

	Date:	date		00/01/1900	
	Auditor	name		0	
1.0	People	Possible	Actual	Comment	
1.1	Contact Supervision Competent	4	0		Check those acting as Site Manager and General Foremen have SMSTS (Site Management Safety Training Scheme) Qual and CIRIA's Environmental Good Practice on Site. Suitably experienced for the nature of works undertaken.
1.2	Competent Site Personnel	4	0		In date CSCS/CPCS card appropriate to the role OR a suitable equivalent - task specific.
1.3	Adequate Resources	3	0		Not lone working, and other wise sufficient physical and human resources to safely and efficiently complete the works.
1.4	First Aider available	2	0		First Aid arrangements must be adequate. In most cases this will require access to a full first aider, not an appointed person unless the risk can be shown to be low.
1.5	Sub contractor arrangements/controls	3	0		Have sub contractors been selected from a suitable framework and approved for the type of work. Are subcontractors adequately managed
1.6	Induction Training	2	0		Has induction training taken place and does it cover site specific rules and risks. Including environmental risks
1.7	Site Specific Tool Box Talks	2	0		Is the contractor carrying out site specific tool box talks?
	Any failing above leading to significant & imminent risk - Deduct 10		0		Detail
	Total Score	20	0		
2.0	Process				
2.1	Construction Phase plan available and adequate. If non notifiable MS etc adequately plans work	3	0		Properly developed, and if necessary approved by CDMC. Marks maybe lost for overly complex plans for simple projects. Emergency Plan and Procedure and Environmental Incident Poster displayed
2.2	Risk assessments suitable and sufficient	3	0		Risks properly identified and rated. Control measures are appropriate. It is recognised that some risks can never be low.Including Environmental Risks
2.3	Method statements	3	0		Available for all relevant tasks and use language and style appropriate for the people who are going to use them. Including Environmental Risk
2.4	Fire Arrangements adequate	1	0		Suitable to the risk, fire extinguishers all in date, assembly point marked.
2.5	Emergency arrangements suitable including environment)	2	0		Arrangements for recovering people and equipment, local hospitals and arrangements for giving access for emergency vehicles. Spill kits including training, booms etc placed or available. Training & Mock exercise should have taken place within 1 month of starting on site.
2.6	Methods being worked to	5	0		Agreed methods (MS) are known by operatives and being consistently complied with.
2.7	Self Monitoring arrangements adequate	2	0		Monitoring arrangements are adequate to ensure that the site know their strengths and weaknesses without this audit and action is taken appropriately to address issues found. Typically one visit at least every 10 days.
2.8	Environmental Action Plan active document	1	0		EAP is actively being used to manage environmental risks
	Any failing above leading to significant & imminent risk - Deduct 10		0		Detail
	Total Score	20	0		
3.0	Place				
3.1	Tidy with safe access/egress	2	0		Access limited to authorised personnel in accordance with site rules. Public roads onto site should be clear of mud.
3.2	Secure	2	0		Members of the public are kept out of works area.
3.3	Traffic Management (on/off site)	4	0		Traffic management should avoid the need for reversing, or reversing with banksman and keep pedestrians plant and cars separated where ever possible. Traffic management at interfaces with roads or footpaths to be planned and supervised by a competent person, ie Sector Scheme 12 or Streetworks qualified personnel, and maintained throughout the works. Equipment used to be in a good condition.
3.4	Storage areas suitable	2	0		Safe stacking. No storage under tree canopy or within sensitive root zones. Good access egress.
3.5	Welfare facilities adequate	4	0		Appropriate to numbers and risks on job
3.6	First aid kits readily available	2	0		Readily available at the place of work
3.7	Lighting	1	0		External lighting where necessary for night time working including around cabins and offices where staff may be arriving and leaving in the dark.
3.8	Electrical leads, supplies etc safe	2	0		PAT testing in date for portable tools and equipment. Leads in good condition and fixed circuits in cabins etc checked at least during site establishment.
3.9	Site Drainage Understood	1	0		Site drainage paths understood to prevent pollution to watercourses.
	Any failing above leading to significant & imminent risk - Deduct 10		0		Detail
	Total Score	20	0		
4.0	Plant and Equipment	Possible	Actual		
4.1	Suitable	4	0		Right item, including attachments being used for the task in hand.
4.2	Good Condition/Records	4	0		Visual Inspection for damage. Plant including attachments and lifting gear routinely inspected by competent persons and defects dealt with appropriately.
