

ECGE4001Q

Assessment component 2

1901779

Notes for presentation

Introduction

- Hello everyone, welcome to my presentation my name is rhian gallagher
- Today I will be speaking about study skills
- In this presentation I shall be discussing 3 study skills and how they are important for future employability
- How these skills can be transferred – youth and community work and education setting
- Why they are important for the workplace

Why are study skills so important?

- Here is a quote from Drew and Bingham 2010

Three study skills are important for future employment

- Effective reading and note taking
- Stress management
- Academic writing

Cottrell (2019)

- Brief/ organized
- Own words
- Think before writing
- Colour/ bright
- Short notes
- Bullets points
- Leave room
- Write where info comes from

Why is it so important?

According to Cottrell

Reading for a degree, this is due to the amount of reading required as part of your degree

- Selective reading
- Scan info
- Most recent and relevant info
- Help with writing and understanding assignments
- Important info to use later
- How to cope with the amount reading

Stress Management

- Work, children and families
- Put out of comfort zone

Added pressure such as:

- Learning to write academically
- Public speaking
- Deadlines
- Work as part of a team
- Life balances

Essential in workplace

Stress Management

youth and community and employment settings.

Ingram and Harris

- Working more than contracted hours – have a duty of care
- Safeguarding issue – report them
- Challenging behaviour
- Switch off

Youth workers can start to lack effectiveness

Key study skill for personal development

Academic Writing

- Not only in university but also workplace
 - Certain elements key to be able to write academically
 - Correct sources to find info
 - Edit and proofread
 - Develop vocab
 - Ref info you use
 - Avoid writing errors
- Godfrey(2016)

Academic Writing

Youth work – employment settings

- Email / letters
- Recording / inputting info
- Correct info from reliable sources
- Help clients with documents and filling in forms

Attain these skills?

many support services available, help students proceed to an academic level

- Study skills is taught 1st term
- Study skill sessions available to all students, all campuses times/ dates
- Learning difficulties offered help
- One to one session
- Support and advice
- Stress and mental health services available

They will listen and offer advice/ support and information

Transferable Skills

Read slide

Employability

Lectures – listening skills, prep, recording relevant info and critical thinking

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Group work – negotiation, teamwork, dealing with difficult situations, sharing knowledge, responsibility

Oral Presentation – confidence to speak in public, planning, time management, communication.

Essay Writing – Deadlines, word limits, relevant info, structure, attention to detail

Cottrell (2019)