skills. At first, I struggled to understand the lesson content and summarise it accordingly due to my fixation on the traditional method of taking handwritten notes. Nevertheless, by recognising the limitations that this method put upon me, I switched to e-notes. Not only did it allow me to

save time but also improved my organisational skills and engagement. Looking ahead, I believe that the habit of taking adequate notes will serve as a future resource of information and will grow into a growth mindset.

Furthermore, immersing in research has presented great challenges for me, as I considered it to be surprisingly time-consuming. Evaluating the validity of each of my sources tested my patience, but also taught me consistency. This process significantly enhanced my critical thinking abilities and aided me in gaining a deeper understanding of research skills. Now, I feel more confident in handling complex situations that might emerge in the complex and rapidly changing business landscape.

Finally, mastering academic writing was particularly challenging as engaging critically with the material to synthesise it is required. However, with the diligent patience and guidance of the instructor, I consider myself to have developed a more careful approach when putting into use this crucial ability for life. Moving forward, I am confident that learning these skills will enable me to express clearly my ideas and contribute effectively in the workplace by sharing valuable data.

3 Conclusion.

In conclusion, my journey throughout the course has been marked by challenges and significant growth. Particularly I am proud of the transformation that I have noticed in note-taking, research skills and academic writing. Looking ahead, I believe that the habits acquired in the making of multiple tasks and assignments will serve me as invaluable lifelong skills that will be useful in a future business workplace. I have gained confidence, and patience, as well as developed even further my critical thinking. However, I recognise that this would not have been possible without the aid of my instructor's methodologies.

4 References.

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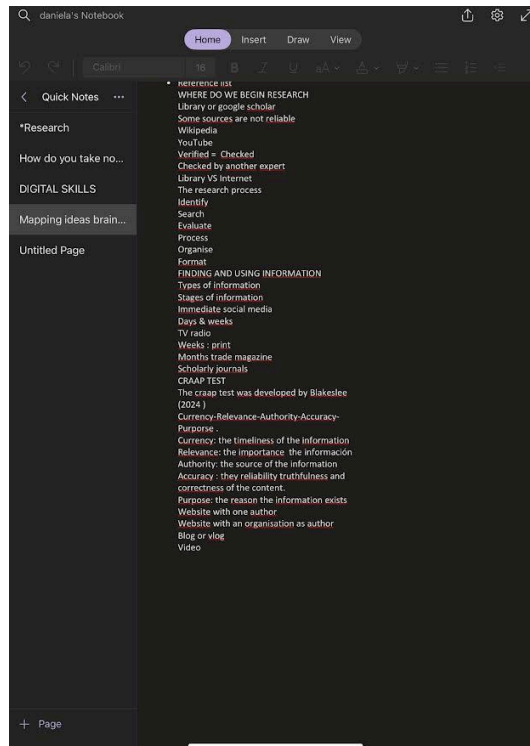
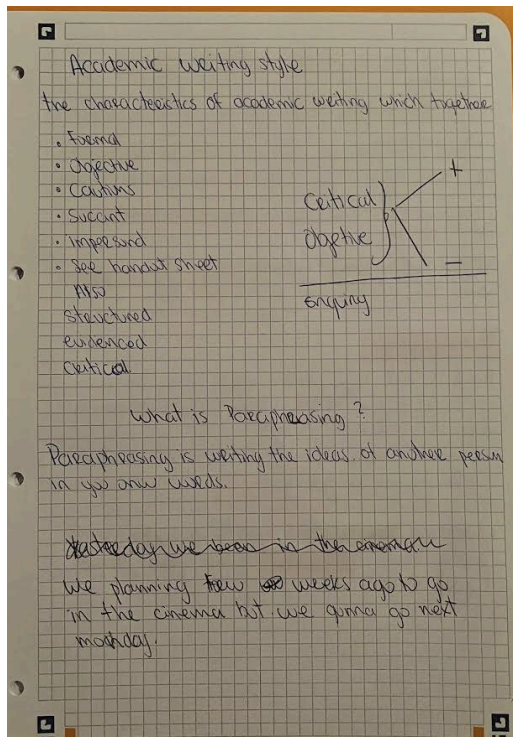
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5 Appendices.

Appendix 1. Change from traditional notes to e-notes.



Appendix 2. Methodologies given in class by instructor.