4.3	360 deg Vision	3	0		Vision particularly around slewing plant such as excavators is normally 360 degs and that all devices are in good condition and properly adjusted.

4.4	Secured - keys	2	0		Keys are removed and engines switched off when the operator is not in the cab.
4.5	Used correctly	3	0		Proper attention is applied to the safe use of the equipment in particular use of safety belts, no reversing without looking behind, not traversing slopes at an angle, not operating plant on a slope or otherwise in a dangerous position.
4.6	Banksman trained	2	0		For banking vehicles NOTE not the same as a slinger banksman.
4.7	Spill Kits available	2	0		Near key risk areas, i.e. refuelling point, remote sites, nr operating plant etc. Should also be well stocked with gloves and bag for dealing with any used spill material
	Any failing above leading to significant & imminent risk - Deduct 10		0		Detail
	Total Score	20	0		
5.0	Product	Possible	Actual		
5.1	PSRA carried out/ adequate	4	0		Public safety considered throughout the project and monitored to ensure safety to the public.
5.2	Membership of National Schemes	3	0		Has the site signed up to the Considerate Contractors Scheme?
5.3	RA/MS address key site risks	3	0		Design risk not unreasonably passed to site teams. RA addresses residual risk.
5.4	Materials in use appropriate	3	0		Appropriate selection and use of materials considering manual handling and health issues.
5.5	Has the NRW Timber Purchasing Policy been applied	3	0		check that the delivery note / invoice states that certified timber has been delivered (NB: this is a FSC / PEFC certification scheme requirement). If this statement is missing, certified timber has not been supplied and further checks need to be made. The timber may need to be rejected. If FSC/PEFC is referenced on invoice, you need to cross check against chain of custody certificate and registration schedule, please see separate tab in this workbook for guidance.
5.6	Waste Permits in place	4	0		
	Any failing above leading to significant & imminent risk - Deduct 10		0		Detail
	Total Score	20	0		
		possible	Actual		
	Total Score	100	0	Min Score 0	
	Specific Critical safety Areas deduct 10% if any defect noted. (Total Deductions max of 50%)				
	PPE arrangements	10	0		Appropriate. In good condition being used.
	Excavations	10	0		Maintained in a safe condition including regards to risk of falling into the excavation, and checked every 7 days by a competent person.
	Work at heights	10	0		Use of ladders to be minimised. Scaffolds and other work at height equipment shall be installed/operated by competent personal and checked at least every 7 days.
	Avoidance of services	10	0		Utility drawings and as necessary 3rd part services information supplied. Information held being used. safe working procedures being followed.
	LPG	10	0		Storage arrangements. Safe use.
	Confined spaces	10	0		Avoided where possible. Safe system of work, trained and competent people
	Manual Handling	10	0		Avoided where possible. Safe system of work, trained and competent people
	Hazardous Substances	10	0		COSHH data held for all substances to be used with an appropriate task specific assessment. Control measures are followed and where necessary health surveillance used. Where substances present a special risk to the environment, ie to water, arrangements for storage will take this into account.
	Noise and Vibration	10	0		Noise and vibration risks are managed so as to reduce exposure to a minimum. Where exposure can not be avoided it is adequately assessed and controlled.
	Lifting operations	10	0		Plant suitable, accessories, inspection and test, SWL, Lift Plan. Competent person(s). Slinger banksman/appointed person for lifting ops. Lifting operations are properly managed with written lift plans and competently supervised.
	Work in/ by water	10	0		PPE , training safe system of work, rescue arrangements.
	Environmental Damage	10	0		Habitat. Pollution risk etc
	Siltation Management	10	0		Inadequate silt management is causing discolouration and detriment downstream of the works
	Plant/Traffic	10	0		Safe Routes/segregation etc.
	Other (detail)	10	0		
	Other (detail)	10	0		
	Total Deductions		0	Max ddt 50	
		Poss .	Actual		
	score	100	0		
	less deductions		0		
	final score		0	Min Score 0	