

Creating a LinkedIn Profile: Step-by-Step Guide

Follow the steps below to create and complete your LinkedIn profile.

Step 1: Go to LinkedIn

1. Open your web browser.
2. Type the following link into the address bar and press **Enter**:

<https://www.linkedin.com/>

Step 2: Join LinkedIn

1. Click **Join now**.
2. Enter your **personal email address** (do not use your student email).
3. Create a password.
4. Write your email address and password down and keep them somewhere safe.

Step 3: Add Your Basic Information

1. Enter your **first name** and **last name**.
2. Add your **location** (city and country).

Step 4: Add Your Experience

1. Enter your **most recent experience** (for example, a job, internship, volunteering, or part-time work).
2. If you have no work experience yet, you can add your **education** instead.

Step 5: Confirm Your Email Address

1. Check your email inbox.
2. Open the email from LinkedIn.
3. Click the confirmation link to verify your account.

Step 6: Complete Your Profile Setup

LinkedIn will ask you a few questions to help set up your profile, such as:

- Are you looking for a job?
- What type of work are you interested in?

Answer these as accurately as possible.

Step 7: Add a Profile Photo

1. Upload a clear, professional-looking photo.
2. Make sure your face is clearly visible.

Step 8: Start Building Your Network

1. Connect with people you know (classmates, teachers, colleagues, family friends).
2. Follow companies, industries, or topics that interest you.

Step 9: Download the LinkedIn App (Optional)

1. Download the LinkedIn app on your phone.
2. This allows you to receive notifications and stay active on the platform.

Your LinkedIn profile is now ready to use. Keep it updated as you gain new skills, experience, or qualifications.