



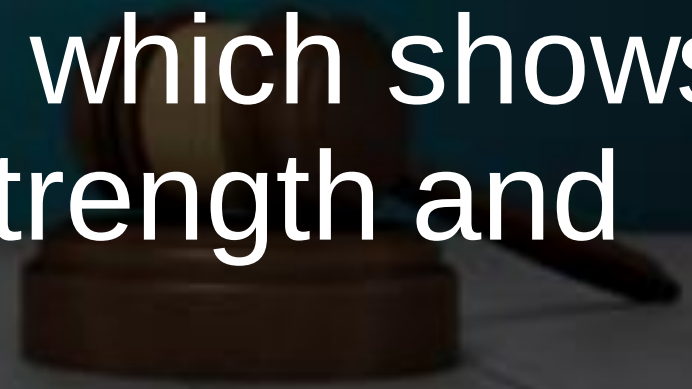
Academic Employability Skills

My Pathway To Being a Legal Professional

- Module Number: BMSW4001
- Lecturer: Timothy Hopkins
 - ACE Term: 1 G10
- Assignment: Part 1
- *Sofia Maria Gasdali – 2023081*

INTRODUCTION

This presentation includes sources that show the steps I need to follow in my desired career in Law. I have included a Swot Analysis which shows the areas where I have strength and areas I need to build on.

A wooden gavel is positioned vertically on a stack of books. The books have white covers with dark green or black spines. The background is a dark, textured surface.

What is Academic Skills?

Examples:

- Study Skills
- Academic Skills
- Study Strategies

These are all different approaches applied to learning.



What is Employability Skills?

Examples:

- Critical Thinking and Problem Solving
- Teamwork and Collaboration
- Professionalism and Strong Work Ethic
- Oral and Written Communication Skills
- Leadership

These are different types of transferable skills needed by a person to make them 'employable'



What motivates me to go into Law?

- ❑ I enjoy learning the Key Pillars of society
- ❑ Gives me the motivation to eventually get the legal skills required to master the profession.
- ❑ Law, Criminology and Human Rights are all intellectually stimulation
- ❑ Gaining experience, Gaining a Law degree and become a lawyer.



What Skills Do I Need?

- Research skills
- Written communication skills
- Verbal communication skills
- Self Confidence
- People Skills
- Time Management
- Organised



What Qualifications Do I Need?

- Complete a qualifying law degree (LLB) at university

OR

- Study another subject at undergraduate level then take the one-year Graduate Diploma in Law conversion course.



What Skills Do I Have?

- Initiative
- Leadership
- Communication
- Teamwork
- Interpersonal Skills
- Work Ethic



What Do I Need To Develop?

- Self – Confidence
- Public Speaking
- Preparing
- Technical Writing



Strengths

- Eager
- Motivated
- Dedicated
- Team Player
- Great Communication
- People Skills
- Passion for Law

Weaknesses

- Time Management
- Client Development
- Little relevant experience
- Poor at dealing with stress
- Uncomfortable public speaking

SWOT

Opportunities

- Professional Development and Career advancement
- Being able to gain management skills at Trinity Saint David University.

Threats

- Being overworked, which leads to stress
- Lack of knowledge

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	Short-Term Time Frame	Mid-Term Time Frame	Long-Term Time Frame
❖ My Goals	• Within the short-term time frame my aim is to work hard to achieve my grade and Certificate of Higher Education Skills.	• Achieve my qualifications. • Achieve my Law degree.	• Graduate from university. • Find some work experience in the legal profession and work my way up to a higher position in the firm. • Find a job in a Law firm.
❖ Skills to be Learned	• I will develop my knowledge and understanding of Law. • Leadership Skills • Analytical writing • Time Management.	• Organise my time better. • Written Improvement, more advanced language. • Management Skills.	• I would like to be working in a Law firm with a good understanding of the Law and working my way up in the field.
❖ Resources - (What to do)	• Complete Certificate of Higher Education Skills course. • Law Degree. • Masters.	• Gaining work experience in the legal profession.	• Getting a secure job in a Law firm or the legal field, Moving up in the legal field, increase in income.
❖ Time Schedule	• This Year 2021.	• Next Year 2022.	• After three years.

Writing Skills in the Legal Profession

- Know your audience
- Get to the point
- Plan for the worst (assume your writing will end up in front of a judge so you do your best)
- Organise your writing
- Use more powerful words
- Edit and check writing ruthlessly



Research Skills in Law Profession

- Start from basics (law knowledge)
- Effective reading
- Learn how to check multiple sources for information





In Conclusion..

In conclusion I will be working towards gaining my Certificate of Higher Education Skills. I will then move on to achieve my Law degree and then further my education and work towards my Masters. In the mean-time I will be focusing on improving my skills to become employable. I will also be looking for work experience in the legal profession which I hope to secure a job by the end of it.